

The Board of the Logan County Health District met in regular session on Wednesday, April 2, 2014. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mrs. Price, Dr. Varian, Mrs. Watkins, Mr. Harrison, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests include Rebecca Simmons and John Clary, and reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL Radio*.

IN THE MATTER OF NEW BOARD MEMBER

Health Commissioner Dr. Boyd Hoddinott welcomed new member Tobi Collins of Bellefontaine, who was appointed by the Heath District Advisory Council on March 27 to a five (5) year term on the Board of Health for the period April 1, 2014, to March 31, 2019.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the March 5, 2014, meeting as mailed. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on March 7, 14, and 28, it was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Watkins, Mr. Harrison, Mrs. Collins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD *Basic Board of Health Responsibilities, Part 1* was viewed and discussed, featuring William County Health Commissioner Jim Watkins, and Education Consultant Alice Davis of the Ohio Association of Boards of Health. Topics included special purposes governments, creation and kinds of health districts, appointment of Board of Health and Licensing Council members, Board governance and duties, and appointment and duties of the health commissioner vs. the Board.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF NUISANCE ABATEMENT AUTHORITY

On September 5, 2012, the Board of Health held a public hearing and authorized Washington Township to abate the following nuisance properties owned by Carl Nichols (deceased) by removing the structures. At the request of Environmental Health Director Craig D. Kauffman, it was moved by Dr. Varian and second by Mr. Harrison that the Board amend their original order to add the Board of Logan County Commissioners as a responsible party. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

- Midway Drive, Five Parks, Russells Point, Parcel 510321622001
- Midway Drive, Five Parks, Russells Point, Parcel 510321622002
- 7102 Hancock Drive, Russells Point, Parcel 510321622004

IN THE MATTER OF VARIANCE REQUESTS

Mr. Kauffman presented the following requests for variance from established codes.

Jane Wahl, 3899 Equestrian Court, Columbus

Ms. Wall requested variance from Ohio Administrative Code 3701-28 to maintain a repaired well three (3) feet from the property line and 10 feet from the alley at 9050 Sycamore, Lakeview. Sanitarian Lisa Engle recommended approval as any alternative will result in hardship.

Gay Gearhart, 11031 Oneida Path, Lakeview

Ms. Gearhart requested variance from Ohio Administrative Code 3701-28 to place a new well five (5) feet from the house and property line at 11104 Oneida Path, Lakeview. Sanitarian Lisa Engle recommends approval as any alternative will result in hardship.

Jim Ambos, 11172 Newland Drive, Lakeview

Mr. Ambos requested variance from Ohio Administrative Code 3701-28 to maintain a repaired well three (3) feet from the property line and driveway at 9315 Sassafras Drive, Lakeview. He has already installed posts to protect the well from the drive, and sanitarian Lisa Engle recommended approval as any alternative will result in hardship.

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board approve each individual variance, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

Mr. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

SOLID WASTE***Matt Miller, 153 Bank Street, Rushsylvania***

Mr. Miller has a large pile of trash on the patio behind his house. A sanitarian citation was issued on January 30, 2014, to no avail, and Mr. Kauffman recommended an order to remove all solid waste within three (3) days.

Joe Wheatly, 335 Byers Street, Lakeview

Mr. Wheatly has piles of garbage around his residence. A sanitarian citation was issued on January 30, 2014, to no avail, and Mr. Kauffman recommended an order to remove all solid waste within three (3) days.

Debra Watkins, 316 Garfield Avenue, Bellefontaine

Ms. Watkins has a pile of solid waste including trash, junk, tires, and furniture at her residence. A sanitarian citation was issued on December 30, 2013, to no avail, and Mr. Kauffman recommended an order to remove all solid waste within three (3) days.

It was moved by Mr. Harrison and seconded by Mrs. Watkins that pursuant to Ohio Revised Code 3707.01 the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Matt Miller, Joe Wheatly, and Debra Watkins* each be ordered to abate their individual nuisances by the means recommended and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

HOUSING**Gilbert Myers, 313 Linden, Bellefontaine**

Mr. Myers has a 3-unit rental property at 125 West Brown Street in Bellefontaine with an infestation of several species of roaches and has failed to professionally treat the structure. A sanitarian citation was issued February 5, 2014, to no avail. It was moved by Mr. Harrison and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01 the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and further, that Mr. Myers be ordered to have the structure professionally treated by an entity registered with the Ohio Department of Agriculture to apply pesticides within seven (7) days and maintain the premises in the sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

David Mowery, Belle Center

Mr. Mowery has a 4-unit, occupied rental property at 332 Garfield Avenue in Bellefontaine with no electric, water, or heat. A sanitarian citation was issued March 25, 2014 to no avail. It was moved by Dr. Varian and seconded by Mrs. Watkins that pursuant to Ohio Revised Code 3707.01 the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and further, that Mr. Mowery be ordered to restore utilities immediately or the property will be condemned in 30 days; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF REQUEST FOR REFUND

Wes Britenstine of Britenstine Well Drilling requested refund of the local portion of well permit #2014-009 that he purchased for Christine Worly for a new well at 5332 SR 274 East, Rushsylvania which she subsequently cancelled. A site visit was made to the property to approve the well site but no other work was completed (sampling, inspecting the construction). Confirming that the existing Board policy is to issue no refunds if work has been performed, it was moved by Mr. Harrison and seconded by Mrs. Collins that the Board deny the request. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian, Mrs., Collins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL EVALUATIONS – C. MABREY/R. SIMMONS

Director of Nursing Kay Schroer presented annual performance evaluations for Public Health Nurse Cynthia Mabrey and Home Health Nurse Rebecca Simmons as completed by her supervisor Jennifer Wren. Job development inventory scores in the *Achieves* range were noted for both employees. Ms. Simmons, who is retiring in July, was present and offered comments to the Board regarding her position and years as a health district employee. It was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board accept both evaluations. Ayes: Dr. Varian, Mr. Harrison, Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

The Nursing Director reported the latest numbers concerning the mumps outbreak linked to Ohio State University, noting 116 total cases, seven (7) of those lab confirmed, and none to date in Logan County. She also reminded members of the upcoming county employee health fair on April 4 and the 5K walk/run on May 3 commemorating National Public Health Week and Immunization Week, respectively. She then offered the following nursing statistics for the month of February.

Home Health: 41 patients; 13 admissions; 171 RN visits; 39 HHA visits; 116 PT visits; 65 OT visits, 5 ST visits

Public Health: 5 active lead cases; 2 pediatric nurse assessments; 9 TB skin tests; 12 BCMH visits/50 contacts; 3 newborn home visits; 1 HIV/Hep C clinic/1 client; 5 head lice checks

Immunization Program: 39 child clients/50 injections; 28 adult clients/28 injections; 21 flu shots

Women, Infants and Children: 50 new clients; 83 recertifications; 802 total participants

Communicable Disease: Chlamydia (6); Gonorrhea (1); Hepatitis C (2); Influenza (1); Bacterial Meningitis (1)

Health Education: 5 other agency classes/18 attendees

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented routine health district financial reports for the month of February, noting revenue on track with projections, and expenses as anticipated. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes Mr. Harrison, Mrs. Watkins, Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board confirm the following bookkeeping transactions completed by the Administrator during the month of March. Ayes: Mrs. Collins, Dr. Varian, Mrs. Price, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

Transfer of Appropriated Funds

Women, Infants, Children Fund 061

- \$65.25 From 061-010-01000 Other Expenses To 061-010-01050 Contracts

New Revenue Account

Sewage Treatment Fund 054

- 054-800-00014 Fines

IN THE MATTER OF RESIGATION – D. FULLMER

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board accept the resignation of Accreditation/Quality Improvement Coordinator David Fullmer tendered on March 25, 2014, and authorize the position to be filled. Ayes: Mr. Harrison, Dr. Varian, Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF 2015 ANTICIPATED BUDGET

Ms. Downing and Dr. Hoddinott reviewed the 2015 anticipated health district operating budget, assuming the 2014 level of funding from inside millage, cost of living increases for permanent staff, and based on current trends for licenses, permits, and other fees. Following reiteration that this budget is required to be submitted to the county budget commission each year at this time and will likely require adjustment before final approval in November, it was moved by Mr. Harrison and seconded by Dr. Varian that the Board approve the anticipated budget as presented. Roll call on the adoption: Mrs. Collins- aye; Mrs. Watkins-aye; Mrs. Price- ayes; Dr. Varian-aye; Mr. Harrison- aye. Nays: none. Motion carried. (*Copy in Notes to Minutes.*)

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott offered comments on the newly released County Health Rankings, reviewing data of various health factors, health outcomes, and health behaviors.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting as May 7, 2014, at 1:00 p.m., President Spath adjourned the meeting at 2:25 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary