

The Board of the Logan County Health District met in regular session on Wednesday, February 5, 2014. President Spath called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mrs. Price, Dr. Varian, Mr. Harrison. Staff members in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Assistant Director of Nursing Cindy Mabrey, and Environmental Health Director Craig D. Kauffman. Guests included Mike Reffitt, Robin Reames, Joel Kranenburg, and Janice Rogers. Reporter Mandy Loehr of the *Bellefontaine Examiner* was also in attendance, along with LCHD staff members John Clary, Lisa Engle, and Brenda Landis.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the January 8, 2014, regular meeting as mailed. Ayes: Mr. Spath, Dr. Varian, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on January 10, 17, 24, and 31, it was moved by Mrs. Price and seconded by Mr. Harrison that the Board confirm the bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mr. Spath, Mr. Harrison, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

Board education was postponed this month due to prior obligations of Board members requiring the meeting to be concluded in a timely manner.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF NUISANCE VIOLATION – J. ROGERS

Janice Rogers, property at 316 Westview, Russells Point

On October 2, 2013, the Board of Health issued an order to Janice Rogers to repair the roof, stabilize the structure, and remove all solid waste from this property; OR to remove the structure and all solid waste, either within 30 days. On November 6, 2013, the Board delayed action on the matter until January 8, 2014, to allow all parties to obtain written statements by credentialed experts as to their claims. On January 8, 2014, the Board again delayed action on the matter to allow Ms. Rogers to produce a detailed written report addressing the immediate stabilization of the building. In attendance today regarding this matter were Ms. Rogers, and Russells Point officials Robin Reames, mayor, and Joel Kranenburg, zoning officer. Mayor Reames requested proof of registration of Ms. Rogers' contractor in the Village of Russells Point, and questioned Ms. Rogers' indigence and ability to rehabilitate the structure financially with so many variables. Ms. Rogers presented a written *Notice of Owner Appeal Pursuant to Administrative Plan*; reviewed a letter to the board from architect Karen Beasley; outlined repairs made to date on the structure; and requested an inspection by the Logan County building inspector at her cost to confirm stabilization of the structure. She also questioned the health board's jurisdiction, involvement, and mission regarding her property. Environmental Health Director Craig D. Kauffman explained that the Ohio Revised Code requires the Board to investigate and abate all nuisances and can declare properties dangerous to public health and safety of citizens. Mr. Kranenburg confirmed that contractor Elliott Smith is not registered with the village. After lengthy debate among all parties, the Board concluded that the steps to stabilize the structure by Ms. Rogers have not been completed. It was moved by Dr. Varian that the Board authorize the Village of Russells Point to remove the building if they choose to do so. The motion was seconded by Mr. Harrison and the roll call vote was as follows: Mrs. Price-aye; Mr. Spath-aye; Mr. Harrison-aye; Dr. Varian-aye. Motion carried.

IN THE MATTER OF DEMOLITION AUTHORIZATIONS

It was moved by Mr. Harrison and seconded by Mrs. Price that Board reissue the following previously authorized orders to remove structures and debris under authority of Ohio Revised Code 3701.02 on July 10, 2013; August 7, 2013; and September 4, 2013, respectively, from the jurisdiction of Washington Township to the Board of Logan County Commissioners. Ayes: Dr. Varian, Mr. Spath, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

- Helen Neely and Lucy Neely property at CR 39, Huntsville, being Logan County Parcels 230491303005 and 23048000062001
- Earl Kinstle property at 7187 Indian Drive, Russells Point
- Penny Hoskins property 7181 Hardin Drive, Russells Point

IN THE MATTER OF SOLID WASTE NUISANCE**Timothy McClain, 3356 CR 25 North, Bellefontaine**

Mr. McClain has a trailer with garbage bags and furniture, mattresses, and overflowing trash cans by the carport. It was moved by Dr. Varian and seconded by Mr. Harrison that pursuant to Ohio Revised Code 3707.01 the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that Mr. McClain be ordered remove all solid waste to a licensed facility within seven (7) days and to maintain the property in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mr. Spath, Mrs. Price, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – T. SMITH

The Environmental Health Director presented the annual performance evaluation for Safety and Sanitation Coordinator Timothy Smith, noting a job development inventory score in the *Achieves* range for the 28-year employee. It was moved by Mrs. Price and seconded by Dr. Varian that the Board accept the review. Ayes: Mr. Harrison, Mr. Spath, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REGISTERED SANITARIAN APPOINTMENT – M. STONEROCK

It was moved by Mr. Harrison and seconded by Dr. Varian that the Board extend their congratulations and recognize successful completion of the Registered Sanitarian exam by Sanitarian-in-Training Matthew Stonerock, and authorize advancement to Grade 23 Step 2 on the salary schedule retroactive to February 1, 2014. Ayes: Mr. Spath, Mrs. Price, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATION – A. HARTSHORN

Assistant Director of Nursing Cindy Mabrey presented the second annual performance evaluation for Home Health staff nurse Alberta Hartshorn as completed by Home Health Supervisor Jennifer Wren. Noting that a plan of action is in place to correct paperwork timeliness issues and that the overall job development inventory score is in the *Achieves* range, it was moved by Dr. Varian and seconded by Mr. Harrison that the Board accept the annual review. Ayes: Mrs. Price, Mr. Spath, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Clarifying that the increase in TB tests is due to testing now being completed on a walk-in basis, Assistant Director of Nursing Cindy Mabrey reviewed the following nursing statistics for December, 2013.

Home Health: 38 patients; 15 admissions; 181 RN visits; 58 HHA visits; 60 PT visits; 46 OT visits; 1 ST visit

Public Health: 1 lead test/ 7 active lead cases; 1 pediatric nursing assessment; 20 TB skin tests; 3 BCMH visits/33 contacts; 3 newborn home visits; 1 HIV/Hep C clinic/1 client; 1 head lice check

Immunization Program: 43 child clients/76 injections; 18 adult clients/21 injections; 48 flu shots

Women, Infants and Children: 28 new clients; 96 recertifications; 851 total participants

Communicable Disease: 27 confirmed- Chlamydia (12); Gonorrhea (7); Hepatitis B (1); Hepatitis C (2); Campylobacter (1); Cryptosporidium (1); Influenza (3)

Health Education: 1 other agency class/2 attendees; 2 community classes/23 attendees

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of December 2013, reflecting overall annual net revenue 12% over projections and expenses 7% under, with adequate cash balances in all funds to begin the new fiscal year. It was moved by Mr. Harrison and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Spath, Dr. Varian, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF ADDITIONAL FUNDING/APPROPRIATIONS INCREASE

It was moved by Dr. Varian and seconded by Mr. Harrison that the Board accept an additional award of \$10,740.00 to the FY14 Public Health Infrastructure fund, and authorize the Administrator to request the Logan County Com-

missioners to increase the 2014 health district budget and make additional appropriations as follows. Ayes: Mrs. Price, Mr. Spath, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

Public Health Infrastructure Fund 055

Additional appropriation from previously certified unappropriated funds

055-340-01020	Salaries	\$1000.00
055-450-01025	Supplies	\$733.00
055-450-01030	Equipment	\$ 8300.00
055-450-01100	OPERS	\$110.00
055-450-01110	Workers Comp	\$527.00
055-450-01115	Medicare	\$70.00

IN THE MATTER OF PROBATIONARY EVALUATION – B. LANDIS

Ms. Downing presented a very favorable six month probationary evaluation for Home Health Clerical Specialist Brenda Landis. Mrs. Landis was introduced to the Board and offered comments on her experiences to date in her new role. It was moved by Mrs. Price and seconded by Mr. Harrison that the Board recognize completion of Mrs. Landis' probationary period and authorize her permanent hire with a 2% cost of living increase retroactive to February 1, 2014, with identified revisions to the position description. Ayes: Mr. Spath, Dr. Varian, Mr. Harrison, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF RESIGNATION – R. SIMMONS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board accept the resignation for the purpose of retirement of Home Health staff nurse Rebecca Simmons effective July 1, 2014, with thanks for her many years of service. Ayes: Mr. Harrison, Mr. Spath, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott reported that the Logan County Concussion Clinic has served about 80 clients since its inception in the summer of 2013. The clinic was started in response to a high rate of unreported or misdiagnosed concussions and primarily serves local student athletes referred by parents or coaches. The clinic is located at the Mary Rutan Rehabilitation Center on Timber Trail in Bellefontaine.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for March 5, 2014, at 1:00 p.m., President Spath adjourned the meeting at 1:55 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary