

The Board of the Logan County Health District met in regular session on Wednesday, March 13, 2013. President Spath called the meeting to order at 1:30 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mr. Henschen, Mr. Alloway, Mrs. Watkins, constituting a quorum with the president voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Director of Nursing Kay Schroer. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL* radio were also in attendance, along with guests Grant D. Peper and Bob Harrison.

#### **IN THE MATTER OF BOARD MEMBER RECOGNITION – J. HENSCHEN**

Board of Health member John Henschen of Lakeview was presented a certificate of achievement by Health Commissioner Dr. Boyd Hoddinott recognizing his years of service to the Logan County Health District and the citizens of Logan County. Mr. Henschen was appointed in March 2000 to fill an unexpired term on the Board, was subsequently reappointed to 5-year terms in 2003 and 2008, and is not seeking reappointment.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board approve the minutes of the February 6, 2013, regular meeting as distributed. Ayes: Mrs. Watkins, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 8<sup>th</sup>, 15<sup>th</sup>, and 22<sup>nd</sup>, and March 1<sup>st</sup>, it was moved by Mr. Henschen and seconded by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Spath, Mr. Alloway, Mrs. Watkins, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum.

#### **IN THE MATTER OF NUISANCE ABATEMENT ORDER– G. PEPER**

Environmental Health Director Craig D. Kauffman reported to the Board that Grant Peper is in substantial compliance with the nuisance abatement Board order issued at the last meeting and the file has been closed.

#### **IN THE MATTER OF ANNUAL EVALUATION – J. CLARY**

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation for Plumbing Inspector John Clary, noting a job development inventory score in the *Achieves* range. It was moved by Mr. Alloway and seconded by Mrs. Watkins that the Board accept the review. Ayes: Mr. Henschen, Mr. Spath, Mrs. Watkins, Mr. Alloway. Nays: none. Motion carried.

#### **IN THE MATTER OF ANNUAL EVALUATION – B. DOW**

Director of Nursing Kay Schroer presented the first annual performance evaluation for Home Health Nurse Bobbi Jo Dow as completed by her supervisor, Jennifer Wren. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board accept the review. Ayes: Mrs. Watkins, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

#### **IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT**

Mrs. Schroer announced that the current schedule of adult and private pay (non-VFC or ODH provided) vaccines will require no adjustment for the second quarter of the fiscal year.

#### **IN THE MATTER OF NURSING REPORT**

The nursing director reminded the Board of the 5K Walk/Mini Health Fair coming up on April 20, 2013, at South View Park in commemoration of Public Health and Immunization Weeks. The following nursing statistics for January, 2013, were then presented.

Home Health: 39 patients; 12 admissions; 188 RN visits; 67 HHA visits; 85 PT visits; 53 OT visits, 10 ST visits

Public Health: 4 lead case management; 2 TB clinics/8 skin tests; 14 BCMH visits/35 contacts; 11 newborn home visits; 1 HIV/HEP C clinic; 8 head lice checks

Immunization Program: 43 child clients/129 injections; 36 adult clients/47 injections; 125 flu shots

Women, Infants and Children: 34 new clients; 112 recertifications; 1000 total participants

Communicable Disease: 32 confirmed- Chlamydia (13); Gonorrhea (1); Hepatitis C (4); E-Coli (1); Giardia (1) Influenza (5); Pertussis (2); Salmonella (1); Strep Pneum ISP (1); Strep A-invasive (1); Yersiniosis (2)

Health Education: 1 health care provider class/3 attendees; 4 other agency classes/5 attendees

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented health district financial reports for the month of January 2013, reflecting estimated revenue and appropriations as previously authorized by the Board. It was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Watkins, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mr. Henschen and seconded by Mrs. Watkins that the Board confirm the following transfer of appropriated funds completed by the Administrator during the month of January. Ayes: Mr. Alloway, Mr. Spath, Mrs. Watkins, Mr. Henschen. Nays: none. Motion carried.

*Public Health Infrastructure Fund 055*

- \$1187.08 From 055-450-01000 Other Fees To 055-450-01050 Reimburse State

**IN THE MATTER OF MARY RUTAN HOSPITAL MATERNITY UNIT LICENSURE APPLICATION**

The annual license renewal application for the Mary Rutan Hospital maternity unit was next considered. Following statement by the Health Commissioner that the health district is not aware of any health code violations, it was moved by Mrs. Watkins and seconded by Mr. Alloway that the Board approve the maternity licensure application, and on roll call the vote was as follows: Mr. Spath- aye; Mr. Henschen- aye; Mr. Alloway- aye; Mrs. Watkins- aye. Nays: none. Motion carried.

**IN THE MATTER OF RETAINER/CONSULTING – CLEMANS-NELSON & ASSOCIATES INC.**

Noting the necessity for continued guidance in the area of civil service law and regulatory compliance in regards to personnel, it was moved by Mr. Henschen and seconded by Mr. Alloway that the Board authorize renewal of a one (1) year agreement with Clemans-Nelson & Associates, Inc. commencing April 1, 2013, at the monthly retainer rate of \$87.50, and hourly fees of \$90.00 for Consultant, \$125.00 for Senior Consultant, and \$140.00 for Manager/Officer. Ayes: Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Abstain: Mrs. Watkins. Motion carried.

**IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT**

With appreciation for his willingness to serve, it was moved by Mrs. Watkins and seconded by Mr. Henschen that the Board renew the contract with J. Christopher O'Connor, M.D., to provide back-up health commissioner/medical director services to the Logan County Health District as needed in the physical absence of Health Commissioner Boyd C. Hoddinott, M.D., at the rate of \$1.00 per annum and \$75.00 per hour for direct services for the period April 1, 2013, to March 31, 2014. Ayes: Mr. Spath, Mr. Alloway, Mr. Henschen, Mrs. Watkins. Nays: none. Motion carried.

**IN THE MATTER OF EXECUTIVE SESSION**

At 1:50 p.m. it was moved by Mr. Henschen and seconded by Mrs. Watkins that the Board enter executive session for contract negotiation. Ayes: Mr. Alloway, Mr. Spath, Mrs. Watkins, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF RETURN TO OPEN SESSION**

It was moved at 2:11 p.m. by Mr. Henschen, seconded by Mr. Alloway that the Board return to open session. Ayes: Mrs. Watkins, Mr. Spath, Mr. Alloway, Mr. Henschen. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL**

Considering the impending expiration of Boyd C. Hoddinott's contract, and with appreciation for his years of service, it was moved by Mr. Henschen that the Board extend a one year contract to Dr. Hoddinott to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2013, to March 31,

2014, at his current annual salary (\$52,000.00) and contract conditions. Mrs. Watkins seconded the motion, and on roll call the vote was as follows: Mr. Alloway- aye; Mr. Spath- aye; Mrs. Watkins- aye; Mr. Henschen- aye. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Dr. Hoddinott offered comments on the Reauthorization Preparedness Bill, and Newt Gingrich's recent article "The Overwhelming Reasons for Optimism". Members were again encouraged to attend the annual Health District Advisory Council meeting on Thursday, March 21 at 7:00 pm, at which time a new Board member will be appointed to replace Mr. Henschen.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for April 3, 2013, at 1:00 p.m., President Spath adjourned the meeting at 2:26 p.m. without opposition.

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Don Spath, President

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Boyd C. Hoddinott, M.D., Secretary