

The Board of the Logan County Health District met in regular session on Wednesday, July 1, 2015. President Spath called the meeting to order at 1:10 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Dr. Varian, Mr. Harrison, Mrs. Collins, constituting a quorum with the president voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests were Ronald W. Orosz and Jace Clemens. Mandy Loehr of the *Bellefontaine Examiner*, and Mike Vektorino of *WPKO/WBLL* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve the minutes of the June 3, 2015, meeting as mailed. Ayes: Mr. Spath, Mrs. Collins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on June 5, 12, 19, and 26, it was moved by Mr. Harrison and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mr. Spath, Mrs. Collins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for the open forum. President Spath did welcome Jace Clemens of Plain City, who is fulfilling an Eagle Scout requirement to attend a public meeting.

IN THE MATTER OF AMENDING LOGAN COUNTY HEALTH DISTRICT REGULATION #40

The Environmental Health Director presented the third and final reading of an amendment to Logan County Health District Regulation No. 40, amending water sample fees from \$30 to \$40 for public swimming pools/spas; marinas; manufactured home parks; recreational vehicle parks, recreation camps, and combined parks/camps; food service operations; and private water systems.

RESOLUTION 2015-03

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Marina, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Manufactured Home Park, Food Safety, Sewage Treatment, and Private Water System environmental health programs in the health district.

It was moved by Mr. Harrison that that Board adopt the following Resolution.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section I of Regulation Number 40 be amended to wit:

SECTION I

1.1 Operators of public swimming pools, public spas, or special use pools shall be charged license fees according to the following categories:

6. Water Sample (Bacteriological) \$ 40.00

1.2 Operators of a marina shall be charged a license fee according to the following categories:

7. Water Sample (Bacteriological) \$ 40.00

1.3 Operators of a manufactured home park shall be charged a license fee according to the following categories:

3. Water Sample (Bacteriological) \$ 40.00

1.4 Operators of a recreational vehicle park, recreation camp, or combined park/camp shall be charged a license fee according to the following categories:

- 3. Water Sample (Bacteriological) \$ 40.00
- 1.5 Operators of a food service operation shall be charged a license fee according to the following categories:
 - 2. Water Sample (Bacteriological) \$ 40.00
- 1.6 Persons seeking to install a new private water system shall be charged accordingly:
 - 7. Water Sample Fee (Bacteriological) \$ 40.00

Mrs. Collins seconded the motion, and on roll call the vote was as follows: Mrs. Price- absent; Dr. Varian- aye; Mr. Harrison- aye; Mrs. Watkins- absent; Mrs. Collins- aye; Mr. Spath- aye.

This Resolution is hereby declared adopted on this 1st day of July in the year 2015, and shall be in full force and effect on August 1, 2015.

Don W. Spath, President

Boyd C. Hoddinott, Secretary

IN THE MATTER OF AMENDING LOGAN COUNTY HEALTH DISTRICT REGULATION #46

Mr. Kauffman also presented the third and final reading of amendment to Logan County Health District Regulation No. 46, amending plumbing fees.

RESOLUTION 2015-04

A Resolution amending Regulation No. 46, a regulation governing the design, installation, maintenance, alteration, repair, relocation, replacement, addition to, testing, use and inspection of all plumbing in or for public buildings, places, and newly constructed or substantially altered one-, two-, and three-family dwellings within the Logan County Health District; and those persons engaged in the plumbing business doing work within the Health District. This regulation shall not apply within those municipal jurisdictions already certified by the Ohio Board of Building Standards under Section 3781.10 of the Ohio Revised Code to exercise the enforcement authority for plumbing.

It was moved by Dr. Varian that the Board adopt the following Resolution.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 6 of Regulation Number 46 be amended to wit:

SECTION 6 FEE SCHEDULE

Commercial Buildings and Public Places

Commercial Single Fixture Installation Permit \$ 50.00
Commercial Reinspection \$ 75.00

Residential 1, 2, & 3-Family Dwellings

Residential Single Fixture Installation Permit \$ 35.00
Residential Each Fixture \$ 10.00
Courtesy Inspection \$ 30.00
Residential Reinspection \$ 40.00

Registration

Plumbing Installer Registration \$ 100.00
Plumbing Installer Limited Registration \$ 75.00

Mrs. Collins seconded the motion, and on roll call the vote was as follows: Mrs. Price- absent; Dr. Varian- aye; Mr. Harrison- aye; Mrs. Watkins- absent; Mrs. Collins- aye; Mr. Spath- aye.

This Resolution is hereby declared adopted on this 1st day of July in the year 2015, and shall be in full force and effect on August 1, 2015.

Don W. Spath, President

Boyd C. Hoddinott, Secretary

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisances in violation of code for Board action following citizen complaints and non-compliance with sanitarian orders.

Francisco Caloway, 881 CR 32 South, Bellefontaine

Mr. Caloway has a couch dumped near the east property line and an open, full garbage can at the garage at his residence. Mr. Kauffman recommended an order to remove all within three (3) days.

Jason Chien-I-Du, 1336 Dakota Road, Bellefontaine

Mr. Du has property at 143 West Columbus, Bellefontaine, with eave openings along the street creating an animal harborage directly above the sidewalk where there has been excessive bird droppings. Mr. Kauffman recommended an order to seal within 14 days.

It was moved by Mr. Harrison and seconded by Dr. Varian that pursuant to Ohio Revised Code 3707.01, the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Francisco Caloway* and *Jason Chien-I-Du* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Spath, Mrs. Collins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL STATISTICS

As a matter of information, Mr. Kauffman provided statistics on inspections, consultations, and water samples for the period January 1 to May 31, 2015.

IN THE MATTER OF NURSING REPORT

Director of Nursing Schroer updated the Board on vaccine pricing, and reviewed numerous health education activities. She also announced that newborn home visits have increased from 17 last year at this time to 54, and that TB tests are up from 70 to 88 for the same period. The following May 2015 nursing division statistics were reviewed:

Home Health: 33 patients; 10 admissions; 155 RN visits; 27 HHA visits; 47 PT visits; 31 OT visits; 9 ST visits

Public Health: 7 active lead cases; 8 TB skin tests; 1 BCMH visit/11 contacts; 11 newborn home visits; 1 bereavement contact; 1 HIV clinic/0 tests; 1 head lice check

Immunization Program: 29 child clients/84 injections; 24 adult clients/25 injections

Women, Infants and Children: 35 new clients; 96 recertifications; 665 total participants

Communicable Disease: Chlamydia (6); Gonorrhea (2); Hepatitis B (1); Hepatitis C (2) Campylobacter (1); E-coli (1); Influenza (3); Pertussis (4); Spotted Fever- Rickettsiosis/Rocky Mountain (1)

Health Education: 1 health fair/250 participants; 5 staff trainings/meetings; 2 public classes/14 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented financial reports for the month of May. She relayed that expenses were as expected, and that revenue reflects seasonal increases in the environmental funds; general fund collections 6% higher than projections; and a net loss for the period in the home health fund of \$21,752.46. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board authorize President Spath to approve review of the reports. Ayes: Mr. Harrison, Mr. Spath, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mr. Harrison and seconded by Dr. Varian that the Board confirm the following transfer of appropriate funds completed by the Administrator during the month of June. Ayes: Mr. Spath, Mrs. Collins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

District Health Fund 063

- \$ 700.00 From 063-450-01060 SW Contracts To 050-400-01021 SW Salaries
- \$ 50.00 From 063-450-01060 SW Contracts To 063-450-01101 SW Health and Health
- \$ 150.00 From 063-450-01060 SW Contracts To 063-450-01102 SW OPERS
- \$ 20.00 From 063-450-01060 SW Contracts To 063-450-01104 SW Medicare

MATTER OF EPIDEMIOLOGY CONTRACT RENEWAL

A renewal contract with Delaware County General Health District to provide epidemiology services to the Logan County Health District in accordance with the terms of the Public Health Infrastructure Grant was considered. The new contract establishes the rate of 47.97 hourly for a maximum of 16 hours per week; necessary hours in excess of 40 in any one work week to be paid at time and one-half; and with mileage to be reimbursed at Delaware General Health District's approved rate. It was moved by Mrs. Collins and seconded by Mr. Harrison that the Board renew the agreement for the period July 1, 2015, to June 30, 2016. Ayes: Dr. Varian, Mr. Spath, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ACCOUNTING SERVICES CONTRACT

It was moved by Mr. Harrison and seconded by Dr. Varian that the Board enter into a contract with Kennedy Cottrell Richards, accountants and consultants for business and government of Gahanna, Ohio to convert the health district's 2013 and 2014 financial statements to the Generally Accepted Accounting Principle (GAAP) format as required by the Ohio Auditor of State, at the flat rate of \$3200.00. Ayes: Mr. Spath, Mrs. Collins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF PAY GRADE RECLASSIFICATION – WIC PEER HELPER

As requested by the WIC Director after review of the qualifications for the position and salary requirements of State WIC, it was moved by Mrs. Collins and seconded by Dr. Varian that the Board authorize reclassification of the WIC Peer Helper position from Grade 13 to Grade 11 on the health district's salary schedule. Ayes: Mr. Spath, Mr. Harrison, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF CONFIRMATION OF HIRING – WIC PEER HELPER

It was moved by Mr. Harrison and seconded by Mrs. Collins that the Board confirm the hiring of Amber Brown as WIC Peer Helper at the rate of \$11.15 hourly for 40 biweekly hours effective July 13, 2015, subject to satisfactory employment physical and background check and the standard 180-day probationary period. Ayes: Dr. Varian, Mr. Spath, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott announced the *Community Call to Action*, a public presentation of the 2015 Community Health and Needs Assessment to determine the next steps to take as community. Board members were encouraged to attend this event on Wednesday, July 22 from 7:30 to 11:30 a.m. at the Bellefontaine First Church of God, and to review the full data report at www.loganhealth.org. Breakfast will be served.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for 1:00 p.m. on Wednesday, August 5, 2015, Mr. Spath adjourned the meeting at 1:40 p.m. without opposition.

Don Spath, President

Boyd C. Hoddinott, M.D., Secretary