

The Board of the Logan County Health District met in regular session on Wednesday, January 2, 2013. President Spath called the meeting to order at 1:02 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian, constituting a quorum with the president voting. Staff members in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Bob Harrison, Grant Peper, Bob Netzley, Joel Kranenburg, Leica McGill, Lisa Engle, and John Clary. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL* radio were also in attendance.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2013, the Board proceeded to reorganize. Mr. Henschen requested to retain the position of Vice President through his term expiring March 31 of this year, prompting Dr. Varian to move that the current officers be reelected for 2013. Mrs. Price seconded the motion, consent was unanimous, and Mr. Spath was reelected President of the Board and Mr. Henschen Vice President.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Henschen that the Board approve the minutes of the December 5, 2012, regular meeting as mailed. Ayes: Mrs. Price, Mr. Spath, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on December 7th and 14th, it was moved by Mrs. Price and seconded by Mr. Henschen that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Spath, Dr. Varian, Mr. Henschen, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF NUISANCE ORDER UPDATE – G. PEPER

On December 5, 2012, the Board granted an extension until today for Grant Peper to show substantial improvement to his vacant open house at 9739 East Lakeshore Drive, Huntsville, to avoid condemnation. Mr. Peper was present and recognized to address the Board, as was Stokes Township Zoning Officer Bob Netzley. Mr. Peper stated the doors and windows have been secured, the old roof trusses have been removed, and materials have been purchased for new trusses. This was confirmed by sanitarian Lisa Engle who inspected the property earlier today. Mr. Peper requested additional time to complete the repairs, citing recent inclement weather. Mr. Netzley stated there was zero progress on the property until just last week and expressed concerns of procrastination in the future; noting the Board's order of substantial improvement is not evident. Following review of current photographs of the property, it was the consensus of the Board to allow Mr. Peper until February 6, 2013, to exhibit continued progress.

IN THE MATTER OF AMENDING LCHD REGULATION NO. 40

Environmental Health Director Craig D. Kauffman presented a revised local fee schedule for food service licenses as instructed at the December 2012 meeting. The fees are 50% of the first proposal for risk categories and the amount of the consumer price index for vending.

It was moved by Mr. Henschen and seconded by Dr. Varian that the Board suspend the three-reading rule and adopt the following resolution on an emergency basis.

RESOLUTION 2013-01

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 1, 1.5 of Regulation Number 40 be amended to wit:

SECTION 1

1.5 Food Service, Food Establishment, and Food Vending operators shall be charged a license fee according to the following categories:

COMMERCIAL		NON COMMERCIAL		VENDING
<25,000 sq ft	>25,000 sq ft	<25,000 sq ft	>25,000 sq ft	
Level 1 \$106.00	Level 1 \$160.00	Level 1 \$53.00	Level 1 \$80.00	\$18.24
Level 2 \$122.00	Level 2 \$170.00	Level 2 \$61.00	Level 2 \$85.00	
Level 3 \$248.00	Level 3 \$638.00	Level 3 \$124.00	Level 3 \$319.00	
Level 4 \$316.00	Level 4 \$676.00	Level 4 \$158.00	Level 4 \$338.00	

On roll call the vote was as follows:

Mrs. Price- aye; Mr. Spath- aye; Dr. Varian- aye; Mr. Henschen- aye; Mr. Alloway- absent; Mrs. Watkins- absent

This Resolution is hereby declared adopted by majority vote on this 2nd day of January in the year 2013, and shall be in full force and effect on February 1, 2013.

Don W. Spath, President

Boyd C. Hoddinott, MD, Secretary

IN THE MATTER OF FOOD SERVICE LICENSE

Blackhawk Inn, 11543 SR 365, Lakeview; Darrell Johnston, owner/operator

The Environmental Health Director announced that the Ohio Environmental Protection Agency has revoked the public water system license of Blackhawk Inn which is required for food service licensing, and requested the current license suspension be increased to license revocation. Following discussion of the differences between a license suspension and license revocation and the potential impact to the business, it was moved by Mr. Henschen and seconded by Dr. Varian that the Board uphold the food service license suspension of Blackhawk Inn. Ayes: Mrs. Price, Mr. Spath, Dr. Varian, Mr. Henschen. Nays: none. Motion carried.

IN THE MATTER OF REQUEST FOR VARIANCE

Beverly Brielmaier, 3482 TR 215, Lewistown

Ms. Brielmaier requested variance from Ohio Administrative Code 3701-28 to maintain a well two (2) feet from the house foundation at this address. The well was improved due to emergency failure, and sanitarian Lisa Engle recommended approval. It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the variance. Ayes: Mr. Henschen, Mr. Spath, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer announced that flu vaccine clinics will continue on Tuesday afternoons for the foreseeable future due to increased demand. She also reported the health district is currently managing four (4) lead cases with levels 10 and above, and that a proposal to contract for childhood vaccines will be ready for discussion at the February meeting. The following nursing statistics for November, 2012, were then reviewed.

Home Health: 38 patients; 11 admissions; 184 RN visits; 44 HHA visits; 93 PT visits; 53 OT visits; 7 ST visits

Public Health: 4 lead case management; 1 TB clinic/5 skin tests; 16 BCMH visits/35 contacts; 4 newborn home visits; 1 bereavement contact; 1 ARC clinic/no clients; 1 head lice check

Communicable Disease: 9 confirmed- Chlamydia (5); Gonorrhea (1); Hepatitis C (1); Salmonella (1); Lyme (1)

Immunization Program: 42 child clients/120 injections; 22 adult clients/29 injections; 58 flu shots

Women, Infants and Children: 29 new clients; 120 recertifications; 998 total participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of November, reflecting total revenue at 98% of budget estimates, expenses 8% under projections, and adequate cash balances in all funds. It was moved by Dr. Varian and seconded by Mr. Henschen that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Spath, Mrs. Price, Mr. Henschen, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Henschen and seconded by Mr. Price that the Board confirm the following bookkeeping transactions necessary to meet routine operating expenses completed by the Administrator during the month of November. Ayes: Mr. Spath, Dr. Varian, Mrs. Price, Mr. Henschen. Nays: none. Motion carried.

Transfer of Appropriated Funds*Sewage Treatment Fund 054*

- \$100.00 From 054-400-01050 Refunds To 054-400-01060 Remit to State

Women, Infants, Children Fund 061

- \$300.00 From 061-010-01091 OPERS To 061-010-01020 Salaries
- \$125.00 From 061-010-01110 Medicare TO 061-010-01020 Salaries

District Health Fund 063

- \$25.00 From 063-450-01034 Refunds To 063-450-01033 Burial Permits

IN THE MATTER OF 2013 APPROPRIATIONS RESOLUTION**RESOLUTION 2013-02**

The District Board of Health of Logan County, Ohio, met in regular session on the 2nd day of January, 2013, at the office of the Logan County Health District with the following members present: Mr. Spath, Mr. Henschen, Mrs. Price, Dr. Varian.

Dr. Varian moved the adoption of the following resolution:

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2013, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

Water Well Fund 050

050-400-01020 Salaries	\$ 20,900.00
050-400-01025 Remittance to State	\$ 9,250.00
050-400-01030 Lab Fees	\$ 1,725.00
050-400-01040 Lab Supplies	\$ 3,000.00
050-400-01050 Refunds	\$ 250.00
050-400-01060 Lab Equipment	\$ 500.00
050-400-01070 Travel	\$ 800.00
050-400-01080 Remit ODNR	\$ 2,250.00
050-400-01100 OPERS	\$ 2,925.00
050-400-01115 Medicare	\$ 305.00
Total	\$ 41,905.00

Solid Waste Fund 051

051-400-01020 Salaries	\$ 2,485.00
051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00

051-400-01070 Travel	\$ 625.00
051-400-01100 OPERS	\$ 350.00
051-400-01115 Medicare	\$ 40.00
Total	\$ 61,000.00

Swim Pool Fund 053

053-400-01020 Salaries	\$ 9,150.00
053-400-01030 Remittance State	\$ 2,245.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 690.00
053-400-01100 OPERS	\$ 1,280.00
053-400-01115 Medicare	\$ 135.00
Total	\$ 13,500.00

Sewage Treatment Fund 054

054-400-01020 Salaries	\$ 17,000.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01050 Refunds	\$ 300.00
054-400-01050 Remittance to State	\$ 750.00
054-400-01070 Travel	\$ 320.00
054-400-01080 Transfers Out	\$ -
054-400-01100 OPERS	\$ 2,380.00
054-400-01115 Medicare	\$ 250.00
Total	\$ 21,000.00

PH Infrastructure Fund 055

055-450-01000 Other	\$ 1,500.00
055-450-01020 Salaries	\$ 51,110.00
055-450-01025 Supplies	\$ -
055-450-01030 Equipment	\$ -
055-450-01040 Reimburse Advances	\$ 3,500.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ 4,000.00
055-450-01070 Travel	\$ 1,460.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 7,156.00
055-450-01110 Workers Comp	\$ 1,534.00
055-450-01115 Medicare	\$ 742.00
055-450-01130 Hosp/Life Insurance	\$ 8,995.00
Total	\$ 79,997.00

Contingency Fund 067

057-061-01020 Salaries	\$ -
Total	\$ -

W.I.C. Fund 061

061-010-01000 Other Expenses	\$ -
061-010-01020 Salaries	\$ 130,851.00
061-010-01025 Supplies	\$ 3,632.00
061-010-01030 Equipment	\$ -
061-010-01040 Transfers Out	\$ 15,784.00

061-010-01050 Contracts	\$ 3,200.00
061-010-01060 Repairs/Service	\$ -
061-010-01070 Travel	\$ 2,000.00
061-010-01072 Education/Seminars	\$ 2,000.00
061-010-01091 PERS	\$ 18,319.00
061-010-01100 Workers Comp	\$ 6,543.00
061-010-01110 Medicare	\$ 1,897.00
061-010-01160 Hosp/Life Insurance	\$ 21,610.00
061-010-01170 Reimburse Advances	\$ 11,000.00
061-010-01171 Reimburse State	\$ -
Total	\$ 216,836.00

C&D Waste Fund 062

062-450-01020 Salaries	\$ 4,965.00
062-450-01025 Remit to State	\$ 540.00
062-450-01030 Remit to State/ ODNR	\$ 9,000.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 720.00
062-450-01070 Travel	\$ -
062-450-01100 OPERS	\$ 695.00
062-450-01115 Medicare	\$ 75.00
Total	\$ 15,995.00

District Health Fund 063

063-450-01000 Other Expenses	\$ 1,000.00
063-450-01010 Salaries Officials	\$ 54,000.00
063-450-01020 Salaries	\$ 435,000.00
063-450-01021 Solid Waste Salaries	\$ 36,400.00
063-450-01025 Supplies	\$ 50,000.00
063-450-01026 Solid Waste Supplies	\$ 500.00
063-450-01030 Equipment	\$ 10,000.00
063-450-01031 Solid Waste Equip	\$ -
063-450-01032 Remit State C. Abuse	\$ 8,400.00
063-450-01033 Remit State Burial	\$ 175.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Impr	\$ 25,200.00
063-450-01036 Family Violence Fees	\$ 4,200.00
063-450-01040 Capital Improvements	\$ 10,000.00
063-450-01050 Contracts	\$ 30,000.00
063-450-01051 Laboratory Fees	\$ 500.00
063-450-01060 Solid Waste Contracts	\$ 22,045.00
063-450-01070 Travel	\$ 17,000.00
063-450-01071 Solid Waste Travel	\$ 4,000.00
063-450-01072 Education/Seminars	\$ 3,500.00
063-450-01080 Repairs/Service	\$ 6,000.00
063-450-01090 Advertising & Printing	\$ 1,000.00
063-450-01093 Business Insurance	\$ 7,500.00
063-450-01100 OPERS District Health	\$ 69,900.00
063-450-01101 Solid Waste Hosp	\$ 5,700.00
063-450-01102 Solid Waste OPERS	\$ 5,100.00
063-450-01103 Solid Waste W. Comp	\$ 725.00
063-450-01104 Solid Waste Medicare	\$ 530.00

063-450-01110 Workers Comp	\$ 17,400.00
063-450-01115 Medicare	\$ 6,300.00
063-450-01120 Phone & Utilities	\$ 18,000.00
063-450-01130 Hosp & Life Insurance	\$ 80,000.00
063-450-01140 Loan Principal	\$ 17,000.00
063-450-01141 Loan Interest	\$ 9,085.00
063-450-01150 Nuisance Control	\$ 5,000.00
063-450-01160 MH Placement Seals	\$ 1,200.00
063-450-01170 Advances Out	\$ 20,000.00
063-450-01180 Transfers Out	\$ -
Total	\$ 982,860.00

Home Health Fund 066

066-450-01000 Other Expenses	\$ 1,000.00
066-450-01020 Salaries	\$ 365,000.00
066-450-01025 Supplies	\$ 22,000.00
066-450-01030 Equipment	\$ 1,500.00
066-450-01031 Repairs/Service	\$ 500.00
066-450-01040 Travel	\$ 17,000.00
066-450-01041 Education/Seminars	\$ 3,000.00
066-450-01050 Workers Comp	\$ 8,710.00
066-450-01051 OPERS	\$ 51,100.00
066-450-01055 Medicare	\$ 5,300.00
066-450-01060 Hosp/Life Insurance	\$ 65,640.00
066-450-01070 Phone & Utilities	\$ -
066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ 200,000.00
066-450-01081 Refunds	\$ 2,500.00
066-450-01090 Loan Principal	\$ 6,750.00
066-450-01091 Advances Out	\$ -
Total	\$ 750,000.00

Food Safety Fund 067

067-450-01020 Salaries	\$ 55,000.00
067-450-01030 Remit to State	\$ 11,715.00
067-450-01040 Remit Dept of Ag	\$ 4,400.00
067-450-01050 Refunds	\$ 285.00
067-450-01070 Travel	\$ 2,000.00
067-450-01100 OPERS	\$ 7,700.00
067-450-01115 Medicare	\$ -
Total	\$ 81,100.00

Infect. Waste Fund 068

068-400-01070 Travel	\$ 1,800.00
Total	\$ 1,800.00

Parks/Camps Fund 069

069-410-01020 Salaries	\$ 7,845.00
069-410-01025 Supplies	\$ -
069-410-01030 Remit to State	\$ 4,790.00
069-410-01040 Remit to OMHC	\$ 15,000.00
069-410-01050 Refunds	\$ 250.00
069-410-01070 Travel	\$ 1,500.00

069-410-01100 OPERS	\$ 1,100.00
069-410-01115 Medicare	\$ 115.00
Total	\$ 30,600.00

TOTAL 2013 APROPRIATIONS BUDGET

\$2,296,593.00

Mrs. Price seconded the resolution and the roll being called upon its adoption, the vote resulting as follows:
 Mr. Henschen- aye; Mr. Spath- aye; Mrs. Price- aye; Dr. Varian- aye; Mr. Alloway- absent; Mrs. Watkins- absent

IN THE MATTER OF OPERATING LEVY

RESOLUTION 2013-03

WHEREAS there will be insufficient funds to operate the Logan County Health District after the 2013 fiscal year without obtaining significant funds from the municipalities and townships through inside millage;

BE IT RESOLVED, a majority of members concurring, that the Logan County District Board of Health hereby authorizes the Health Commissioner to request the Board of Logan County Commissioners to place a 10 year, .75 mil levy on the May 2013 ballot for collection for the 2013 tax year beginning in 2014.

On roll call the vote was as follows:

Mr. Spath- aye; Mr. Henschen- aye; Mrs. Price- aye; Dr. Varian- aye; Mr. Alloway- absent; Mrs. Watkins- absent

This Resolution is hereby declared adopted on this 2nd day of January in the year 2013.

 Don W. Spath, President

 Boyd C. Hoddinott, M.D., Secretary

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott discussed local, regional, and state-wide influenza activity.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for February 6, 2013, at 1:00 p.m., President Spath adjourned the meeting at 2:25 p.m. without opposition.

 Don W. Spath, President

 Boyd C. Hoddinott, M.D., Secretary