

The Board of the Logan County Health District met in regular session on Wednesday, June 3, 2015. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mrs. Price, Dr. Varian, Mrs. Watkins, Mr. Harrison, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Bob and Bonnie Young, and Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the May 6, 2015, meeting as mailed. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 8, 15, 22, and 29, it was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Dr. Varian, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

Bob and Bonnie Young of 11360 Chinook Path, Lakeview, addressed the Board concerning two (2) nuisance properties in their neighborhood. The first was the stench coming from the property of their neighbor, David Garrison, at 11344 Chinook Path, Lakeview. Mrs. Young explained the dead deer carcass on the property and their attempts to get Mr. Garrison to remove it, as well as the house full of garbage. Environmental Health Director Craig D. Kauffman stated that the nuisance is on the agenda for action today and outlined the attempts by health district sanitarians to contact Mr. Garrison, including a certified mailing that has to date not been returned by the postal service. Mr. Kauffman explained the nuisance abatement process and time lines, and Mrs. Young provided the name and address of another location where Mr. Young supposedly lives most of the time. The Young's second complaint involved a property at 11392 Chinook Path, Lakeview, which Mr. Kauffman explained is in the abatement process following Board of Health orders issued last month.

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisances in violation of code for Board action following citizen complaints and non-compliance with sanitarian orders.

David Garrison, 11344 Chinook Path, Lakeview

Mr. Garrison's property at this addresses has an open garage with a deer carcass and other solid waste, and a mattress on the house porch. Mr. Kauffman recommended an order to remove all solid waste within three (3) days.

Andrew Jacobs, Russells Point

Mr. Jacobs owns rental property at 140 and 140½ North Stanley Street, Bellefontaine, with cracked plumbing fittings and sewer lines in the basement with a release of sewage and sewer gas into the residence. Mr. Kauffman recommended an order to correct all plumbing issues within seven (7) days.

It was moved by Dr. Varian and seconded by Mrs. Watkins that pursuant to Ohio Revised Code 3707.01, the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *David Garrison* and *Andrew Jacobs* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUESTS

Mr. Kauffman presented the following requests for variance from established codes.

Russell Miller, 1471 CR 11, Bellefontaine Mr. Miller requested variance from Ohio Administrative Code 3701-28 to place a garage five (5) feet from an existing well, and maintain the existing well four (4) feet from the house. Sanitarian Matthew Stonerock recommended approval since the well will be extended out of the existing well pit, thereby improving the sanitation of the well.

Ken Norden, 30413 Gerken Road, Defiance

Mr. Norden requested variance from Ohio Administrative Code 3701-28 to maintain an existing well two (2) feet from the property line at 8885 Long Island Road, Belle Center. Sanitarian Lisa Engle recommended approval since the well will be extended out of the existing well pit, thereby improving the sanitation of the well.

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the individual variances, to become invalid with the availability of central water supply. Ayes: Mrs. Collins, Mrs. Watkins, Dr. Varian, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF AMENDING LOGAN COUNTY HEALTH DISTRICT REGULATION #40

The Environmental Health Director presented the second reading of an amendment to Logan County Health District Regulation No. 40, amending water sample fees from \$30 to \$40 for public swimming pools/spas; marinas; manufactured home parks; recreational vehicle parks, recreation camps, and combined parks/camps; food service operations; and private water systems. It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the second reading of the amendment. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF AMENDING LOGAN COUNTY HEALTH DISTRICT REGULATION #46

Mr. Kauffman also presented the second reading of amendment to Logan County Health District Regulation No. 46, amending plumbing fees as follows. It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the second reading of the amendment. Ayes: Mrs. Collins, Mrs. Watkins, Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

- Commercial Single Fixture Installation Permit \$25 to \$50
- Commercial Reinspection \$50 to \$75
- Residential Single Fixture Installation Permit \$25 to \$35
- Residential Each Fixture \$7.50 to \$10
- Courtesy Inspection \$25 to \$30
- Residential Reinspection \$35 to \$40
- Plumbing Installer Registration \$75 to \$100
- Plumbing Installer Limited Registration \$50 to \$75

IN THE MATTER OF MAY BOARD ORDERS

The Environmental Health Director updated the Board on the status of orders they issued last month as a matter of information, and provided statistics on inspections, consultations, and water samples for the period January 1 to April 30, 2015.

IN THE MATTER OF BOARD EDUCATION

The DVD *Ohio Public Health Accreditation Board/Public Health Council* was viewed and discussed, featuring Fran Veverka, MPH, RS, the 2013 Association of Ohio Health Commissioner's representative to the Ohio Public Health Advisory Board. Topics included the Ohio Department of Health rule making process; Ohio Revised and Administrative Codes; differences in Ohio Public Health Accreditation Board (OPHAB) and the Ohio Public Health Council (OPHC); opportunities for review and comment on proposed rules; and resources for local health districts.

IN THE MATTER OF NURSING REPORT

Director of Nursing Schroer updated the Board on numerous activities of the nursing division. She announced that newborn home visits are on the upswing, and discussed the fundamentals of the program which includes education on back-to-sleep, vaccination information, and maternal depression screening. She also announced that a grant has been applied for to provide diapers and sleep sacks to program participants. Mrs. Schroer also announced that grant-funded dental clinics are going well with the third scheduled for August 7 at Union Station, and that the Women, Infants and Children (WIC) program is transitioning to nutrition cards similar to a debit card for participant use. She then reminded Board members that their attendance at the full scale biological agent emergency exercise on June 10 at Bellefontaine High School is encouraged and appreciated. The following nursing statistics for the month of April were then presented.

Home Health: 42 patients; 10 admissions; 197 RN visits; 20 HHA visits; 74 PT visits; 48 OT visits, 3 ST visits

Public Health: 5 home visits; 8 active lead cases; 19 TB skin tests; 5 BCMH visits/22 contacts; 13 newborn home visits; 2 bereavement contacts/1 visit; 1 HIV clinic; 1 head lice check

Immunization Program: 39 child clients/117 injections; 25 adult clients/27 injections

Women, Infants and Children: 44 new clients; 96 recertifications; 755 total participants

Communicable Disease: Chlamydia (2); Gonorrhea (1); Hepatitis B (1); Hepatitis C (1)

Health Education: 2 health fairs/530 participants; 13 staff trainings/meetings; 1 public class/8 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented financial reports for the month of April. She noted receipt of funds for both federal grants, seasonal income in the Swimming Pool, Food Safety, and Parks/Camps funds, and a net loss in the Home Health fund in excess of \$16,500.00. Ms. Downing reported typical expenditures for the period, reflecting payment of quarterly vital statistics state fees. It was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Harrison, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the following transfer of appropriated funds to meet current expenses as completed by the Administrator during the month of May. Ayes: Mrs. Collins, Mr. Harrison, Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Parks/Camps Fund 069

- \$500.00 From 069-410-01020 Salaries To 069-410-01030 Remittance to State

IN THE MATTER OF NOTICE OF AWARD – PUBLIC HEALTH EMERGENCY PREPAREDNESS FY16

It was moved by Dr. Varian and seconded by Mrs. Collins that the Board accept the grant award of \$74,104.00 to fund the Public Health Emergency Preparedness program for the period 7/1/15 to 6/30/16, representing a decrease in funding from the current year of \$11,332.00. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF END OF PROBATION /PERMANENT HIRE – S. BOONE

Upon recommendation of her supervisor, Jennifer Wren, it was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board recognize completion of the probationary period for weekend/on-call home health nurse Samantha Boone, and authorize her permanent hire effective June 6, 2015. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF RESIGNATION- HOME HEALTH SUPERVISOR

With appreciation for her leadership, it was moved by Mr. Harrison and seconded by Mrs. Price that the Board accept with regret the resignation of Home Health Supervisor Jennifer Wren effective June 6, 2015. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF APPOINTMENT – HOME HEALTH SUPERVISOR

Following the recommendation of the Health District's leadership team, it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm appointment of home health staff nurse Leigh Ann Barnes to the position of Home Health Supervisor, with placement at Grade 30/Step 1 on the salary scale, being \$27.32 hourly for 70 biweekly hours, effective June 20, 2015, and subject to a 180-day probationary period. Ayes: Mrs. Price, Mr. Harrison, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF NEW HIRE – HOME HEALTH STAFF NURSE

Following the recommendation of the Health District's leadership team, it was moved by Mrs. Price and seconded by Mr. Harrison that the Board confirm the hiring of Teresa Haynes, R.N. to replace Mrs. Barnes as home health staff nurse, with placement at Grade 26/Step 5 on the salary scale, being \$24.31 hourly for 70 biweekly hours, effective June 15, 2015, and subject to satisfactory physical, background check, and 180-day probationary period. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, Mr. Harrison, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for 1:00 p.m. on Wednesday, July 1, 2015, and noting that Mrs. Price will not be in attendance, Mr. Spath adjourned the meeting at 2:00 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary