

The Board of the Logan County Health District met in regular session on Wednesday, June 6, 2012. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian, Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Jeff Myers was a guest, and Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the minutes of the May 2, 2012, meeting as mailed. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 4, 11, 18, and 25, it was moved by Mr. Alloway and seconded by Mr. Henschen that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Hines, Mrs. Price, Dr. Varian, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Environmental Health Director Craig D. Kauffman offered a PowerPoint presentation on radon gas, detailing definition, source, concerns, measures in Ohio soil, infiltration, risks, testing process, and mitigation.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF REQUEST FOR VARIANCE – J. MYERS

Jeff Myers, 11421 Big Bear Path, Lakeview

Mr. Myers was present, and requested variance from Ohio Administrative Code 3701-28 to place a well two (2) feet from the house and two (2) feet from a driveway at this address. Sanitarian Lisa Engle recommended approval due to the small lot size. It was moved by Mr. Alloway and seconded by Mr. Hines that the Board grant the variance with the condition of a protective barrier from the drive, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Dr. Varian, Mr. Henschen, Mr. Hines, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATION ORDER APPEAL – L. NEAL

The Environmental Health Director stated that the appeal to the Board's April 2012 order to Leo Neal, Jr., owner of the apartment building at 130 West Sandusky Avenue, Bellefontaine, was forwarded to legal counsel as instructed at the last meeting. Logan County Prosecutor William Goslee has advised that the appeal is unfounded and that the Board may proceed as normal; however, asks for more time as he and the City of Bellefontaine prosecutor desire to meet with Mr. Neal to explore other options for the property. As recommended by Mr. Kauffman, it was moved by Mr. Hines and seconded by Mr. Henschen that the Board table action on the order until further notification from the county and city prosecutors. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE ABATEMENT– NEELEY

Helen Neeley, P O Box 241, Huntsville, Ohio

Lucy Neeley, c/o Carl Neeley, 41596 Cemetery Road, Leonardtown, Maryland

No action was taken on this continuing matter. The Board awaits information from the Board of Logan County Commissioners regarding status of a grant application to assist with the clean up of blighted properties in the county.

IN THE MATTER OF NUISANCE COMPLAINTS

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

Miles Pickering, 2165 CR 11, Bellefontaine

Mr. Pickering owns property on TR 204 in Harrison Township with a large pole barn and auto body shop in the Blue Jacket Creek floodway. The property was disapproved for a sewage system in 2005, and has no well permit. There is

plumbing in the building installed without a permit, and there is a well connected to the building that is in the floodway. As recommended by Mr. Kauffman, it was moved by Mr. Hines and seconded by Dr. Varian that the Board issue an order to remove the well from service and seal the well in accordance with the law; and remove the plumbing from the building or obtain all necessary permits and relocate the well out of the floodway, either within 30 days. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Hines. Nays: none. Motion carried.

Flora Bowman, 11595 Ash Street, Islandview, Lakeview

Ms. Bowman owns property at this address containing demolition debris and bags of garbage where a manufactured home was demolished. It was moved by Dr. Varian and seconded by Mr. Henschen that the condition of this premises be declared a public nuisance and hazard to the health and safety of the citizens of the health district; that *Flora Bowman* be ordered to remove all waste within seven (7) days and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

Jesse Richards, US 68 South, West Liberty

Mr. Richards owns property at 9273 US 68 North, Rushsylvania, with a water well being used as a waste drain. Sewage and other waters are draining into the well. It was moved by Dr. Varian and seconded by Mr. Hines that the condition of this premises be declared a public nuisance and hazard to the health and safety of the citizens of the health district; that *Jesse Richards* be ordered to seal the well in accordance with law within seven (7) days and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

Jeffrey Defibaugh, 7562 SR 540, Bellefontaine

Mr. Defibaugh's property has a large open dump of demolition debris and garbage in the ravine along the east property line. It was moved by Dr. Varian and seconded by Mr. Henschen that the condition of this premises be declared a public nuisance and hazard to the health and safety of the citizens of the health district; and that *Jeffrey Defibaugh* be ordered to remove all debris/garbage to a licensed facility within 30 days and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

Christopher Lloyd, address unknown

Mr. Lloyd has moved out of state, but owns property at 114 Walker Street in De Graff with an open shed full of debris; solid waste beside a shed; garage full of solid waste; solid waste on the north side of the house; and solid waste on the front porch. Village officials request authorization to perform the abatement.

Betty Dowell, De Graff

Mrs. Dowell owns property at 417 Miami Street in De Graff with an open, abandoned, burned out house and a barn full of solid waste. Village officials request authorization to perform the abatement.

It was moved by Mr. Hines and seconded by Mrs. Price that the condition of both this premises be declared a public nuisance and hazard to the health and safety of the citizens of the health district; and that the Health Commissioner be directed to issue citations to show cause why the Board should not order the nuisances abated, and post the properties with a *Notice of Abatement Hearing* for the July Board meeting. Ayes: Dr. Varian, Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

Mr. Henschen left the meeting at this time, 1:55 p.m.

IN THE MATTER OF REQUESTS FOR VARIANCE

Tina Ballard, 11646 Channelview Drive, Lakeview

Ms. Ballard requested variance from Ohio Administrative Code 3701-28 to place a well six (6) feet from a property line and two (2) feet eight (8) inches from a driveway. Sanitarian Lisa Engle recommended approval as the best option for maintaining sewer and street distances on the small lot. It was moved by Mr. Hines and seconded by Mr. Alloway that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Dr. Varian, Mrs. Price, Mr. Alloway, Mr. Hines. Nays: none. Motion carried.

Barbara Wright, 7475 CR 10, Zanesfield

Ms. Wright requested variance from Ohio Administrative Code 3701-28 to connect a new dwelling to an existing well that is 30 feet from the septic tank. Mr. Kauffman recommended approval due to two factors: 1) the former house burned causing the need to build a new house, and 2) the existing well was buried and now will be improved. With confirmation that the well has tested safe bacteriologically, it was moved by Mr. Hines and seconded by Mrs. Price that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Dr. Varian, Mr. Alloway, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

Mr. Henschen rejoined the meeting at this time, 1:58 p.m.

IN THE MATTER OF LICENSED PROGRAM SURVEYS

Mr. Kauffman reported that the Ohio Department of Health recently conducted surveys of the Public Swimming Pool and Solid Waste Disposal programs. The programs were found to be meeting the acceptable standards as specified by the survey methodology, and Logan County Health District was approved as the licensor for both.

IN THE MATTER OF ANNUAL EVALUATION – D. BAUGHMAN

Director of Nursing Kay Schroer presented the annual performance evaluation of Diana Baughman, LPN/Aide for the Home Health Agency, as prepared by her supervisor Jennifer Wren. Noting a job development inventory score in the *Achieves* range, it was moved by Dr. Varian and seconded by Mr. Hines that the Board accept the evaluation. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT

Mrs. Schroer presented the current schedule of adult and child private pay (non-VFC or ODH provided) vaccines, declaring that no cost adjustment is required for the third quarter.

IN THE MATTER OF NURSING REPORT

The Nursing Director reported that the Women, Infants and Children (WIC) project received a three day survey by the Ohio Department of Health. Of 37 criteria, the survey identified only two (2) *not meets* of minor importance. Mrs. Schroer also stated that health education activities have seen an increase with the assignment of health education coordinator duties. She then offered the following April 2012 nursing division statistics:

Home Health: 43 patients; 14 admissions; 181 RN visits; 27 HHA visits; 101 PT visits; 48 OT visits, 4 ST visits

Public Health: 2 nursing visits; 1 pediatric nursing assessment; 2 TB clinics/10 skin tests; 13 BCMH visits/30 contacts; 3 newborn home visits; 1 SIDS contact; 1 HIV clinic/0 clients; 2 head lice checks

Immunization Program: 47 child clients/141 injections; 21 adult clients/23 injections

Women, Infants and Children: 32 new clients; 128 recertifications; 976 total participants

Communicable Disease: 21 confirmed- Chlamydia (14); Gonorrhea (2); Hepatitis B (1); Hepatitis C (1); Varicella (1); MOTT (1); Shigella (1)

Health Education: 2 other agency classes/7 attendees; 3 community classes/885 attendees

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented financial reports for the month of April, with routine expenditures noted and revenue slightly ahead of projections. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PLUMBING INSPECTION AGREEMENT – CHAMPAIGN HEALTH DISTRICT

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board enter into an agreement with Champaign Health District (CHD) to provide back up residential and commercial plumbing inspection services on an as-needed basis effective this date, at a cost of \$30.00 per hour plus the mileage rate in effect for CHD employees at the time of service. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF EXTENDING RESIGNATION – L. COLLINS

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board extend the resignation date of Emergency Preparedness Coordinator/Public Information Office Laurie Collins to June 22, 2012, to assist with training her replacement. Ayes: Mr. Hines, Mr. Alloway, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF HIRING CONFIRMATION – L. MCGILL

It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board confirm the hiring of Leica McGill as Personnel Specialist/IT Coordinator retroactive to May 29, 2012, Pay Grade 20, beginning Step of \$15.01 for 70 biweekly hours, subject to the standard 180-day probationary period. Ayes: Dr. Varian, Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF POSITION TRANSFER – P. O'NEIL TESTER

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the transfer of part-time WIC Breastfeeding Peer Helper Paige O'Neil Tester to the full-time position of Home Health Clerical Specialist effective June 11, 2012, at Pay Grade 13 on the salary scale and at her current hourly pay rate of \$11.44. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF NOTICE OF AWARD/REDUCTION OF STAFF HOURS – WIC FY13

The Administrator announced a \$47,113.00 reduction in funding for the Women, Infants and Children (WIC) project fiscal year 2013. As recommended by the health district's Leadership Team to account for this shortfall, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board order the reduction of seven (7) weekly hours for all part-time WIC personnel effective October 1, 2012. Ayes: Mrs. Price, Mr. Hines, Dr. Varian, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF EXECUTIVE SESSION

It was moved at 2:25 p.m. by Dr. Varian that the Board enter executive session to discuss a matter of employee discipline and personnel compensation. The motion was seconded by Mr. Hines. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF RETURN TO OPEN SESSION

At 2:36 p.m. it was moved by Dr. Varian and seconded by Mr. Henschen that the Board return to open session. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PROBATIONARY TERMINATION – M. DRUMMOND

It was moved by Dr. Varian and seconded by Mr. Hines that the Board confirm the termination of probationary employee Mars Drummond, Home Health Clerical Specialist, effective May 15, 2012. Ayes: Mr. Henschen, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Hines. Nays: none. Motion carried.

IN THE MATTER OF PAY RATE INCREASES – CLERICAL TEAM

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board authorize a \$1.00 per hour pay increase for permanent clerical team employees Kimberly Houchin, Angel Walker, Kelli Tevis, Paige O'Neil Tester, and Catherine Summers effective June 23, 2012; with the same increase for new employee Leica McGill upon successful completion of her probationary period. Ayes: Dr. Varian, Mr. Hines, Mr. Alloway, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott spoke briefly about his attendance of the recent Public Health Combined Conference, and encouraged Board members to visit the Logan County Health District website, loganhealth.org, which contains a variety of useful information including radon and bed bugs.

IN THE MATTER OF ADJOURNMENT

Confirming the rescheduling of the next regular meeting for 1:00 p.m. on Wednesday, July 11, 2012, due to the Independence Day holiday, Mr. Spath adjourned the meeting at 2:42 p.m. without opposition.