

The Board of the Logan County Health District met in regular session on Wednesday, June 5, 2013. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Alloway, Mrs. Price, Dr. Varian, Mrs. Watkins, Mr. Harrison. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Catherine Kouns Born, Joel Kranenburg, and Lisa Engle. Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the minutes of the May 1, 2013, meeting as mailed. Ayes: Mr. Harrison, Mrs. Watkins, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 3, 10, 17, 24, and 31, it was moved by Mr. Harrison and seconded by Mr. Alloway that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Alloway, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Catherine Kouns Born, senior consultant with Clemans-Nelson and Associates, presented an overview of proposed revisions to the Logan County Health District personnel policy manual. Review of the manual is completed periodically to ensure legislative compliance, and current recommendations reflect county policy as well as updates suggested by the health district's Leadership Team.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF SCHEDULED HEARINGS

As order by the Board at their regular meeting on May 1, 2013, scheduled condemnation hearings commenced for the following properties. It is noted that neither party nor any representatives were present.

Mike Gordon, 320 West Center Street, West Mansfield

Vacant house for over 20 years with damaged porch, no siding, basement windows open, open detached garage, and demolition debris behind the house. The property meets the following condemnation protocol: long length of time not occupied; holes in roof/collapsing roof; unresponsive owner; open windows/doors; no water supply; no sewer connection; and open access to animals.

Robert Stevenson, 224 South Dean Street, West Mansfield

This vacant house for over 11 years meets the following condemnation protocol: long length of time not occupied; holes in roof/collapsing roof; unresponsive owner; dangerous openings in flooring; no water supply; no sewer connection; and open access to animals.

Noting that both Mr. Gordon and Mr. Stevenson have signed necessary authorizations with Logan County for demolition using Move Ohio Forward funds, it was moved by Mr. Alloway and seconded by Mrs. Watkins that the Board authorize both demolitions under Ohio Revised Code 3707.02. Ayes: Mrs. Price, Dr. Varian, Mr. Harrison, Mrs. Watkins, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Environmental Health Director Craig D. Kauffman presented the following requests for variance from established codes.

James Greten, Baltimore OH

Mr. Greten requested variance from Ohio Administrative Code 3701-28 to install a well in a concrete driveway at property he owns at 9889 Fairview Avenue, Lakeview, where the Code requires five (5) feet separation from a drive. Sanitarian Lisa Engle recommended approval due to unusual and unnecessary hardships in that no other technically

feasible and economically reasonable means exist of obtaining water for the existing dwelling. Contamination will not occur with proper construction and protection of the well casing; therefore the health of the persons using the water will not be endangered.

William Asman, Wetmore MI

Mr. Asman requested variance from Ohio Administrative Code 3701-28 to install a well seven (7) feet from the house; seven (7) feet from the property line; and five (5) feet from the old well at his property at 9407 CR 254, Belle Center. The Code requires 10 feet from a house, property line, and abandoned well. Sanitarian Lisa Engle recommended approval since unusual and unnecessary hardship exists in that there are no other technically feasible and economically reasonable means of obtaining water for the existing dwelling. Contamination will not occur with proper sealing of the existing well; therefore the health of the persons using the water will not be endangered.

It was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve both variances with noted restrictions, to become invalid with the availability of central water supply. Ayes: Mrs. Watkins, Mrs. Price, Mr. Alloway, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

Mr. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

Violet McLaughlin, Lakeview

Ms. McLaughlin has property at 410 Union Street, Lakeview, with a vacant mobile home with broken windows; large amount of solid waste (television, clothing, boxes) on the patio; and a garage with broken out windows and holes in the door. Mr. Kauffman recommended an order to secure the structures and remove the solid waste within seven (7) days.

Matthew Notestine, DeGraff

Mr. Notestine has property at 107 Koke Street, DeGraff, with construction debris (boards, metal siding, etc.) beside the house. Open eaves on the back side of the house and northeast corner of the house allowing birds to enter. Mr. Kauffman recommended an order to remove all construction and demolition debris from the property and secure all open eaves on the house within seven (7) days.

It was moved by Mr. Harrison and seconded by Mrs. Watkins that pursuant to Ohio Revised Code 3707.01 the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Violet McLaughlin* and *Matthew Notestine* each be ordered to abate their individual nuisances by the means recommended and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mrs. Price, Mr. Alloway, Dr. Varian, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE DWELLING DEMOLITIONS

Helen Neeley/Lucy Neeley; CR 39, Huntsville

Representatives of CDC of Ohio requested the Board to authorize demolition of the collapsing structures and removal of all debris and sealing of the flooded water well at the Helen Neeley and Lucy Neeley property on CR 39, Huntsville, being Logan County Parcels 230491303005 and 23048000062001. The Board had issued an order to abate the nuisance on April 4, 2012, but tabled the matter for lack of funds. In addition, the Ohio EPA has noted in their recent survey that "This is a serious health and safety hazard..." It was moved by Mrs. Price and seconded by Dr. Varian that the Board issue a citation under Ohio Revised Code 3707.02 for the owner or any interested party to show cause why the Board of Health should not abate the nuisance. Ayes: Mr. Harrison, Mrs. Watkins, Mr. Alloway, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

John Clyborn (address unknown); 6433 SR 274 East, Rushsylvania

A request by Rush Creek Township for the Board to authorize demolition of the vacant dwelling at this address owned by Mr. Clyborn was tabled until a formal written request from township officials is received.

IN THE MATTER OF QUARTERLY IMMUNIZATION FEES ADJUSTMENT

Director of Nursing Kay Schroer presented the current schedule of adult and child private pay (non-VFC or ODH provided) vaccines for quarterly adjustment based on actual cost. It was moved by Dr. Varian and seconded by Mrs.

Watkins that the Board approve the following per dose fees effective July 1, 2013. Ayes: Mr. Harrison, Mr. Alloway, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

- Adult HIB \$55.00 (new)
- Pneumovax from \$85.00 to \$95.00
- Zostavax from \$185.00 to \$195.00

IN THE MATTER OF SERVICES AGREEMENT – VAXCARE CORPORATION

Mrs. Schroer requested approval to again utilize the services of VaxCare Corporation for provision of seasonal flu shots for the upcoming season, as well as for clients with private insurance coverage at such time as State-provided vaccine is no longer available. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board enter into the agreements as per the presented fee schedule. Ayes: Mrs. Watkins, Mrs. Price, Mr. Alloway, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF SERVICES AGREEMENT – MHDAS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board enter into an agreement with Mental Health, Drug & Alcohol Services Board of Logan and Champaign Counties to provide maternal depression screenings during newborn home visits for the period July 1, 2013, through June 30, 2014, at the total contract amount of \$10,000.00. Ayes: Mr. Alloway, Mr. Harrison, Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF SERVICES AGREEMENT – ZIRMED

It was moved by Mrs. Price and seconded by Mr. Harrison that the Board entered into a two (2) year agreement with ZirMed Company to provide claims management services for the Home Health Agency at the rate of \$1,197.00 implementation fee and monthly subscriber fees based on the number of claims, subject to prosecutor review of contract language. Ayes: Mrs. Watkins, Mr. Alloway, Dr. Varian, Mr. Harrison, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

The Nursing Director announced a change to immunization clinics beginning July 1, 2013. All clinics will now be for all ages every Thursday 9:00 a.m. to 11:00 a.m. and the first and third Thursday of each month from 2:00 p.m. to 6:00 p.m. TB testing will now be offered Monday, Tuesday, Wednesday, and Friday 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m. She then offered the following April 2012 nursing division statistics:

Home Health: 52 patients; 11 admissions; 228 RN visits; 51 HHA visits; 119 PT visits; 70 OT visits, 3 ST visits

Public Health: 1 nursing visit; 3 lead case management; 2 TB clinics/5 skin tests; 10 BCMH visits/40 contacts; 6 newborn home visits; 1 bereavement contact; 1 HIV/Hepatitis C clinic/8 clients; 4 head lice checks

Immunization Program: 49 child clients/145 injections; 29 adult clients/31 injections

Women, Infants and Children: 43 new clients; 115 recertifications; 901 total participants

Communicable Disease: 22 confirmed- Chlamydia (10); Gonorrhea (2); Hepatitis C (2); Campylobacter (2); E-Coli (1); Influenza (1); Salmonella (1); Yersiniosis (1); MOTT (2)

Health Education: 5 other agency classes/6 attendees

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented financial reports for the month of April, with routine expenditures noted and revenue slightly ahead of projections. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Alloway, Mrs. Watkins, Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Harrison and seconded by Mr. Alloway that the Board confirm the following matters of routine bookkeeping as completed by the Administrator during the month of May. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins, Mr. Alloway, Mr. Harrison. Nays: none. Motion carried.

Transfer of Appropriate Funds

Women, Infants, Children Fund 061

- \$2000.00 From 061-010-01100 Workers Compensation To 061-010-01025 Supplies

New Revenue Account

Home Health Fund 066

- 066-450-00005 Transfers In

IN THE MATTER OF LOAN REPAYMENT SCHEDULE – BOARD OF LOGAN CO COMMISSIONERS

Ms. Downing presented a real estate purchase loan repayment proposal for 2014, 2015, and 2016, with the Board of Logan County Commissioners. It was moved by Mr. Alloway and seconded by Mr. Harrison that the Board accept the schedule with a principal payment of \$23,750.00 for each of the three years and an annual interest rate of 2.00%. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Harrison, Mr. Alloway. Nays: none. Motion carried.

IN THE MATTER OF PERSONNEL POLICY MANUAL REVISION

It was moved by Dr. Varian and seconded by Mrs. Price that the Board adopt the proposed revisions to the employee personnel policy manual as reviewed by Ms. Kouns Born during the education portion of the meeting, effective this date. Ayes: Mr. Harrison, Mr. Alloway, Mrs. Price, Dr. Varian. Nays: none. Abstain: Mrs. Watkins. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott discussed the recent Public Health Combined Conference, commenting on amalgamation, shared resources, immunizations, and accreditation.

IN THE MATTER OF ADJOURNMENT

Confirming a change for the next regular meeting for 1:00 p.m. on Wednesday, July 10, 2013, Mr. Spath adjourned the meeting at 2:23 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary