



The Board of the Logan County Health District met in regular session on Wednesday, October 7, 2015. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Mrs. Price, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL Radio* were also in attendance.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Mr. Harrison that the Board approve the minutes of the September 2, 2015, regular meeting as mailed. Ayes: Mrs. Watkins, Mrs. Collins, Mr. Harrison, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on September 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> and October 2<sup>nd</sup>, it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Mr. Harrison, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No members of the public were present for this portion of the meeting. Members viewed the new Logan County Health District video made by IT Manager, Steve Cummings, highlighting the health district's services.

#### **IN THE MATTER OF NUISANCE ABATEMENT ORDERS**

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of code for Board action following citizen complaints and non-compliance with sanitarian orders.

##### ***Timothy McGlocklin, 11016 Elm Street, Lakeview***

Mr. McGlocklin's property has a truck with solid waste and a fenced in area with litter and dog feces. Mr. Kauffman recommended an order to remove all waste within three (3) days.

##### ***Janice Pauley, 14215 Oakwood Avenue, Lakeview; C/O Julie Brenneman, Bellefontaine***

Ms. Pauley property has two (2) collapsing, rotting, open cabins and a dilapidated mobile home. Mr. Kauffman recommended an order to remove all waste within 30 days.

It was moved by Mr. Harrison and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01, the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Timothy McGlocklin* and *Janice Pauley* be ordered to abate their individual nuisances by the means recommended and maintain their premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

Mr. Kauffman presented the following requests for water well variances.

##### ***Troy Yant, 540 North Walnut Street, Ottawa***

Mr. Yant requested variance from Ohio Administrative Code 3701-28 to place a well five (5) feet from the house and six (6) feet from the property line at 7217 Miami Drive, Russells Point, where the code requires 10 feet for both. Sanitarian Lisa Engle recommended approval with hardship requirements being demonstrated.

***Ryan Bowen, 9673 Lake Breeze, Belle Center***

Mr. Bowen requested variance from Ohio Administrative Code 3701-28 to place a well six (6) feet from the house and three (3) feet from the property line at his residence, where the code requires 10 feet for both. Sanitarian Lisa Engle recommended approval with hardship requirements being demonstrated.

***Robb Mitchell, 8050 Avery Road, Dublin***

Mr. Mitchell requested variance from Ohio Administrative Code 3701-28 to place a well three (3) feet from the property line at 10857 Seminole Shores Drive, Huntsville, where the code requires 10 feet. Sanitarian Lisa Engle recommended approval as no location exists on the property that would not require a variance.

***Karl Keller, 10973 Newland Drive, Lakeview***

Mr. Keller requested variance from Ohio Administrative Code 3701-28 to place a well seven (7) feet from foundation, one (1) foot from property line, and in the parking space at his residence. Sanitarian Lisa Engle recommended approval as no better location exists on the property.

***Paul Kari, 932 TR 175, West Liberty***

Mr. Kari requested variance from old Ohio Administrative Code 3701-29 to operate a new sewage system that was installed with unwashed gravel that has mixed small fines in it. Sanitarian Matthew Stonerock recommended approval as this gravel had been in use prior to January 1, 2015. It is also noted that the gravel pit owner has been advised that no gravel is acceptable unless it is washed and properly screened.

Following presentation of all requests, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board grant each individual variance, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

***Dave Turner, 1300 Fostoria Street, Findlay***

Mr. Turner requested variance from Ohio Administrative Code 3701-28 to place a new house five (5) feet from an existing well at 11532 SR 235, Lakeview, where the code requires 10 feet. Mr. Kauffman recommended denial as the owner failed to demonstrate hardship.

It was moved by Mrs. Collins and seconded by Mr. Harrison that the Board follow the recommendation of the Environmental Health Director and deny the request. Ayes: Mrs. Price, Mrs. Watkin, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF EXECUTIVE SESSION**

At 1:18 p.m. it was moved by Mr. Harrison and seconded by Mrs. Price that the Board enter closed executive session to discuss employee appointment and compensation, with the Health Commissioner and Department Heads to remain in attendance. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Mr. Harrison. Ayes: none. Motion carried.

**IN THE MATTER OF RETURN TO OPEN SESSION**

At 1:29 p.m. it was moved by Mr. Harrison and seconded by Mrs. Price that the Board return to open session. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

**IN THE MATTER OF RESIGNATION/REPLACEMENT – B. DOW**

It was moved by Mrs. Watkins and seconded by Mr. Harrison that the Board accept the resignation of public health nurse Bobbi Jo Dow effective October 9, 2015; and further, that the Board authorize the transfer of Home Health Nurse Alberta Hartshorn to the vacant position at her current rate of pay, with the effective date to be determined by the Director of Nursing and Home Health Supervisor based on training and staffing needs. Ayes: Mrs. Collins, Mrs. Price, Mr. Harrison, Mrs. Watkins. Nays: none. Motion carried.

**IN THE MATTER OF RETIREMENT RESIGNATION – L. KITE**

Linda Kite, R.N., was present and recognized by Director of Nursing Kay Schroer for 32 years of service to the health district and citizens of Logan County, exclusively as a Home Health Nurse. It was moved by Mr. Harrison and seconded by Mrs. Collins that the Board accept with deep regret Mrs. Kite's resignation for the purpose of retirement effective February 1, 2016, and with sincere appreciation for her years of dedication. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kay Schroer updated the Board on activities of the nursing division. She discussed the fluctuations in infectious disease, the mix up with the Ohio Department of Health with the Vaccine for Children flu vaccine order, and the last dental clinic for this year scheduled for October 16 at Union Station. Mrs. Schroer then offered the following nursing division statistics for the month of August:

Home Health: 38 patients; 13 admissions; 113 RN visits; 26 HHA visits; 70 PT visits; 43 OT visits; 2 ST visits

Public Health: 4 nursing visits; 8 active lead cases/1 screening; 12 TB skin tests; 4 BCMH visits/15 contacts; 4 newborn home visits; 1 HIV clinic/1 test; 3 head lice checks

Immunization Program: 81 child clients/198 injections; 27 adult clients/21 injections

Women, Infants and Children: 51 new clients; 92 recertifications; 773 total participants

Communicable Disease: 16 confirmed- Chlamydia (7); Gonorrhea (4); Hepatitis C (3); Cryptosporidium (1); Pertussis (1)

Health Education: 1 health fair/1000 participants; 10 staff trainings/meetings; 1 public class/15 participants

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented health district financial reports for the month of August. She noted receipt of second half tax revenue and funding for both the PHI and WIC grants, and referenced adequate cash balances in all funds to meet expenses through the end of the fiscal year. The steadily declining cash balance in the Home Health Fund was again noted, with a net loss in August of 39,230.00. It was moved by Mr. Harrison and seconded by Mrs. Collins that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm the following bookkeeping transactions necessary to meet operating expenses completed by the Administrator since the last meeting. Ayes: Mrs. Collins, Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

***Intrafund Transfer of Appropriated Funds******District Health Fund 063***

- \$7900.00 from 063-450-01060 SW Contracts to 063-450-01021 SW Salaries
- \$1100.00 from 063-450-01060 SW Contracts to 063-450-01102 SW OPERS
- \$115.00 from 063-450-01060 SW Contracts to 063-450-01104 SW Medicare

**IN THE MATTER OF FUNDING ACCEPTANCE – FY15 WIC GRANT**

It was moved by Mrs. Collins and seconded by Mr. Harrison that the Board accept the FY15 Women, Infants and Children Grant Notice of Award in the amount of \$229,738.00 for the project grant year October 1, 2015, to September 30, 2016. Ayes: Mrs. Price, Mrs. Watkins, Mr. Harrison, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF SERVICE CONTRACT RENEWALS**

Ms. Downing presented the following annual service contracts due for renewal. It was moved by Mr. Harrison and seconded by Mrs. Collins that the Board enter into agreements with the following contractors as listed below. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins, Mr. Harrison. Nays: none. Motion carried.

- **Cynthia S. Pulfer, RN**, PRN registered nursing services not to exceed 19 hours weekly at the rate of \$20.35 per hour for the period October 3, 2015 through October 2, 2016
- **Marcella Burroughs**, janitorial services not to exceed two cleanings per week at the rate of \$76.50 per cleaning for the period October 2, 2015 through October 1, 2016
- **Sen & Associates, Inc.**, certified public accounting services for the Home Health Agency at a rate of \$500.00 per on-site half day (up to five hours); \$900.00 per on-site full day (five to nine hours); \$90.00 per hour for offsite work; and preparation of the annual Medicare cost report at a flat rate of \$1700.00 for the period October 1, 2015 to September 30, 2016

- **Northwest Therapy Service, Inc.**, physical therapy services to clients of the Home Health Agency at the rate of \$95.00 per visit and \$25.00 for administrative meetings for the period October 1, 2015 through November 30, 2015, a two (2) month extension of the current agreement
- **MidOhio Rehabilitation Specialists, LLC**, occupational therapy services to clients of the Home Health Agency at the rate of \$110.00 per visit and \$25.00 for administrative meetings for the period October 1, 2015 through November 30, 2015, a two (2) month extension of the current agreement
- **Beach Speech Pathology, Inc.**, speech therapy services to clients of the Home Health Agency at the rate of \$95.00 per visit for the period October 1, 2015 through November 30, 2015, a two (2) month extension of the current agreement

**IN THE MATTER OF PRIVATE VACCINE CONTRACT – OHIO DEPARTMENT OF HEALTH**

It was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board enter into a contract with the Ohio Department of Health to reimburse the Logan County Health District for purchases of vaccine inventory for privately insured patients for the period September 25, 2015, through December 31, 2015, in an amount not to exceed \$12,500.00, upon receipt of verification and said purchases. Ayes: Mr. Harrison, Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd Hoddinott spoke on various topics covered at the recent Association of Ohio Health Commissioner's fall conference including the difficulty across Ohio with health districts finding health commissioners. He also offered comments and a handout on the competing Issues 2 and 3 on the November ballot, and announced that Mr. Spath will not seek reelection to the Board when his term is complete in March 2016.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for November 4, 2015, at 1:00 p.m., President Spath adjourned the meeting at 1:48 p.m. without opposition.

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Don W. Spath, President

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Boyd C. Hoddinott, M.D., Secretary