

The Board of the Logan County Health District met in regular session on Wednesday, February 9, 2011. In the absence of President Spath, Vice President Henschen called the meeting to order at 8:01 a.m. followed by the pledge to the flag. Members present on roll call were Mr. Henschen, Mrs. Price, Dr. Varian, and Mr. Alloway, constituting a quorum. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Director of Nursing Kay Schroer. Reporter Nate Smith of the *Bellefontaine Examiner* was also in attendance.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board approve the minutes of the January 5, 2011, regular meeting as mailed. Ayes: Dr. Varian, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF ANNUAL EVALUATION – T. SMITH

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation for Safety and Sanitation Coordinator Timothy Smith, noting a job development inventory score in the *Achieves* range. It was moved by Mr. Alloway and seconded by Dr. Varian that the Board accept the review. Ayes: Mr. Henschen, Mrs. Price, Dr. Varian, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE ABATEMENT BID AWARD

3941 Logan Road, Bellefontaine

On January 5, 2011, the Board of Health directed the Environmental Health Director to notify contractors to re-bid the abatement of Michelle Massey nuisance at 3941 Logan Road, Bellefontaine, to include only the manufactured home and all related debris, not the detached garage. Mr. Kauffman presented the following bids:

- Reichert Excavating, 11418 SR 274, Lewistown OH - \$1950.00
- Earthworks Excavating Company, 2852 CR 5, Bellefontaine OH- \$2850.00

Following explanation by Mr. Kauffman that the Reichert bid includes removal of the concrete patio and walkways where the Earth-Works bid does not, it was moved by Dr. Varian and seconded by Mrs. Price that the Board accept the bid of Reichert Excavating as the most reasonable and responsible and order abatement of the nuisance; and further, that abatement costs be certified to the county auditor to be placed as a lien against the property to be collected as other taxes. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL VARIANCE RENEWAL

Jack Felver, 1111 Alpine Cove, Valley Hi

Mr. Felver requested continuance of a variance to maintain holding tanks as sewage disposal on his vacant property. The Environmental Health Director recommended renewal, stating that the variance dates back to 1986, and that Mr. Felver has always complied with the Board's requirements. It was moved by Dr. Varian and seconded by Mr. Alloway that the Board renew the variance for an additional year. Ayes: Mrs. Price, Mr. Henschen, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATIONS – L. KITE/A. STEPHENS

Director of Nursing Kay Schroer presented annual performance evaluations for Home Health Staff Nurses Linda Kite and Amy Stephens as completed by Home Health Supervisor, Jennifer Wren. Noting job development inventory scores in the *Achieves* range for both employees, it was moved by Mr. Alloway and seconded by Mrs. Price that the Board accept the reviews. Ayes: Mr. Henschen, Dr. Varian, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer announced that the health district will begin offering a second monthly adult immunization clinic beginning in March in response to high demand. Adult clinics will now be the second and third Tuesdays from 2:00 to 6:00 p.m. The time for the afternoon childhood immunization clinic the first Thursday of the month will also change from 2:00 to 6:00 p.m. The Nursing Director also stated that plenty of flu vaccine remains, and encouraged anyone who has not received the vaccine this season to consider getting it. The following nursing statistics for December, 2010, were then reviewed.

Home Health: 44 patients; 21 admissions; 222 RN visits; 39 HHA visits; 84 PT visits; 38 OT visits

Public Health: 1 nursing visits; 3 blood pressure clinics/33 clients; 11 blood sugar checks; 1 TB patient/1 TB clinic/14 skin tests; 2 ARC clients/1 test; 8 BCMH visits/25 contacts; 9 newborn home visits; 1 bereavement visit/1 contact, 4 head lice checks

Communicable Disease: 22 confirmed- Chlamydia (11); Gonorrhea (3); Hepatitis C (1); Campylobacter (1); Strep Pneum ISP (2); Tuberculosis (1); Varicella (3)

Immunization Program: 27 child clients/61 injections; 14 adult clients/15 injections; 46 flu shots

Women, Infants and Children: 26 new clients; 148 recertifications; 1146 total participants

School Health (Riverside): 4 school visits

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of December, 2010, including a ten-year balance comparison for all funds. She reported a 12/31/10 cash balance in the general district health fund of \$764,297, an annual net gain of nearly \$90,000, and a total annual net loss for all combined funds of \$12,000. It was moved by Mrs. Price and seconded by Dr. Varian that the Board authorize Vice President Henschen to approve review of the reports. Ayes: Mr. Alloway, Mr. Henschen, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF LANDFILL MONITORING AGREEMENT – LCSWMD

It was moved by Mr. Alloway and seconded by Mrs. Price that the Board renew a three (3) year agreement with the Logan County Solid Waste Management District for monitoring of solid waste disposal facilities within the district, with compensation rates of \$50,000 for 2011, and \$75,000 each for years 2012 and 2013, contingent upon OPEA approval of the Cherokee Run Landfill expansion project. Ayes: Dr. Varian, Mr. Henschen, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF MATERNITY LICENSURE APPLICATION – MARY RUTAN HOSPITAL

The annual license renewal application for the Mary Rutan Hospital maternity unit was next considered. Following statement by the Health Commissioner that the health district is not aware of any health code violations, it was moved by Dr. Varian and seconded by Mr. Alloway that the Board approve the maternity licensure application, and on roll call the vote was as follows: Mr. Henschen- aye; Mrs. Price- aye; Mr. Alloway- aye; Dr. Varian- aye. Nays: none. Motion carried.

IN THE MATTER OF HIRING CONFIRMATION – A. WALKER

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the hiring of Angelena Walker as Home Health Clerical Specialist effective February 7, 2011, at the rate of \$11.13 hourly for 70 biweekly hours, subject to the standard 180-day probationary period. Ayes: Mr. Henschen, Mr. Alloway, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MATERNITY LEAVE – R. HARTLEY

It was moved by Dr. Varian and seconded by Mrs. Price that the Board grant a maternity leave of absence for WIC Peer Helper Renee Hartley retroactive to January 12, 2011, for a period not to exceed 12 weeks, noting that she does not qualify for Family Medical Leave and will be in unpaid status once her accumulate sick time is exhausted. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – L. MCGILL

The Administrator presented the annual performance evaluation for Deputy Registrar/Clerical Specialist Leica McGill, noting a job development inventory score in the *Achieves* range. It was moved by Dr. Varian and seconded by Mr. Alloway that the Board accept the review. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr, Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott made no specific comments other than to announce that a brief strategic planning session would follow adjournment.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for March 9, 2011, at 8:00 a.m., Vice President Henschen adjourned the meeting at 8:35 a.m. without opposition.

John Henschen, Vice President

Boyd C. Hoddinott, M.D., Secretary