

The Board of the Logan County Health District met in regular session on Wednesday, May 1, 2013. In the absence of President Spath, Vice President Robin Price called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Harrison, constituting a quorum with all voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Assistant Director of Nursing Cynthia Mabrey. Guests included reporters Mike Vetorino of *WPKO/WBLL Radio* and Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve the minutes of the April 3, 2013, meeting as mailed. Ayes: Mr. Alloway, Mrs. Price, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on April 5, 12, 19, and 26, it was moved by Mr. Harrison and seconded by Mr. Alloway that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Dr. Varian, Mr. Harrison, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Health Commissioner Dr. Boyd C. Hoddinott instructed new members on timely completion of Incident Command System trainings 100 and 700 that are required for Board of Health members as a condition of the health district's Public Health Infrastructure grant. He also requested that members complete *Public Health 101: A Short Course*, a very informative on-line training offered by The Ohio State University College of Public Health.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF ANNUAL EVALUATION – L. ENGLE

Environmental Health Director Craig D. Kauffman presented the annual performance evaluation of Lisa Engle, R.S./Laboratory Supervisor. Noting a job development inventory score in the *Achieves* range, it was moved by Mr. Alloway and seconded by Dr. Varian that the Board accept the review. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE COMPLAINTS

Environmental Health Director Craig D. Kauffman presented the following requests for condemnation pursuant to Ohio Revised Code 37037.02.

Mike Gordon

Mr. Gordon owns a house at 320 West Center Street in West Mansfield that has been vacant for over 20 years with a damaged porch, no siding, open basement windows, open detached garage, and demolition debris behind the house. The property meets the following condemnation protocol: long length of time not occupied; holes in roof/collapsing roof; unresponsive owner; open windows/doors; no water supply; no sewer connection; and open access to animals.

Robert Stevenson

Mr. Stevenson owns a house at 224 South Dean Street in West Mansfield that has been vacant house for over 11 years. The property meets the following condemnation protocol: long length of time not occupied; holes in roof/collapsing roof; unresponsive owner; dangerous openings in flooring; no water supply; no sewer connection; and open access to animals.

Following review of photographs and case documents for both properties, it was moved by Dr. Varian and seconded by Mr. Alloway that the Board concur with the Health Commissioner's recommendation and order condemnation and orders to demolish pursuant with hearings to show cause scheduled for the June 5, 2013, regular meeting. Ayes: Mrs. Price, Mr. Harrison, Mr. Alloway, Dr. Varian. Nays: none. Motion carried.

Kathy Frazier, 409 Ontario Street, Bellefontaine

Ms. Frazier's property at this address once again has a pile of solid waste sitting beside Ontario Street. It was moved by Mr. Harrison that pursuant to Ohio Revised Code 3707.01 that conditions at this premises be declared a public

nuisance and a hazard to the health and safety of the citizens of the health district; and that *Kathy Frazier* be ordered to abate the nuisances by removing all solid waste within three (3) days and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. The motion was seconded by Dr. Varian. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF REQUEST FOR VARIANCE

David Glett, 6487 TR 207, DeGraff

Mr. Glett requested variance from Ohio Administrative Code 3701-29 to connect a temporary manufactured home to the existing sewage system at 7850 CR 13, DeGraff, to remodel the existing house. for a period of time not to exceed 12 months. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve the request for a period of time not to exceed 12 months. Ayes: Mr. Alloway, Mrs. Price, Mr. Harrison, Dr. Varian. Ayes: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – D. BAUGHMAN

Assistant Director of Nursing Cynthia Mabrey presented the annual performance evaluation of Diana Baughman, LPN/Aide for the Home Health Agency, as prepared by her supervisor Jennifer Wren. Noting a job development inventory score in the *Achieves* range, it was moved Mr. Alloway and seconded by Dr. Varian that the Board accept the evaluation. Ayes: Mrs. Price, Mr. Harrison, Dr. Varian, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Mabrey announced that billing changes are on the horizon for the Vaccine for Children program, tentatively to begin in July. She then offered the following nursing statistics for the month of March.

Home Health: 55 patients; 20 admissions; 288 RN visits; 76 HHA visits; 154 PT visits; 93 OT visits, 5 PT visits

Public Health: 3 lead case management; 2 TB clinics/10 skin tests; 10 BCMH visits/30 contacts; 3 newborn home visits; 1 HIV/HEP C clinics/3 clients; 7 head lice checks

Immunization Program: 61 child clients/102 injections; 23 adult clients/23 injections; 3 flu shots

Women, Infants and Children: 25 new clients; 119 recertifications; 932 total participants

Communicable Disease: Chlamydia (14); Gonorrhea (2); Hepatitis C (5); Campylobacter (1) Influenza (2); MOTT (1)

Health Education: 7 other agency classes/7 attendees

Mr. Spath joined the meeting at this time, 1:15 pm; Mrs. Price retained control.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented the health district financial reports for the month of March, noting receipt of first half tax revenue from inside millage, and payment of annual workers compensation premiums. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board authorize Vice President Price to approve review of the reports. Ayes: Mr. Spath, Mr. Alloway, Mr. Harrison, Dr. Varian . Nays: none. Motion carried.

IN THE MATTER OF POST FINANCIAL AUDIT CONFERENCE

The Administrator announced that the health district's financial audit for the years ended December 31, 2011 and 2012, is in final review by the office of Dave Yost, Auditor of State. She has been notified that the draft report contains one finding, and it was the consensus of all members to authorize Ms. Downing to waive a post audit conference on their behalf.

IN THE MATTER OF ANNUAL EVALUATION – L. MCGILL

Ms. Downing presented the first annual performance evaluation of Personnel Specialist Leica McGill. Noting a job development inventory score in the *Achieves* range, it was moved by Dr. Varian and seconded by Mr. Spath that the Board accept the review. Ayes: Mr. Harrison, Mr. Alloway, Mr. Spath, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott urged members to remember to vote on May 7. He reiterated that accreditation will be difficult financially without levy funds, and again stressed the need for full-time health educator. He also announced that he will present his new Concussion Program as Board Education at the June meeting.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as June 5, 2013, at 1:00 p.m., Vice President Price adjourned the meeting at 1:34 p.m. without opposition.

Robin Price, Vice President

Boyd C. Hoddinott, M.D., Secretary