

The Board of the Logan County Health District met in regular session on Wednesday, July 11, 2012. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, Dr. Varian, Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, Home Health Supervisor Jennifer Wren, Plumbing Inspector John Clary, and Staff Sanitarians Timothy Smith and Matthew Stonerock. Guests included Charles Bennett, Jack Graham, Miles Pickering, Karen Beasley, Don Eggenschwiller, and Joel Kranenburg. No members of the press were in attendance.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board approve the minutes of the June 6, 2012, meeting as mailed. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Confirming that vouchers for recurring and time-sensitive bills were submitted by the Administrator to the county auditor on June 8 and 15 and July 6, it was moved by Dr. Varian and seconded by Mr. Alloway that the Board confirm payment of those bills presented on their behalf, and approve the current bill vouchers and order the bills paid. Ayes: Mr. Henschen, Mr. Hines, Mrs. Price, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

Don Eggenschwiller, owner of The Landing tavern in Russells Point, was present to address the Board. Mr. Eggenschwiller is in the process of selling his business, which he understands will require the new owners to bring certain pieces of equipment and fixtures up to code. Following presentation of the history of the business and a request for a Board resolution allowing the new owners to operate the business in its current state, Mr. Eggenschwiller was receptive to a meeting with the health district's Environmental Health Director to review the food service code and address his concerns.

#### **IN THE MATTER OF BOARD ORDER APPEAL – M. PICKERING**

*Miles Pickering, 2165 CR 11, Bellefontaine; owner of property on TR 204 in Harrison Township*

On June 6, 2012, the Board of Health ordered Mr. Pickering to remove an unapproved well from service and seal the well in accordance with the law, and to remove the plumbing from the building or obtain all necessary permits and relocate the well out of the floodway, either within 30 days. Mr. Pickering was present to appeal the order, along with architect Karen Beasley. They presented documentation from a professional engineer certifying that the property is not in a floodway, as well as EPA approval for the existing 1500 gallon holding tank. It was moved by Dr. Varian and seconded by Mr. Hines that the Board revise the original order to require the installation of approved plumbing and sewage system, and to bring the existing well into compliance within 30 days. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC HEALTH HAZARD – MIDDLEBURG APARTMENT BUILDING**

Zane Township Trustees Jack Graham and Charles Bennett were recognized by President Spath to address the Board concerning the unsecured and structurally-dangerous Middleburg apartment building. On July 5, 2006, the Board issued an order to owner Ronald Landefeld of Marion to abate the nuisance at Middleburg Apartments on CR 153 by removing the building and all debris and solid waste prior to August 2, 2006. Mr. Landefeld appealed the order and established a maintenance agreement with the Logan County Common Pleas Court which has not been carried out. Environmental Health Director Craig D. Kauffman informed the Board that the court file is now closed, and that Prosecutor Goslee has advised that the Board of Health may now reinstate the original order. It was moved by Dr. Varian and seconded by Mr. Hines that the Board issue an order to Ronald Landefeld to abate the nuisance at the Middleburg Apartments on CR 153 by removing the building and all debris and solid waste within 60 days. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Mr. Hines, Dr. Varian. Nays: none. Motion carried.

**Dr. Varian was excused from the meeting at this time, 1:40 p.m. A quorum was maintained.**

#### **IN THE MATTER OF BOARD EDUCATION**

Noting that disaster planning is a good business practice, Home Health Supervisor Jennifer Wren, RN, updated the Board on the response of her division during the recent wind storm and heat emergency. She referenced the Home Health Agency's Continuity of Operations Plan (COOP), which provides the means to keep the agency functioning

during and after emergencies. She addressed such areas as emergency communication tools; classification of clients into priority levels depending on their required level of care; having emergency supplies on hand including medications, food and water, and assisting their clients to cope with disaster by advanced preparation. Mrs. Wren stated that contact was made during this recent weather emergency with all of their clients either directly or through their emergency contacts. Assessments were made of available supplies and the length of time before they would run out of necessities such as oxygen, water and food, and plans were made to supply those needs. Availability of motel rooms in Logan and surrounding counties with handicap accessibility was also researched should the need to evacuate a client arise. Approximately six hours were spent making well checks to clients who were in a high or moderate priority and did not answer their telephone, with a total of 40 manpower hours expended by four nurses over a 24-hour period. Health Commissioner Dr. Boyd Hoddinott praised Mrs. Wren and her staff for their extraordinary efforts, and for utilizing their emergency plan as intended.

#### **IN THE MATTER OF SCHEDULED HEARINGS – C. LLOYD/B. DOWELL**

***Christopher Lloyd, owner, 114 Walker Street, DeGraff; whereabouts unknown***

***Betty Dowell, owner, 417 Miami Street, DeGraff; whereabouts unknown***

On June 6, 2012, the Board of Health issued citations to any interested parties to appear July 11, 2012, to show cause why the Board should not authorize abatement of the nuisances at Mr. Lloyd's and Mrs. Dowell's prospective properties. No one was present for the hearing from either party. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize the Village of DeGraff to abate the nuisances at these properties by removing all debris and solid waste at their expense. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF NUISANCE COMPLAINTS**

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders following investigation.

***Raymond A. "Skip" Shafer II, 816 South Detroit Street, Bellefontaine; 18049 US 68, Kenton***

Mr. Shafer owns property at 816 South Detroit Street in Bellefontaine with demolition debris, furniture, telephone poles, burnt insulation, solid waste burn pile, and tires. Little clean-up progress has been documented since September 2011. It was moved by Mr. Hines and seconded by Mrs. Price that the Board follow Mr. Kauffman's recommendation and issue an order to cease open burning immediately and to remove all waste and debris within seven (7) days; Ayes: Mr. Alloway, Mr. Henschen, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

***Amos N. Wagler, 6736 TR 207, DeGraff***

Mr. Wagler's house is being inhabited without an approved sewage system in violation of Ohio Administrative Code 3701-29. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board follow Mr. Kauffman's recommendation and issue an order to install a permitted sewage system within 30 days. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

***Jon Wackerman, 792 CR 5, Zanesfield***

Mr. Wackerman owns rental at 300/302 West Sandusky Avenue, Bellefontaine, with a massive roach infestation. It was moved by Mr. Alloway and seconded by Mr. Hines that the Board follow Mr. Kauffman's recommendation and issue an order to professionally treat for the infestation. Ayes: Mrs. Price, Mr. Henschen, Mr. Hines, Mr. Alloway. Nays: none. Motion carried.

#### **IN THE MATTER OF LICENSE VIOLATIONS**

***Sweet Aromas Coffee, Beth Zell and Will Zell, Licensees, 120 Court Avenue, Bellefontaine***

On June 12, 2012, Sanitarian Timothy Smith documented violations of Ohio Administrative Code 3717-1 in that no grease interceptor has been installed as agreed and additional new plumbing has been installed without approval or permit. In addition, on June 12, 2012, Plumbing Inspector John Clary documented and issued a notice of violation for no grease interceptor and new plumbing work performed without plan approval or permit. It was moved by Mr. Hines and seconded by Mrs. Price that the Board issue an order to the Zell's to correct all violations within 14 days. Ayes: Mr. Henschen, Mr. Alloway, Mrs. Price, Mr. Hines. Nays: none. Motion carried.

***The Candle Man mobile food service operation, Kenneth White, Licensee***

On April 28, 2012, Sanitarian Kim Casady documented violation of Ohio Administrative Code 3701-21-03 at the GEM Sportswear flea market where foods were being sold that were not on the approved menu; equipment was present not part of the license approval; and non-prepackaged food was being sold. Meat and cheese were being sliced and packaged sliced meat and cheese being sold. A 14-foot display cooler; a residential refrigerator/freezer and another upright freezer; and several grocery shelves were present. This is no longer a mobile food service; it appears to be a grocery store inside the flea market building. *Definition: A mobile food service is operated from a movable vehicle, portable structure, or watercraft and does not remain at any one location for more than 40 consecutive days.* It was moved by Mr. Alloway and seconded by Mr. Henschen that the Board instruct the Environmental Health Director to initiate the license revocation procedure and schedule a license revocation hearing for the August 1, 2012, Board of Health meeting. Ayes: Mr. Hines, Mrs. Price, Mr. Henschen, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF REQUESTS FOR VARIANCE**

Mr. Kauffman presented the following requests for variance from established codes.

***Keith Van Hoose, 11449 Chickasaw Path, Lakeview***

Mr. Van Hoose requested variance from Ohio Administrative Code 3701-28 to build a garage over an existing well with the well left six (6) inches above the floor. Mr. Kauffman stated that precedent has allowed for this with a six (6) inch berm surrounding the well and the well at least 12 inches above the floor, and recommended approval with the same requirements. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board grant the variance with the berm six (6) inch berm and 12 inches above the floor stipulation. Ayes: Mrs. Price, Mr. Alloway, Mrs. Henschen. Nays: Mr. Hines. Motion carried.

***John Collins, 4839 Glenmin Drive, Dayton***

Mr. Collins requested variance from Ohio Administrative Code 3701-28 to place a well 16 feet from Ash Street at property he owns at 7666 Ash Street, Waterbury, Russells Point. Sanitarian Timothy Smith recommended approval due to the location of the property at the end of a less-traveled side street.

***William Laub, 1819 Glenwood Heights, Coal Valley, IL***

Mr. Laub requested variance from OAC 3701-28 to place a well six (6) feet from a garage foundation at 9493 CR 254, Belle Center. Sanitarian Lisa Engle recommended approval to keep the well out of the parking area and off the sewer line.

Following discussion, it was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the individual variances for Mr. Collins and Mr. Laub with the recommended conditions. Ayes: Mr. Alloway, Mr. Hines, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF REQUEST FOR REFUND – TEMPORARY FOOD SERVICE LICENSE**

Keith Brantley of B. A. Barbeque requested a \$40.00 refund for two (2) days of a four (4) day temporary food service license due to the inability to operate because of a power outage. Due to the expense incurred by the health district for staff hours and travel for the licensing inspection, it was moved by Mr. Alloway and seconded by Mr. Hines that the Board deny the request. Ayes: Mr. Henschen, Mrs. Price, Mr. Hines, Mr. Alloway. Nays: none. Motion carried.

**IN THE MATTER OF ANNUAL EVALUATION – J. WREN**

Director of Nursing Kay Schroer presented the annual performance evaluation of Home Health Supervisor Jennifer Wren, RN, who was present at meeting. Noting a job development inventory score in the *Achieves* range for the five year employee, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board accept the evaluation. Ayes: Mrs. Price, Mr. Hines, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF NURSING REPORT**

The Nursing Director announced that the Women, Infants and Children staff will host their second Baby and Toddler Fair at the Logan County fairgrounds on August 3 from 10:00 am to 2:00 pm with many vendor information booths, a fashion show, give-a-ways and entertainment. She also touched briefly on the changes in store for the immunization program in October that will affect clients with private insurance. Mrs. Schroer then offered nursing

division statistics as follows for May 2012:

Home Health: 52 patients; 16 admissions; 261 RN visits; 47 HHA visits; 152 PT visits; 63 OT visits

Public Health: 2 nursing visits; 2 lead screenings; 2 TB clinics/9 skin tests; 8 BCMH visits/30 contacts; 7 newborn home visits; 2 bereavement contacts/1 visit; 2 head lice checks

Communicable Disease: 8 confirmed- Chlamydia (5); Gonorrhea (1); Hepatitis C (2)

Immunization Program: 43 child clients/102 injections; 45 adult clients/57 injections; 2 flu shots

Women, Infants and Children: 36 new clients; 150 recertifications; 964 total participants

Health Education: 2 community classes/158 attendees

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented financial reports for the month of May, with routine expenditures noted and revenue in line with projections. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize President Spath to approve review of the reports. Ayes Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board confirm the following financial transactions completed by the Administrator during the month of June to meet operating expenses. Ayes: Mr. Alloway, Mr. Hines, Mr. Price, Mr. Henschen. Nays: none. Motion carried.

***District Health Fund Transfer***

- \$5000.00  
From 063-450-01120 Utilities To 063-450-01170 Advances Out

***Temporary Cash Advance***

- \$20,000.00  
From District Health Fund 063-450-01170 To WIC Fund 061-800-00002

**IN THE MATTER OF OPERATING AGREEMENT – WOMEN, INFANTS, CHILDREN PROJECT**

As required by the Women, Infants, and Children grant, it was moved by Mrs. Price and seconded by Mr. Alloway that the Board enter into an agreement with W.I.C. Administration Project #04610011WA0313 to provide housing for the project for the grant period October 1, 2012, through September 30, 2013, at the rate of \$3200.00 payable in quarterly installments. Ayes: Mr. Hines, Mr. Henschen, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Dr. Hoddinott discussed his comments on the Affordable Care Act at a recent health care reform press conference in Columbus, and political activity permitted for public employees.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting at 1:00 p.m. on Wednesday, August 1, 2011, Mr. Spath adjourned the meeting at 2:20 p.m. without opposition.

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Don Spath, President

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Boyd C. Hoddinott, M.D., Secretary