

The Board of the Logan County Health District met in rescheduled regular session on Wednesday, March 11, 2015. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mrs. Price, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, Director of Nursing Kay Schroer, Emergency Preparedness Coordinator Corinne Riegler, IT Manager Steve Cummings, and Accreditation/Quality Improvement Coordinator Donna Glunt. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL* radio were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the February 4, 2015, regular meeting as mailed. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 6th, 13th, 20th, 27th, and March 6th, it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF BOARD EDUCATION

The DVD *Ethics – Conflicts of Interest* was viewed and discussed, featuring Susan Willeke, Education and Communications Administrator for the Ohio Ethics Commission. Topics included the definition of who is regulated; Ohio Revised Code prohibitions by public servants and use of authority or influence with numerous examples; abstaining/recusal; and contact information for the Ohio Ethics Commission.

IN THE MATTER OF NUISANCE VIOLATIONS

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action, following citizen complaints and non-compliance with sanitarian orders following investigation.

Gil Myers, 313 Linden Street, Bellefontaine

Mr. Myers has property at 111 South Sandusky Street in Rushsylvania with garbage bags on the side of the house and on the front porch and scrap tires in the yard. Mr. Kauffman recommended an order to remove all waste within three (3) days.

Olivia Burt, 345 North Oak Street, Lakeview

Ms. Burt is occupying a house with sewage in the yard and crawl space. Mr. Kauffman recommended an order to repair the sewer within seven (7) days, with continued violation resulting in condemnation of the house.

John Newcomb, 1065 CR 24, DeGraff

Mr. Newcomb has property at 209 New Street in Quincy with solid waste including furniture, scrap wood, mattresses, and garbage. Mr. Kauffman recommended an order to remove all waste within three (3) days.

Following review of individual case documents, it was moved by Mr. Harrison and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01 the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Gil Myers*, *Olivia Burt*, and *John Newcomb* be ordered to abate their individual nuisances as instructed and maintain their property in a sanitary manner in the future; and that the Health Commissioner be directed to issue the orders on behalf of the Board. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF FEBRUARY BOARD ORDERS

The Environmental Health Director updated the Board on the status of orders they issued last month as a matter of information, and reported 21 current open nuisance cases.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer discussed the increase in newborn home visits, crediting excellent collaboration with the Mary Rutan Hospital obstetrics unit. She also discussed the statistical graphs in the nursing report, and requested input from the Board regarding the information they would like to see. The following nursing statistics for January, 2015, were then presented.

Home Health: 36 patients; 9 admissions; 192 RN visits; 47 HHA visits; 64 PT visits; 56 OT visits, 4 ST visits

Public Health: 1 home visit; 9 active lead cases; 24 TB skin tests; 4 BCMH visits/28 contacts; 11 newborn home visits; 1 bereavement contact/1 visit; 1 HIV/HEP C clinic/0 tests

Immunization Program: 27 child clients/76 injections; 24 adult clients/30 injections; 16 flu shots

Women, Infants and Children: 51 new clients; 84 recertifications; 824 total participants

Communicable Disease: 13 confirmed- Chlamydia (2); Gonorrhea (3); Hepatitis B (1); Hepatitis C (5); Influenza (1); Step Pneum ISP (1)

Health Education: 11 staff trainings-meetings/12 attendees; 2 public classes/70 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of January 2015, reflecting estimated revenue and appropriations as previously authorized by the Board. She again expressed concern of the dwindling unencumbered cash balances in both the general fund and the home health fund, and noting that preparation is underway for the preliminary 2016 operating budget. It was moved by Mrs. Collins and seconded by Mr. Harrison that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Price, Mrs. Watkins, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER ROUTINE BOOKKEEPING

It was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board confirm the follow transfer of appropriated funds made by the Administrator in February. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

Home Health Fund 066

- \$300.00 from 066-450-01070 Utilities to 066-450-01081 Refunds

IN THE MATTER OF RETAINER/CONSULTING – CLEMANS-NELSON & ASSOCIATES INC.

Noting the necessity for continued guidance in the area of civil service law and regulatory compliance in regards to personnel, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize renewal of a one (1) year agreement with Clemans-Nelson & Associates, Inc. commencing April 1, 2015, at the monthly retainer rate of \$87.50, and hourly fees of \$90.00 for Consultant, \$125.00 for Senior Consultant, and \$140.00 for Manager/Officer. Ayes: Mrs. Watkins, Mr. Harrison, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF SERVICES AGREEMENT – MHDAS

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board enter into an agreement with Mental Health, Drug & Alcohol Services Board of Logan and Champaign Counties to provide maternal depression screenings during newborn home visits for the period March 1, 2015, through March 1, 2016, at the total contract amount of \$7,500.00. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT

With appreciation for his willingness to serve, it was moved by Mrs. Collins and seconded by Mrs. Price that the Board renew the contract with J. Christopher O'Connor, M.D., to provide back-up health commissioner/medical director services to the Logan County Health District as needed in the physical absence of Health Commissioner Boyd C. Hoddinott, M.D., at the rate of \$1.00 per annum and \$75.00 per hour for direct services for the period April 1, 2015, to March 31, 2016. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF EXECUTIVE SESSION

At 1:44 p.m., it was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board enter executive session for contract negotiation. Ayes: Mrs. Price, Mrs. Collins, Mr. Harrison, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL

The Board returned to open session at 1:58 p.m. Considering the impending expiration of Boyd C. Hoddinott's contract, it was moved by Mrs. Watkins that the Board extend a one year contract to Dr. Hoddinott to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2015, to March 31, 2016, at the annual salary of \$55,000.00 and under the conditions of his current contract. Mrs. Price seconded the motion. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

LOGAN COUNTY HEALTH DISTRICT STRATEGIC PLAN

Accreditation Coordinator Donna Glunt reviewed the proposed Logan County Health District (LCHD) 4-year Strategic Plan, including new mission and vision statements and a new LCHD logo. The plan was completed by the Strategic Planning Committee, facilitated by The Ohio State University College of Public Health through, and funded by an Accreditation Readiness and CQI Support grant from the Disease Control and Prevention Public Health Infrastructure grant through a partnership with the Ohio Department of Health. With thanks to all who worked so hard on the plan, it was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the plan with identified language adjustments. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

LOGAN COUNTY HEALTH DISTRICT EMERGENCY OPERATIONS PLAN (EOP) UPDATE

Emergency Preparedness Coordinator Corinne Riegler offered the annual review of the district's EOP, focusing on sources of funding and the public health preparedness capabilities that drive the health district's planning efforts. She also discussed the upcoming full scale antibiotic distribution exercise scheduled for June 10, 2015, and invited members to attend and be involved.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott again reminded members of the annual Health District Advisory Council meeting on Thursday, March 26 at 7:00 p.m. and encouraged their attendance.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for April 1, 2015, at 1:00 p.m., President Spath adjourned the meeting at 2:22 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary