

The Board of the Logan County Health District met in regular session on Wednesday, March 9, 2011. President Spath called the meeting to order at 8:00 a.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian, Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Nate Smith of the *Bellefontaine Examiner* was also in attendance.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board approve the minutes of the February 9, 2011, meeting as mailed. Ayes: Dr. Varian, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No members of the public were present for this portion of the meeting.

#### **IN THE MATTER OF ANNUAL EVALUATION – J. CLARY**

Environmental Health Director Craig D. Kauffman presented a favorable annual performance evaluation for plumbing inspector John Clary, noting a job development inventory score in the *Achieves* range. It was moved by Mr. Alloway and seconded by Mrs. Price that the Board accept the evaluation. Ayes: Dr. Varian, Mr. Henschen, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

#### **IN THE MATTER OF WAIVING WATER SAMPLE FEES – RECENT FLOODING**

Environmental Health Director Craig D. Kauffman explained that recent flooding throughout Logan County has resulted in boil water alerts for potentially contaminated wells, and that Board of Health President Don W. Spath was consulted on the matter of water samples in the absence of the Health Commissioner. Noting that historically the health district has proceeded in a like manner, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorized waiving of the water sample fee for wells affected by this flooding episode. Ayes: Dr. Varian, Mr. Alloway, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUEST FOR VARIANCE – C. STRETE**

##### ***Charles Strete, 7925 Hickory Avenue, Waterbury, Russells Point***

Mr. Strete requested variance from Ohio Administrative Code 3701-28 to place a well right (8) feet from the lot line, two (2) feet from the driveway, 15 feet from the roadway, and three and one-half feet (3 ½) from the house at this address. The code requires 10 feet, five (5) feet, 25 feet, and 10 feet, respectively. Sanitarian Timothy Smith recommended approval as the only possible location for this existing residence. It was moved by Dr. Varian and seconded by Mr. Alloway that the Board grant the variance on condition that the owner install protective pipes around the well and that the existing buried well will be sealed, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mr. Henschen, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF INFORMATION – LONGVIEW COVE DEVELOPMENT**

As a matter of information, Mr. Kauffman shared with the Board the plans for the Longview Cove Development in Richland Township by O'Connor Farms, Inc. showing proposed private well locations for all 53 lots. All well locations now meet state regulations for siting.

#### **IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT**

Director of Nursing Kay Schroer requested adjustment of the current schedule of adult private pay (non-VFC or ODH provided) vaccines for the second quarter of 2011, increasing in fee for Tetanus-Diphtheria from \$30.00 to \$35.00. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board authorize this fee increase effective April 1, 2011. Ayes: Mr. Alloway, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF NURSING REPORT**

Director of Nursing Kay Schroer reported decreased Chlamydia rates for January, and an uneventful February. She reiterated that flu shots are still offered on Tuesdays from 2:00-4:00 p.m. through March, and the second monthly adult vaccine clinic begins next week. She offered the following nursing division statistics for January 2011:

Home Health: 50 patients; 13 admissions; 217 RN visits; 45 HHA visits; 96 PT visits; 31 OT visits; 1 ST visit

Public Health: 3 blood pressure clinics/44 clients; 18 blood sugar checks; 1 TB clinic/11 skin tests; 1 ARC client/1 test; 5 BCMH visits/30 contacts; 7 newborn home visits; 1 bereavement visit/2 contacts; 70 head lice checks

Communicable Disease: 9 confirmed- Chlamydia (4); Hepatitis C (1); Influenza (3); H1N1 (1)

Immunization Program: 27 child clients/86 injections; 19 adult clients/21 injections; 21 flu shots

Women, Infants and Children: 50 new clients; 191 recertifications; 1163 total participants

School Health: 3 school visits (Riverside); Screenings: 12 vision/1referral; 1 hearing/0 referral

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented health district financial reports for the month of January, reflecting estimated revenue and anticipated expenses as approved by the Board for fiscal 2011. It was moved by Mr. Henschen and seconded by Dr. Varian that the Board authorize President Spath to approve review of the reports. Ayes Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF RETAINER/CONSULTING – CLEMANS-NELSON & ASSOCIATES INC.**

Noting the Leadership Team’s recommendation for continued access to guidance in the area of civil service law and regulatory compliance in regards to personnel, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board authorize renewal of a one (1) year retainer agreement with Clemans-Nelson & Associates, Inc. commencing April 1, 2011, at the monthly rate of \$87.50, with hourly fees of \$90.00 for Consultant, \$125.00 for Senior Consultant, and \$140.00 for Manager/Officer. Ayes: Dr. Varian, Mr. Alloway, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT**

With appreciation for his willingness to serve, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board renew the contract with J. Christopher O’Connor, M.D., to provide back-up health commissioner/medical director services to the Logan County Health District in the physical absence of Health Commissioner Boyd C. Hoddinott, M.D., at the rate of \$1.00 per annum and \$75.00 per hour for direct services for the period April 1, 2011, to March 31, 2012. Ayes: Dr. Varian, Mr. Alloway, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF EXECUTIVE SESSION**

At 8:32 a.m. it was moved by Mrs. Price and seconded by Mr. Alloway that the Board enter executive session for contract negotiation. Ayes: Dr. Varian, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF RETURN TO OPEN SESSION**

It was moved at 9:07 a.m. by Mrs. Price, seconded by Dr. Varian that the Board return to open session. Ayes: Mr. Alloway, Mr. Henschen, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL**

Considering the impending expiration of Dr. Boyd C. Hoddinott’s contract, and with expression of their vote of confidence, it was moved by Mr. Alloway that the Board extend a one year contract to Dr. Hoddinott to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2011, to March 31, 2012, at his current annual compensation of \$52,000.00; and that the Board continue to pay the employer’s share of costs of P.E.R.S. retirement benefits, Medicare, and Worker’s Compensation contributions on behalf of Dr. Hoddinott. Mrs. Price seconded the motion. Ayes: Dr. Varian, Mr. Henschen, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Dr. Hoddinott commended the health district staff and supervisors for their dedication and thanked the Board for their vote of confidence, stating he is thankful for the opportunity to try to make positive changes in the county in the area of public health.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting as April 6, 2011, at 1:00 p.m., President Spath adjourned the meeting at 9:13 a.m. without opposition.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary