

The Board of the Logan County Health District met in regular session on Wednesday, January 5, 2011. President Spath called the meeting to order at 8:03 a.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mrs. Price, and Mr. Alloway, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Director of Nursing Kay Schroer. Reporter Mandy Hochstedler of the *Bellefontaine Examiner* was also in attendance.

**IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS**

This being the first meeting of 2011, the Board proceeded to reorganize.

- Mr. Alloway nominated Mr. Spath for re-election to the position of President, seconded by Mrs. Price.
- Mrs. Price nominated Mr. Henschen for the position of President, seconded by Mr. Spath.
- Mr. Alloway moved the nominations be closed, seconded by Mrs. Price.
- The roll call vote was as follows: Mr. Spath voted for himself; Mrs. Price voted for Mr. Henschen; Mr. Henschen voted for himself; Mr. Alloway voted for Mr. Spath.

With all four votes needed for a quorum, it was the consensus of the Board to table election of officers until February, with Mr. Spath to preside over the meeting as President Pro Tem.

**IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Mr. Henschen that the Board approve the minutes of the December 8, 2010, regular meeting as mailed. Ayes: Mr. Alloway, Mr. Spath, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF MONTHLY BILLS**

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Mr. Alloway, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum.

**IN THE MATTER OF PUBLIC HEARING – AMENDING FEES/LCHD REGULATION NO. 40**

Environmental Health Director Craig D. Kauffman announced the public hearing for amending fees in Logan County Health District Regulation No. 40. Noting that notices of the hearing were mailed to all current pool and food vending licensees, and that no representatives were in attendance, he recommended a third reading and adoption of the amendment. It was moved by Mrs. Price and seconded by Mr. Alloway to proceed with the third reading. Ayes: Mr. Henschen, Mr. Spath, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF AMENDING LCHD REGULATION NO. 40**

Following the third reading to amend certain fees in Logan County Health District Regulation #40, it was moved by Mr. Henschen that the Board adopt the following resolution.

**RESOLUTION 2011-01**

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Marina, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Manufactured Home Park, Food Safety, Sewage Treatment, and Private Water System environmental health programs in the health district.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section I of Regulation Number 40 be amended to wit:

**SECTION I**

- 1.1 1. First Public Swimming Pool \$ 310.00
2. First Public Spa \$ 425.00

1.5		Local	State	Total
	Vending	\$ 17.71	\$ 6.00	\$ 23.71

1.6		Local	State	Total	
	1.	New installation: Private Water System for a single-family dwelling	\$ 150.00	\$ 94.00	\$ 244.00
	2.	New installation: Private Water System for a non-single-family dwelling	\$ 180.00	\$ 94.00	\$ 274.00

On roll call the vote was as follows:

Mr. Henschen- aye; Mr. Hines- absent; Mrs. Price- aye; Dr. Varian- absent; Mr. Alloway- aye; Mr. Spath- aye

This Resolution is hereby declared adopted on this 5<sup>th</sup> day of January in the year 2011, and shall be in full force and effect on February 1, 2011.

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Don W. Spath, President

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Boyd C. Hoddinott, Secretary

**IN THE MATTER OF NUISANCE ABATEMENT HEARING**

***Michelle Massey, 3941 Logan Road, Bellefontaine***

On December 8, 2010, the Board of Health issued a citation to any interested party to appear before the Board at this time and date to show cause why the nuisance at this property owned by Michelle Massey [deceased] should not be abated. The hearing was announced by the Environmental Health Director with no one in attendance. There continues to be an open manufactured home; open skirting; multiple openings; evidence of fire damage; and a large hole in the flooring. It was moved by Mr. Alloway and seconded by Mrs. Price that the Board accept the best estimate to abate the nuisance by removing the manufactured home and all debris. Ayes: Mr. Henschen, Mr. Spath, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

Following explanation by Mr. Kauffman that the request to submit bids sent to contractors contained incorrect information, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board direct the Environmental Health Director to notify contractors to re-bid the project to include the manufacture home only; and further, that acceptance of any bids be tabled until new estimates are received. Ayes: Mr. Spath, Mr. Alloway, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF NUISANCE VIOLATION**

***James Snyder, 5774 SR 274 East, Rushsylvania***

Mr. Snyder's property at this address has a large pile of solid waste by an open garage and a trailer with bags of trash and debris. A citation was issued on November 24, 2010, to abate the nuisance, and Mr. Snyder requested two additional weeks on December 3, 2010 but the nuisance remains. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board issue and order to remove all solid waste and debris within seven (7) days. Ayes: Mr. Spath, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF NUISANCE ABATEMENT**

***Theresa Counsell property, 7072 Hancock Drive, Five Parks, Russells Point***

On August 4, 2010, the Board of Health held a hearing to consider abating the nuisance at this address after notifying interested parties. No person appeared. The Board issued the order to abate the nuisance at such time as a competent party availed itself to the Board to abate the nuisance, and Washington Township Trustees indicate they are now ready. It was moved by Mr. Henschen and seconded by Mrs. Price that the Board accept the offer of Washington Township Trustees and give them authority to abate the nuisance on behalf of the Board at their expense. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF GRANT AWARD ACCEPTANCE**

Director Nursing Kay Schroer announced that WIC Staff Nurse Tracy Davis applied for and was awarded a \$250.00 grant from the Community Connection Fund sponsored by Logan County Electric Cooperative to be used for the purchase of booklets for families that have lost a child. It was moved by Mrs. Price and seconded by Mr. Alloway that the Board accept the award and congratulate Mrs. Davis for her efforts. Ayes: Mr. Spath, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF NURSING REPORT**

Mrs. Schroer was pleased to report that Chlamydia rates are currently down and newborn home visits are increasing. Responding to a question about visits to children with medical handicaps, she stated visits should also increase in that program once the recently hired new public health nurse is fully trained in the program. She also announced that flu shots are still available through the health district on Tuesday afternoons. The following nursing statistics for November, 2010, were then reviewed.

Home Health: 37 patients; 11 admissions; 194 RN visits; 30 HHA visits; 40 PT visits; 18 OT visits

Public Health: 3 nursing visits; 1 pediatric nurse assessment; 2 blood pressure clinics/43 clients; 19 blood sugar checks; 1 TB clinic/10 skin tests; 1 ARC client/1 test; 2 BCMH visits/30 contacts; 13 newborn home visits; 1 bereavement visit/2 contacts, 110 head lice checks

Communicable Disease: 15 confirmed- Chlamydia (6); Gonorrhea (1); Hepatitis C (2); Pertussis (3); Salmonella (1); MOTT (1); Strep A (1)

Immunization Program: 21 child clients/71 injections; 32 adult clients/37 injections; 157 flu shots; 1 pneumonia shot

Women, Infants and Children: 40 new clients; 126 recertifications; 1186 total participants

School Health (Riverside): 3 school visits; 21 vision screenings/0 referrals; 22 hearing screenings/0 referrals

**IN THE MATTER OF 2011 APPROPRIATIONS RESOLUTION**

Mr. Henschen moved adoption of the following resolution.

**Resolution 2011-02**

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2011, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

**Water Well Fund 050**

050-400-01020 Salaries	\$ 12,000.00
050-400-01025 Remittance to State	\$ 7,400.00
050-400-01030 Lab Fees	\$ 1,200.00
050-400-01040 Lab Supplies	\$ 4,465.00
050-400-01050 Refunds	\$ 500.00
050-400-01060 Lab Equipment	\$ 500.00
050-400-01070 Travel	\$ 920.00
050-400-01080 Remit ODNR	\$ 2,160.00
050-400-01100 OPERS	\$ 1,680.00
050-100-01115 Medicare	\$ 175.00
<b>Total</b>	<b>\$ 31,000.00</b>

**Solid Waste Fund 051**

051-400-01020 Salaries	\$ 1,500.00
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051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00
051-400-01070 Travel	\$ 768.00
051-400-01100 OPERS	\$ 210.00
051-400-01115 Medicare	\$ 22.00
<b>Total</b>	<b>\$ 60,000.00</b>

#### Swim Pool Fund 053

053-400-01020 Salaries	\$ 8,000.00
053-400-01030 Remittance State	\$ 2,260.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 1,000.00
053-400-01100 OPERS	\$ 1,120.00
053-400-01115 Medicare	\$ 120.00
<b>Total</b>	<b>\$ 12,500.00</b>

#### Sewage Treatment Fund 054

054-400-01020 Salaries	\$ 15,000.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01050 Refunds	\$ 300.00
054-400-01050 Remittance to State	\$ 1,200.00
054-400-01070 Travel	\$ 500.00
054-400-01100 OPERS	\$ 2,100.00
054-400-01115 Medicare	\$ 218.00
<b>Total</b>	<b>\$ 19,318.00</b>

#### PH Infrastructure Fund 055

055-450-01000 Other	\$ -
055-450-01020 Salaries	\$ 58,000.00
055-450-01025 Supplies	\$ -
055-450-01030 Equipment	\$ -
055-450-01040 Reimb Advances	\$ 3,500.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ 5,375.00
055-450-01070 Travel	\$ 885.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 8,120.00
055-450-01110 Workers Comp	\$ 1,690.00
055-450-01115 Medicare	\$ 841.00
055-450-01130 Hosp/Life Insurance	\$ 17,161.00
<b>Total</b>	<b>\$ 95,572.00</b>

#### W.I.C. Fund 061

061-010-01000 Other Expenses	\$ 4,635.00
061-010-01020 Salaries	\$ 155,000.00
061-010-01025 Supplies	\$ 10,000.00
061-010-01030 Equipment	\$ 2,000.00
061-010-01050 Contracts	\$ 3,000.00
061-010-01060 Repairs/Service	\$ 500.00
061-010-01070 Travel	\$ 4,500.00
061-010-01072 Education/Seminars	\$ 2,500.00
061-010-01091 PERS	\$ 21,700.00

061-010-01100 Workers Comp	\$ 6,750.00
061-010-01110 Medicare	\$ 2,250.00
061-010-01160 Hosp/Life Insurance	\$ 46,600.00
061-010-01170 Reimburse Advances	\$ 11,000.00
061-010-01171 Reimburse State	\$ -
<b>Total</b>	<b>\$ 270,435.00</b>

**C&D Waste Fund 062**

062-450-01020 Salaries	\$ 4,600.00
062-450-01025 Remit to State	\$ 400.00
062-450-01030 Remit to State/ ODNR	\$ 6,700.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 840.00
062-450-01070 Travel	\$ -
062-450-01100 OPERS	\$ 645.00
062-450-01115 Medicare	\$ 70.00
<b>Total</b>	<b>\$ 13,255.00</b>

**District Health Fund 063**

063-450-01000 Other Expenses	\$ 5,000.00
063-450-01010 Salaries Officials	\$ 54,000.00
063-450-01020 Salaries	\$ 442,000.00
063-450-01021 Solid Waste Salaries	\$ 33,275.00
063-450-01025 Supplies	\$ 40,000.00
063-450-01026 Solid Waste Supplies	\$ 2,180.00
063-450-01030 Equipment	\$ 5,000.00
063-450-01031 Solid Waste Equip	\$ 800.00
063-450-01032 Remit State C. Abuse	\$ 10,800.00
063-450-01033 Remit State Burial	\$ 125.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Impr	\$ 32,400.00
063-450-01036 Family Violence Fees	\$ 5,400.00
063-450-01040 Capital Improvements	\$ -
063-450-01050 Contracts	\$ 45,000.00
063-450-01051 Laboratory Fees	\$ 200.00
063-450-01060 Solid Waste Contracts	\$ 4,000.00
063-450-01070 Travel	\$ 14,000.00
063-450-01071 Solid Waste Travel	\$ 3,000.00
063-450-01072 Education/Seminars	\$ 4,000.00
063-450-01080 Repairs/Service	\$ 5,000.00
063-450-01090 Advertising & Printing	\$ 2,500.00
063-450-01093 Business Insurance	\$ 6,000.00
063-450-01100 OPERS District Health	\$ 69,500.00
063-450-01101 Solid Waste Hosp	\$ -
063-450-01102 Solid Waste OPERS	\$ 4,660.00
063-450-01103 Solid Waste W. Comp	\$ 1,600.00
063-450-01104 Solid Waste Medicare	\$ 485.00
063-450-01110 Workers Comp	\$ 27,000.00
063-450-01115 Medicare	\$ 7,100.00
063-450-01120 Phone & Utilities	\$ 10,000.00
063-450-01130 Hosp & Life Insurance	\$ 80,500.00
063-450-01140 Loan Principal	\$ 17,000.00

063-450-01141 Loan Interest	\$ 11,104.00
063-450-01150 Nuisance Control	\$ 2,500.00
063-450-01170 Advances Out	\$ 20,000.00
063-450-01180 Transfers Out	\$ -
<b>Total</b>	<b>\$ 966,629.00</b>

**Home Health Fund 066**

066-450-01000 Other Expenses	\$ 10,000.00
066-450-01020 Salaries	\$ 324,000.00
066-450-01025 Supplies	\$ 15,000.00
066-450--01030 Equipment	\$ 3,000.00
066-450-01031 Repairs/Service	\$ 1,000.00
066-450-01040 Travel	\$ 16,000.00
066-450-01041 Education/Seminars	\$ 4,000.00
066-450-01050 Workers Comp	\$ 10,200.00
066-450-01051 OPERS	\$ 45,350.00
066-450-01055 Medicare	\$ 4,700.00
066-450-01060 Hosp/Life Insurance	\$ 52,000.00
066-450-01070 Phone & Utilities	\$ -
066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ 175,000.00
066-450-01081 Refunds	\$ 5,000.00
066-450-01090 Loan Principal	\$ 6,750.00
066-450-01091 Advances Out	\$ -
<b>Total</b>	<b>\$ 672,000.00</b>

**Food Safety Fund 067**

067-450-01020 Salaries	\$ 52,000.00
067-450-01030 Remit to State	\$ 7,100.00
067-450-01040 Remit Dept of Ag	\$ 3,300.00
067-450-01050 Refunds	\$ 500.00
067-450-01070 Travel	\$ 1,820.00
067-450-01100 OPERS	\$ 7,280.00
067-450-01115 Medicare	\$ -
<b>Total</b>	<b>\$ 72,000.00</b>

**Infect. Waste Fund 068**

068-400-01070 Travel	\$ 1,000.00
<b>Total</b>	<b>\$ 1,000.00</b>

**MH/RV Parks Fund 069**

069-410-01020 Salaries	\$ 14,500.00
069-410-01025 Supplies	\$ 900.00
069-410-01030 Remit to State	\$ 8,200.00
069-410-01050 Refunds	\$ -
069-410-01070 Travel	\$ 500.00
069-410-01100 OPERS	\$ 2,030.00
069-410-01115 Medicare	\$ 210.00
<b>Total</b>	<b>\$ 26,340.00</b>

**TOTAL 2011 APROPRIATIONS BUDGET**

**\$2,240,049.00**

Mrs. Price seconded the resolution and the roll being called upon its adoption, the vote resulting as follows: Mr. Henschen- aye; Mr. Hines- absent; Mrs. Price- aye; Mr. Alloway- aye; Dr. Varian- absent; Mr. Spath- aye

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented routine health district financial reports for the month of November. It was moved by Mr. Alloway and seconded by Mr. Henschen that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Spath, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board confirm the following transfers of appropriated funds necessary to meet routine operating expenses completed by the Administrator during the month of December. Ayes: Mr. Spath, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

*Public Health Infrastructure Fund 055*

- \$ 200.00 From 055-450-01025 Supplies To 055-450-01100 OPERS

*Women, Infants, Children Fund 061*

- \$ 120.00 From 061-010-01025 Supplies To 061-010-01020 Salaries
- \$ 2683.00 From 061-010-01025 Supplies To 061-010-01160 Health & Life Insurance
- \$434.51 From 061-010-01025 Supplies To 061-010-01020 Salaries

*District Health Fund 063*

- \$ 1000.00 From 063-450-01020 Salaries To 063-450-01035 Remit to State

**IN THE MATTER OF LEASE AGREEMENT – XEROX CORPORATION**

Ms. Downing addressed the photocopying needs of the health district, explaining the current leases on two Xerox machines are due for renewal. Following review of proposals and pricing from Xerox Corporation and Perry Corporation, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize a lease agreement with Xerox Corporation for two copiers for a period of 60 months as recommended by the Administrator Ayes: Mrs. Price, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS**

Mr. Henschen requested to revisit the matter of election of officers for the Board. He then stated that for the best interest of the Board and the health district he wished to withdraw his nomination for Board President and extend his vote to Mr. Spath. All members offered verbal consent, and Mr. Spath was officially elected President of the Board for 2011. Mrs. Price then nominated Mr. Henschen for the position of Vice-President, seconded by Mr. Alloway. Following a call by President Spath for any other nominations with none voiced, Mr. Alloway moved to close the nominations, seconded by Mrs. Price. By verbal unanimous consent, Mr. Henschen was officially elected Vice President of the Board for 2011.

**Dr. Varian joined the meeting at this time (8:45 a.m.)**

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd C. Hoddinott used the next hour of the meeting to review a variety of handouts and outline the steps toward strategic planning. He again stressed the importance of members reading all handouts that will be included in their packets each month as this process evolves, and to be prepared for a strategic planning session at the end of each meeting for the next several months.

**IN THE MATTER OF BOARD PRESIDENT COMMENTS**

President Spath announced that he will seek reappointment to his Board of Health seat that expires March 31, 2011, and reminded members of the annual District Advisory Council meeting at 7:00 p.m. on that date.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for February 9, 2011, at 8:00 a.m., President Spath adjourned the meeting at 9:49 a.m. without opposition. Mr. Spath will be away in February, and Vick-President Henschen will preside.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary