

The Board of the Logan County Health District met in regular session on Wednesday, July 2, 2014. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mr. Harrison, Mrs. Watkins, and Mrs. Collins, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Assistant Director of Nursing Cindy Mabrey, and Environmental Health Director Craig D. Kauffman. Guests included Pete Gerase, Mandy Loehr of the *Bellefontaine Examiner*, and Mike Vetorino of *WPKO/WBLL*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board approve the minutes of the June 4, 2014, meeting as mailed. Ayes: Mrs. Collins, Mr. Spath, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on June 6 and 27, it was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Mrs. Collins, Mr. Harrison, Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented financial reports for the month of May. She noted routine expenditures but lower than usual revenue in the home health fund due related to the new face-to-face requirements of physicians as well as low patient census. It was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Collins, Mr. Spath, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

#### **IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the following transfer of appropriate funds completed by the Administrator during the month of June. Ayes: Mr. Spath, Mr. Harrison, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

#### *Water Well Fund 050*

- \$ 225.80 From 050-400-01020 Salaries To 050-400-01100 OPERS

#### **IN THE MATTER OF OPERATING AGREEMENT – WOMEN, INFANTS, CHILDREN PROGRAM**

As required by the Women, Infants, and Children grant, it was moved by Mr. Harrison and seconded by Mrs. Collins that the Board enter into an agreement with W.I.C. Administration Project #04610011WA0315 to provide housing for the project for the grant period October 1, 2014, through September 30, 2015, at the rate of \$2715.73 payable in one payment in the health district's fiscal year 2015. Ayes: Mrs. Watkins, Mr. Spath, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

#### **MATTER OF EPIDEMIOLOGY CONTRACT RENEWAL**

A renewal contract with Delaware County General Health District to provide epidemiology services to the Logan County Health District in accordance with the terms of the Public Health Infrastructure Grant was considered. The new contract establishes the rate of 43.90 hourly for a maximum of 16 hours per week; necessary hours in excess of 40 in any one work week to be paid at time and one-half; and with mileage to be reimbursed at Delaware General Health District's approved rate. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board renew the agreement for the period July 1, 2014, to June 30, 2015. Ayes: Mr. Spath, Mr. Harrison, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF MILEGE REIMBURSEMENT RATE**

Upon recommendation of the health district's Leadership Team, it was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board authorize an increase to the mileage reimbursement rate for health district personnel who travel in personal vehicles on health district business to \$0.50/mile retroactive to June 26, 2014. Ayes: Mrs. Collins, Mr. Spath, Mr. Harrison, Mrs. Watkins. Nays: none. Motion carried.

**IN THE MATTER OF CHANGE IN EMPLOYEE STATUS**

At the request of the employee and upon recommendation of Health Commissioner Dr. Boyd Hoddinott, it was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board authorize a change in employee status for Accreditation/Quality Improvement Coordinator Donna Glunt from full-time at 70 hours biweekly to part-time at 60 hours biweekly effective July 5, 2014. Ayes: Mrs. Collins, Mr. Spath, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

**IN THE MATTER OF NUISANCE VIOLATION*****Dennis Kingery, Loveland, Ohio***

Mr. Kingery has property at Logan County Parcel 51-032-12-08-008-000 at the corner of Maple Street in Waterbury at Indian Lake. Environmental Health Director Craig D. Kauffman relayed that on June 9, 2014, a written request was received from the Washington Township trustees for an inspection of the property with consideration of authorizing demolition at their cost. Sanitarian Lisa Engle confirms that it meets the condemnation protocol. The house has been abandoned for a number of years, and a notice was sent to Mr. Kingery with no response to date. It was moved by Mrs. Collins and seconded by Mr. Harrison that Board issue a citation to Dennis Kingery by certified mail and post the property requiring any interested party to attend a hearing at the next Board of Health meeting on August 6, 2014, per Ohio Revised Code 3707.02. Ayes: Mrs. Watkins, Mr. Spath, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF REQUEST FOR VARIANCE*****John & Barbara Keating, 2124 CR 24 North, DeGraff***

The Keating's requested variance from Ohio Administrative Code 3701-28 to place a home addition four (4) feet six (6) inches from the existing well at their property at this address. The code requires ten feet, and sanitarian Lisa Engle recommends approval as the well was protected during construction and is still accessible for maintenance. It was moved by Mr. Harrison and seconded by Mrs. Collins that the Board grant the variance. Ayes: Mr. Spath, Mrs. Watkins, Mrs. Collins, Mr. Harrison. Ayes: none. Motion carried.

**IN THE MATTER OF ANNUAL EVALUATION – J. WREN**

Assistant Director of Nursing Cindy Mabrey presented the annual performance evaluation of Home Health Supervisor Jennifer Wren, RN, completed by D.O.N. Kay Schroer. Noting a job development inventory score in the *Achieves* range, it was moved by Mrs. Collins and seconded by Mr. Harrison that the Board accept the evaluation. Ayes: Mrs. Watkins, Mr. Spath, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF PUBLIC FORUM**

Pete Gerace was recognized by President Spath to address the Board regarding the vacant home of Timothy Clay at 8866 SR 368, Huntsville. Mr. Gerace's primary concern is the safety of his neighborhood after smelling a gas leak at the property. He stated he turned off the gas himself, but requested assistance with the dangerous electrical box as the electric service is still on. It was the consensus of the Board that President Spath contact the Lakeview Fire Chief to intervene with Dayton Power and Light in disconnecting the electric service due to the public health danger.

**Mrs. Collins left the meeting for personal reasons at this time, 1:30 pm, with no further items requiring Board action.**

**IN THE MATTER OF NURSING REPORT**

Mrs. Mabrey discussed rising STD rates and confirmed 15 current pertussis cases, noting that the nursing staff continues their efforts to immunize the affected Belle Center Amish community. The following May 2014 nursing division statistics were reviewed:

Home Health: 51 patients; 23 admissions; 243 RN visits; 57 HHA visits; 87 PT visits; 57 OT visits; 3 ST visits

Public Health: 2 nursing visits; 7 active lead cases; 19 TB skin tests; 13 BCMH visits/51 contacts; 4 newborn home visits; 2 bereavement contacts; 1 HIV/Hepatitis C clinic/1 HIV test/1 Hep C test

Immunization Program: 50 child clients/114 injections; 92 adult clients/97 injections

Women, Infants and Children: 55 new clients; 55 recertifications; 802 total participants

Communicable Disease: 21 confirmed- Chlamydia (4); Gonorrhea (2); Hepatitis C (3); Pertussis (8); Mumps-suspected/tested (2); Measles- suspected (1); Yersiniosis (1)

Health Education: 5 other agency classes/13 attendees

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for 1:00 p.m. on Wednesday, August 6, 2014, Mr. Spath adjourned the meeting at 1:37 p.m. without opposition.

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Don Spath, President

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Boyd C. Hoddinott, M.D., Secretary