

The Board of the Logan County Health District met in regular session on Wednesday, October 3, 2012. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mr. Hines, Mrs. Price, and Mr. Alloway. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included John Clary, Joel Kranenburg, and reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL Radio*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Henschen and seconded by Mrs. Price that the Board approve the minutes of the September 5, 2012, regular meeting as mailed. Ayes: Mr. Alloway, Mr. Hines, Mr. Price, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on September 7, 14, and 21, it was moved by Mrs. Price and seconded by Mr. Alloway that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Henschen, Mr. Hines, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No members of the public were present for this portion of the meeting.

#### **IN THE MATTER OF NUISANCE VIOLATIONS**

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

##### ***William Brandyberry, Urbana***

Mr. Brandyberry continues to have property at 319 East Main Street in Quincy with an open, collapsing house full of solid waste including garbage and an open, collapsing garage full of solid waste including garbage. This has already been to Municipal Court. Mr. Kauffman recommended an order to remove all structures and waste from the property within 60 days.

##### ***Mary Burns, 11275 Ash Street, Lakeview***

Ms. Burns' property at this address contains a pile of trash and a television in the front yard and overflowing trash cans on the side of the house. Mr. Kauffman recommended an order to remove all solid waste to a licensed facility within three (3) days of receipt of the order.

##### ***Larry Hurley, 1853 TR 218, Bellefontaine***

Mr. Hurley has a rental property at 153 Rush Street in Rushsylvania with a pile of trash under the awning of the mobile home and beside the shed, and scrap tires in the driveway. Mr. Kauffman recommended an order to remove all solid waste to a licensed facility within three (3) days of receipt of the order.

##### ***Danny Woodard, 15659 SR 235, Belle Center***

Mr. Woodard's property sewage system at this address is leaking to the top of the ground between the house and the mobile home. Mr. Kauffman recommended an order to connect to sanitary sewer if accessible, or complete a permitted repair to the sewage system within 30 days.

Following review of individual case documents and recommendations, it was moved by Mr. Henschen and seconded by Mr. Alloway that pursuant to Ohio Revised Code 3707.01 the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *William Brandyberry, Mary Burns, Larry Hurley, and Danny Woodard* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue individual orders on behalf of the Board. Ayes: Mr. Hines, Mrs. Price, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

Mr. Kauffman presented the following requests for variance from established codes.

***Sharon Price, 1736 Lucks Road, Reynoldsburg***

Ms. Price requested variance from OAC 3701-28 to maintain a repaired well one (1) foot from the house foundation at her property at 11562 SR 235, Lakeview, where the code requires 10 feet. Sanitarian Lisa Engle recommended approval as it is an existing well that has been improved.

***Nita Woodruff, 1518 TR 179, Bellefontaine***

Ms. Woodruff requests variance from OAC 3701-28 to place a room addition four (4) feet from the existing well at this address. Sanitarian Lisa Engle recommended approval.

***Pauline L. Tudor Estate, 8894 Johnson Land, Rushsylvania***

Becky Ropp and Rick Tudor requested variance from OAC 3701-28 to maintain a permitted septic tank less than 41 feet from the water well at this property in the Pauline L Tudor Estate. The sewage system was permitted in 1961 and the water tested bacteriologically safe on June 29, 2012, and Mr. Kauffman recommended approval.

Following discussion, it was moved by Mr. Henschen and seconded by Mr. Hines that the Board approve the individual variances with the recommended conditions, with Sharon Price's variance to become invalid with the availability of central water supply. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF PUBLIC HEALTH HAZARD – MIDDLEBURG APARTMENT BUILDING**

Mr. Kauffman relayed to the Board that a letter has been received from Ronald Landefeld, owner of the Middleburg apartment building, refuting charges that his property is a nuisance. On July 11, 2012, the Board ordered removal of the building and all debris and solid waste within 60 days. At the recommendation of Logan County Prosecutor William Goslee, members were in unanimous agreement to instruct Mr. Kauffman to serve notice to Mr. Landefeld that a hearing on the matter will be held at the next regular meeting on November 7, 2012.

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kay Schroer reminded the Board of the upcoming drive through flu shot clinic on Saturday, October 13 from 10:00 a.m. to 2:00 p.m. at the Bellefontaine Regional Airport for adults age 19 and above. Mrs. Schroer then offered the following nursing division statistics for the month of August:

Home Health: 34 patients; 12 admissions; 201 RN visits; 30 HHA visits; 92 PT visits; 65 OT visits; 4 ST visits

Public Health: 1 RN visit; 2 lead screenings; 2 TB clinics/13 skin tests; 9 BCMH visits/35 contacts; 6 newborn home visits; 2 bereavement contacts/1 visit; 1 HIV clinic/3 clients

Communicable Disease: 16 confirmed- Chlamydia (8); Hepatitis C (1); Campylobacter (2); Pertussis (2); Salmonella (1); Mott (1); Immigrant Investigation (1)

Immunization Program: 160 child clients/367 injections; 38 adult clients/49 injections

Women, Infants and Children: 42 new clients; 141 recertifications; 1001 total participants

Health Education: 1 community class/53 attendees

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented health district financial reports for the month of August, noting receipt of second half tax settlement funding from inside millage. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Alloway, Mrs. Price, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Price and seconded by Mr. Alloway that the Board confirm the following bookkeeping transactions necessary to meet operating expenses completed by the Administrator since the last meeting. Ayes: Mr. Henschen, Mr. Hines, Mr. Alloway, Mrs. Price. Nays: none. Motion carried.

***Additional Appropriation****Water Well Fund 050*

- 050-400-01025 Remittance to State \$3500.00

***Intrafund Transfer of Appropriated Funds****Water Well Fund 050*

- \$225.00 From 050-400-01060 Lab Equipment TO 050-400-01030 Lab Fees
- \$13.54 From 050-400-01020 Salaries TO 050-400-01025 Remittance to State
- \$330.00 From 050-400-01040 Lab Supplies TO 050-400-01025 Remittance to State
- \$8.75 From 050-400-01070 Travel TO 050-400-01025 Remittance to State
- \$3.90 From 050-400-01100 OPERS TO 050-400-01025 Remittance to State
- \$14.38 From 050-400-01115 Medicare TO 050-400-01025 Remittance to State
- \$105.00 From 050-400-01040 Lab Supplies TO 050-400-01080 Remittance to ODNR
- \$275.00 From 050-400-01060 Lab Equipment TO 050-400-01080 Remittance to ODNR
- \$480.00 From 050-400-01070 Travel TO 050-400-01080 Remittance to ODNR

*Women, Infants, Children Fund 061*

- \$5800.00 From 061-010-01040 Transfers Out TO 061-010-01025 Supplies
- \$2500.00 From 061-010-01070 Travel Expenses TO 061-010-01025 Supplies
- \$1700.00 From 061-010-01072 Education/Seminars TO 061-010-01025 Supplies

*District Health Fund 063*

- \$400.00 From 063-440-01026 SW Supplies TO 063-450-01060 SW Contracts

*Home Health Fund 066*

- \$8418.75 From 066-440-01050 Workers Compensation TO 066-450-01080 Contracts

**IN THE MATTER OF FUNDING ACCEPTANCE – FY12 WIC GRANT**

It was moved by Mr. Henschen and seconded by Mr. Hines that the Board accept the FY13 Women, Infants and Children Grant Notice of Award in the amount of \$205,836.00 for the project grant year of October 1, 2012, to September 30, 2013. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF SERVICE CONTRACT RENEWALS**

At the request of the Administrator and concurrence of the Health Commissioner, it was moved by Mr. Hines and seconded by Mr. Henschen that the Board authorize the following annual service contracts at the negotiated rates listed. Ayes: Mrs. Price, Mr. Alloway, Mr. Henschen, Mr. Hines. Nays: none. Motion carried.

- ***Council on Rural Services***, home nursing visits for maternal and infant assessment at the rate of \$100.00 per visit not to exceed \$1237.00 for the period October 1, 2012, through September 30, 2013
- ***Cynthia S. Pulfer, RN***, PRN registered nursing services not to exceed 19 hours weekly at the rate of \$19.56 per hour for the period October 3, 2012 through October 2, 2013
- ***Marcella Burroughs***, janitorial services not to exceed two cleanings per week at the rate of \$75.00 per cleaning for the period October 2, 2012 through October 1, 2013
- ***Northwest Therapy Service, Inc.***, physical therapy services to clients of the Home Health Agency for the period October 1, 2012 through September 30, 2013, at the rate of \$73.00 per hour and \$25.00 for administrative meetings
- ***MidOhio Rehabilitation Specialists, LLC***, occupational therapy services to clients of the Home Health Agency for the period October 1, 2012 through September 30, 2013, at the rate of \$73.00 per hour and \$25.00 for administrative meetings
- ***Beach Speech Pathology, Inc.***, speech therapy services to clients of the Home Health Agency for the period October 1, 2012 through September 30, 2013, at the rate of \$90.00 per visit
- ***Sen & Associates, Inc.***, certified public accounting services for the Home Health Agency at a rate of \$500.00 per on-site half day (up to five hours); \$900.00 per on-site full day (five to nine hours); \$90.00 per hour for off site work; and preparation of the annual Medicare cost report at a flat rate of \$1700.00 for the period October 1, 2012 to September 30, 2013

**IN THE MATTER OF ANNUAL EVALUATION – S. CUMMINGS**

Health Commissioner Hoddinott presented the annual performance evaluation of Steve Cummings, IT/Project Manager/Development Officer, noting an achieves score in all categories. It was moved by Mr. Henschen and seconded by Mr. Hines that the Board accept the review. Ayes: Mrs. Price, Mr. Alloway, Mr. Hines, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd Hoddinott addressed the current office redesign project which includes a new wall separating the environmental and nursing divisions; an enclosed reception window at the front counter; and new carpeting for all areas not replaced during the 2005 renovation. He also stressed the importance of Board members reviewing the 2013 final operating budget prior to the November meeting that will be included in the board packet.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for November 7, 2012, at 1:00 p.m., President Spath adjourned the meeting at 1:53 p.m. without opposition.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary