



April 1, 2015
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The Board of the Logan County Health District met in regular session on Wednesday, April 1, 2015. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mrs. Price, Dr. Varian, Mrs. Watkins, Mr. Harrison, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Sanitarian Matthew Stonerock. Nancy Hardin was a guest, and reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL Radio* were also in attendance.

IN THE MATTER DISTRICT ADVISORY COUNCIL APPOINTMENTS

Health Commissioner Dr. Boyd Hoddinott congratulated Dr. Grant Varian on his reappointment by the Health District Advisory Council on March 26th to another five (5) year term on the Board of Health for the period April 1, 2015, to March 31, 2020. Also appointed to fill the unexpired term of the late Deanna Zeller on the Health District Licensing Council was John Forrest, owner of the Back 40 Campground.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the minutes of the March 11, 2015, rescheduled meeting as mailed. Ayes: Mrs. Collins, Mrs. Watkins, Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on March 13 and 20, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

The DVD *Ethics - Gifts* was viewed and discussed, featuring Susan Willeke, Education and Communications Administrator for the Ohio Ethics Commission. Topics included who is regulated; Ohio Revised Code prohibitions; and definitions of "thing of value", "substantial and improper", and "nominal", with various example cases.

IN THE MATTER OF NUISANCE VIOLATION

Standing in for Environmental Health Director Craig D. Kauffman, Sanitarian Matthew Stonerock presented the following nuisance in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

Olivia Burt, 245 North Oak Street, Lakeview

Ms. Burt continues to discharge raw sewage under the house and onto the ground at this property. Mr. Stonerock recommended condemnation of the house pursuant to Ohio Revised Code 3707.01. Following explanation that condemnation does not necessarily mean removal, it was moved by Mr. Harrison and seconded by Mrs. Watkins that pursuant to Ohio Revised Code 3707.01 the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that the Health Commissioner be directed to condemn the property according to policy. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF SCRAP TIRES OPEN DUMPING

Rodney Burnside II, 5940 CR 49, Huntsville

Mr. Burnside continues the massive tire dump at the Randall Middaugh property at 4971 CR 130, Huntsville. Mr. Stonerock stated that the Ohio Environmental Protection Agency (OEPA) has offered to take the case and begin findings and orders, and it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board refer the case to the OEPA. Ayes: Mrs. Price, Mr. Harrison, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.



IN THE MATTER OF ENVIRONMENTAL STATISTICS

First quarter 2015 statistics on program inspections and consultations were provided to the Board as a matter of information.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer offered a report of nursing division activities, noting that Bureau for Children with Medical Handicaps (BCMh) contacts have increased substantially due to the efforts of the current public health nursing staff. She also announced that hepatitis C testing is no longer available on site due to loss of program funding, but HIV testing continues once per month. Flu shot numbers are also down, likely due to the vast availability at pharmacies and retail shopping establishments. Board members were also reminded of the 5K Walk in honor of immunization and public health weeks on April 25 at Southview Park. Mrs. Schroer then offered the following nursing statistics for the month of February.

Home Health: 37patients; 11 admissions; 170 RN visits; 57 HHA visits; 91 PT visits; 79 OT visits, 13 ST visits

Public Health: 1 home visit; 6 active lead cases; 23 TB skin tests; 3 BCMh visits/60 contacts;10 newborn home visits; 1 head lice check

Immunization Program: 42 child clients/134 injections; 19 adult clients/22 injections; 14 flu shots

Women, Infants and Children: 23 new clients; 82 recertifications; 786 total participants

Communicable Disease: Chlamydia (3); Gonorrhea (1); Hepatitis B (1); Hepatitis C (4); Campylobacter (1); Influenza (1); Salmonella (1); Varicella (1)

Health Education: 1 health fair/30 participants; 5 staff trainings/meetings; 1 public class/12 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented the health district financial reports for the month of February, noting seasonal high revenue in the food safety fund due to food service and establishment annual licensing, and expenses that included Bureau of Workers Compensation premium payments. Dwindling cash balances in the general fund and the home health fund continue to be a concern. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board confirm the following bookkeeping transactions completed by the Administrator during the month of March. Ayes: Mrs. Collins, Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Harrison Nays: none. Motion carried.

Transfer of Appropriated Funds

Food Safety Fund 067

- \$40.00 From 067-450-01070 Travel Expenses To 067-450-01050 Refunds
- \$375.00 From 063-450-01103 SW Workers Compensation To 063-450-01031 SW Equipment

IN THE MATTER OF CONTRACT APPROVALS

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board approve the following contracts subject to prosecutor review and receipt of grant funding. Ayes: Mrs. Collins, Dr. Varian, Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

- Ohio Public Health Partnership – Accreditation Readiness/CQI Support, \$6000.00 (revision of date of contract approved in January, 2015)



- Ohio Development Services Agency – Quality Improvement Travel Reduction Project, \$38,329.00 with \$5389.92 required matching funds (staff time)
- Strategic Leadership Solutions – SixSigma Lean Training Event Facilitation (quality improvement training), \$6605.00
- Strategic Leadership Solutions – Kaizen Event Facilitation (quality improvement process to reduce environmental mileage and travel time), \$6105.00
- Franklin County Board of Health – Supplemental PHEP Ebola Funding, \$15,862.00

IN THE MATTER OF RESIGNATION – BREASTFEEDING PEER HELPER

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board accept with regret the resignation of Women, Infants and Children Breastfeeding Peer Helper Christie Brannon, effective end of day on April 14, 2015, and authorize replacement of her position Ayes: Mr. Harrison, Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF 2016 ANTICIPATED BUDGET

Ms. Downing and Dr. Hoddinott reviewed the 2016 anticipated health district operating budget, which is required to be submitted to the county budget commission each year at this time. Projections assume the 2015 level of funding from inside millage, and is based on current trends for licenses, permits, and other fees. The budget provides for no salary increases, and will likely require extensive adjustment before final approval in November based on unfavorable projected cash balances at the end of fiscal 2015. A discussion ensued on a possible operating levy in November with support of the District Advisory Council, and consequences of its failure. It was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve the anticipated budget as presented. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott's comments focused on the recently completed Community Health Assessment, and stressed the necessity of all members attending the prioritization meeting scheduled from 12:00 to 3:00 p.m. on Wednesday, June 17. He also encouraged board members to attend the quarterly Logan County Township Association meeting on Thursday, April 16 at the Ohio Hi Point JVS, where a topic of discussion will be a health levy campaign in November.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for May 6, 2015, at 1:00 p.m., and noting that Dr. Varian will be absent, President Spath adjourned the meeting at 2:38 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary