

The Board of the Logan County Health District met in regular session on Wednesday, November 9, 2011. President Spath called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mrs. Price, and Mr. Alloway, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman, and Assistant Director of Nursing Cindy Mabrey. Guests included John Clary, Lisa Engle, Kim Casady, and Joel Kranenburg.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board approve the minutes of October 12, 2011, regular meeting as mailed. Ayes: Mr. Henschen, Mr. Spath, Mrs. Price, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 7, 14, 21, and 28, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Alloway, Mr. Spath, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

Cindy Mabrey, RN, presented information to the Board on services provided through the Bureau for Children with Medical Handicaps (BCMh). Through this state initiative, health district nurses help coordinate the diagnosis and treatment of handicapping conditions for those meeting eligibility requirements. Available services include consults and office visits to BCMh-approved physicians, laboratory and special diagnostic tests, x-rays, biopsies, evaluations for physical, occupational and speech therapy, psychological evaluations, and public health nursing services.

Mr. Hines joined the meeting at 1:10 p.m.

IN THE MATTER OF PUBLIC HEARING – D. HINKLE

Danny Hinkle, 430 Buckeye Street, Russells Point

On October 12, 2011, the Board of Health issued a citation to Danny Hinkle and any interested party to appear before the Board on this date to show cause why the Board should not abate the public health nuisance at this property owned by Mr. Hinkle. No one was present for the hearing. It was moved by Mr. Hines and seconded by Mr. Alloway that the Board authorize the Village of Russells Point to abate the nuisance by removing all structures and debris from the property at no cost to the Board. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – M. STONEROCK

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation of Sanitarian-in-Training Matthew Stonerock, noting an *Achieves* score in all categories. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board accept the evaluation. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF LICENSEE VIOLATIONS

Blackhawk Inn, 11543 SR 365, Lakeview; Darrell Johnston, owner/operator

On November 4, 2011, Sanitarian Kim Casady documented repeated violations of O.A.C. 3717-1-06.4; 03.2; 04.4 [2 separate violations]; 04.2 [2 separate violations]; and 06.4. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board issue an order to comply with license requirements before December 7, 2011, by:

1. Repairing the refrigeration condensation leak
2. Repairing the faucet at the triple sink
3. Obtaining the proper chlorine solution for the dish machine
4. Repairing all components of the hood ventilation system to make it operational
5. Placing the chicken broaster under the hood ventilation
6. Sealing up the holes and access points into the building

Ayes: Mr. Hines, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

Elks Lodge 132, 221 North Main Street, Bellefontaine; Tim Watkins, license holder

On October 17, 2011, Sanitarian Kim Casady documented a fifth [2 years] violation of Ohio Administrative Code 3717-1-04.4 where the walk-in cooler door gaskets are severely damaged and cannot close. It was moved by Mr. Hines and seconded by Mr. Henschen that the Board issue an order to comply with license requirement by placement of new door gaskets before December 7, 2011. Ayes: Mr. Price, Mr. Alloway, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS***Penny Hoskins, resident, 7181 Hardin Drive, Russells Point***

Mr. Kauffman reported that Ms. Hoskins has piles of trash in bags and litter around the mobile home where she lives at this address. Following review of case documents, it was moved by Mr. Henschen and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01 the conditions at these premise be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Penny Hoskins* be ordered to abate the nuisance by removing all solid waste within three (3) days and maintaining the property in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

Norman Kinney, 3370 Harrison Road, Bellefontaine

It was moved by Mr. Hines and seconded by Mr. Alloway that the issue of Mr. Kinney's failure to connect to the sanitary sewer be tabled until December 7, 2011, to allow the Environmental Health Director to seek input from the Logan County Prosecutor, Indian Lake Sanitary Sewer District, and affected township and village officials. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE***Barbara Brooks, 7791 TR 269, Russells Point***

Ms. Brooks requested variance from Ohio Administrative Code 3701-28 to place a well seven (7) feet from the lot line and 21 feet from Linden Street at her property at 7782 TR 269, Russells Point. Sanitarian Timothy Smith recommends approval as the location affords adequate protection of the new well due to reduced traffic flow and population density. It was moved by Mr. Hines and seconded by Mrs. Price that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATIONS – R. HARTLEY/P. O'NEIL-TESTER

Director of Nursing Kay Schroer presented the annual performance evaluations of WIC Breastfeeding Peer Helpers Renee Hartley and Paige O'Neil Tester, as completed by their supervisor, Christina Bramlage. Noting an *Achieves* score in all categories for both employees, it was moved by Mr. Hines and seconded by Mrs. Price that the Board accept both evaluations. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer reviewed the required procedure for physicians when making home health referrals, and addressed the financial impact to the Home Health Agency when this paperwork is not correctly completed. She also reported that the recent survey of the health district's immunization program by the Ohio Department of Health went well, and then offered the following nursing division statistics for the month of September:

Home Health: 37 patients; 11 admissions; 176 RN visits; 24 HHA visits; 94 PT visits; 34 OT visits; 1 ST visit

Public Health: 1 lead case management; 6 blood pressure clinics/51 clients; 9 blood sugar checks; 2 TB clinics/11 skin tests; 1 ARC client/1 test; 10 BCMH visits/35 contacts; 6 newborn home visits; 1 head lice checks

Communicable Disease: 16 confirmed- Chlamydia (8); Gonorrhea (2); Hepatitis C (4); Varicella (1); Legionella (1)

Immunization Program: 86 child clients/210 injections; 40 adult clients/46 injections; 213 flu shots

Women, Infants and Children: 37 new clients; 159 recertifications; 1114 total participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented the health district financial reports for the month of October, stating the financial picture looks good for remaining on budget the remainder of the fiscal year. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Hines and seconded by Mrs. Price that the Board confirm the following transfers of appropriated funds necessary to meet routine operating expenses completed by the Administrator during the month of October. Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

Women, Infants, Children Fund 061

- \$ 1300.00 FROM 061-010-01172 Education/Seminars TO 061-010-01160 Health/Life Insurance

District Health Fund 063

- \$ 5000.00 FROM 063-450-01050 Contracts TO 063-450-01025 Supplies
- \$ 1800.00 FROM 063-450-01026 SW Supplies TO 063-450-01060 SW Contracts
- \$ 250.00 FROM 063-450-01031 SW Equipment TO 063-450-01060 SW Contracts

Home Health Fund 066

- \$ 5000.00 FROM 066-450-01081 Refunds TO 066-450-01080 Contracts

MHP/RVP Fund 069

- \$ 250.00 FROM 069-410-01020 Salaries TO 01100 OPERS

IN THE MATTER OF POSITION TRANSFER

It was moved by Mr. Henschen and seconded by Mr. Hines that the Board confirm the transfer of Angelena Walker from Home Health Clerical Specialist to Deputy Registrar/Environmental Clerical Specialist effective November 12, 2011, at her current grade and step on the salary scale, subject to a 180-day probationary period. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – C. SUMMERS

Ms. Downing presented the annual evaluation of Nursing Services/WIC Clerical Specialist Catherine Summers, noting an *Achieves* score in all categories. It was moved by Mr. Hines and seconded by Mr. Alloway that the Board accept the evaluation. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – L. COLLINS

Health Commissioner Dr. Boyd Hoddinott presented the annual performance evaluation of Emergency Preparedness Coordinator/PIO Laurie Collins, noting an *Achieves* score in all categories. It was moved by Mr. Alloway and seconded by Mr. Henschen that the Board accept the evaluation. Ayes: Mr. Hines, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott discussed the procedure for the appointment of the Health District Licensing Council member to the Board of Health; reviewed the list of annual surveys completed for various health district programs; and mentioned that discussion by the Ohio Department of Health to charge local health districts with policing of exotic animals within their boundaries is being closely monitored by the Association of Ohio Health Commissioners.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for December 7, 2011, at 1:00 p.m.; and noting that Mr. Hines will miss the next four (4) meetings, President Spath adjourned the meeting at 2:10 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary