



The Board of the Logan County Health District met in regular session on Wednesday, November 4, 2015. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Spath, Dr. Varian, Mrs. Price, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL Radio* were also in attendance.

IN THE MATTER OF MINUTES

It was moved by Mr. Harrison and seconded by Mrs. Price that the Board approve the minutes of the October 7, 2015, regular meeting as reviewed. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 9th, 14th, 23rd, and 30th, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

Donna Glunt, Accreditation Coordinator, offered an overview of accreditation activities to date in the areas of assessing, planning, measuring, improving, and preparing. She reviewed and distributed the Community Health Improvement Plan (CHIP), the Quality Improvement Plan (QI Plan), and the Performance Management System (PMS) model, all to be adopted by the Board in December, and discussed quality improvement projects, future Workforce Development Plan, and how these plans all work together.

IN THE MATTER OF SOLID WASTE DISPOSAL

Ray Downing, 5601 TR 55, Bellefontaine

Mr. Downing buried an unknown quantity of solid waste materials at his residence in an excavation approximately 50 feet long and 15 feet wide. There is solid waste visible intermingled with the soil cover. Acting on the recommendation by Environmental Health Director Craig D. Kauffman, it was moved by Mr. Harrison and seconded by Dr. Varian that the Board issue a notice of violation for illegally disposing of solid waste and order Mr. Downing to remove all within 30 days to a licensed solid waste facility. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Mr. Kauffman presented the following requests for variance from established code(s).

Mary J. Prater, 4875 US 68 North, Bellefontaine

Ms. Prater requested variance from OAC 3701-28 to place a dwelling addition eight (8) feet from the existing well where the Code requires ten feet, and Sanitarian Matthew Stonerock recommended approval.

Matt Verbsky, DVM, 3142 US 68 South, Bellefontaine

Mr. Verbsky requested variance from OAC 3701-28 to improve an existing well that is four (4) feet six (6) inches from the building foundation at Southgate Veterinary Clinic at this location. Sanitarian Matthew Stonerock recommended approval with the well casing extended above grade.

Following presentation of both requests, it was moved by Dr. Varian and seconded by Mrs. Watkins that the Board grant the individual variances. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

Kent Manley, 8523 Donovan Road, Radnor, Ohio

Mr. Manley requested variance from OAC 3701-28 to place a well nine (9) feet from the sewer line and five (5) feet from the property line at 10332 Seminole Shore Drive, Huntsville. Sanitarian Lisa Engle recommended denial as the well can be placed in the lawn to meet the regulation requirements. It was moved by Mr. Harrison and seconded by Mrs. Price that the Board follow the recommendation of the Environmental Health Director and deny the request. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer reviewed the following statistics for the month of September.

Home Health: 30 patients; 5 admissions; 101 RN visits; 22 HHA visits; 57 PT visits; 47 OT visits; 1 ST visit

Public Health: 8 active lead cases; 15 TB skin tests; 2 BCMH visits/12 contacts; 14 newborn home visits; 2 bereavement contacts; 1 HIV clinic; 4 head lice checks

Immunization Program: 54 child clients/115 injections; 66 adult clients/51 injections

Women, Infants and Children: 66 new clients; 100 recertifications; 797 total participants

Communicable Disease: 9 confirmed- Chlamydia (3); Gonorrhea (1); Hepatitis C (2); Cryptosporidium (1); Legionella (1); La Crosse (1)

Health Education: 14 staff trainings-meetings; 2 public classes/76 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented the health district financial reports for the month of September, noting overall revenue at 72% of projections and routine expenditures. She also confirmed a net loss in the home health fund for the period of \$20,220.00. It was moved by Mr. Harrison and seconded by Mrs. Price that the Board authorize President Spath to approve review of the reports. Ayes: Mrs. Collins, Dr. Varian, Mrs. Watkins, Mrs. Price, Mr. Harrison. Nays: none. Motion carried.

IN THE MATTER OF BOOKKEEPING MATTERS

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board confirm the following financial transactions completed by the Administrator since the last meeting. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

Fund to Fund Transfer

- \$7515.40 from WIC 061-010-01040 Transfers Out to Accumulated Benefits 057-800-00001 Transfers In

Temporary Cash Advance

- \$10,000.00 from District Health 063-450-01170 Advances Out to WIC 061-800-00002 Advances In

IN THE MATTER OF RESIGNATION – HOME HEALTH WEEKEND/ON CALL NURSE

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board confirm the resignation of part-time home health weekend/on call staff nurse Samantha Boone effective October 26, 2015. Ayes: Dr. Varian, Mr. Harrison, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF 2016 OPERATING BUDGET

The Administrator and the Health Commissioner reviewed the proposed 2016 final budget, outlining the changes from the copy that was mailed to members for review. Revenue projections without levy funding include \$600,000.00 in inside millage as approved by the Logan County Budget Commission, and assumes Home Health receipts of \$600,000.00 and federal grant awards for the Women, Infants and Children and Public Health Emergency

Preparedness programs. No hourly wage increases or cost of living adjustments are budgeted, and expenditures reflect rate increases for employee health insurance and workers compensation premiums as determined by the Board of Logan County Commissioners. Health Commissioner Dr. Boyd Hoddinott discussed several options for reducing costs including reductions in programs and staffing, a larger employee share of health insurance premiums, and closure of the Home Health Agency on January 31, 2016. Noting that the budget is balanced with projected use of December 31, 2015, carryover from multiple funds of \$307,763.00, it was moved by Dr. Varian and seconded by Mr. Harrison that the Board approve submission of the 2016 operating budget in the amount of \$2,390,557.00, and authorize Ms. Downing to make the required appropriations request of the County Auditor. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins, Mr. Harrison, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BOARD RESOLUTIONS

It was moved by Mr. Harrison and seconded by Dr. Varian that the Board adopt the following resolution. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

RESOLUTION THANKING HEALTH DISTRICT EMPLOYEES

We, the Logan County District Board of Health, express our sincere appreciation to the Logan County Health District employees who, outside of their work hours, donated time, talent, and treasure in our effort to pass the November 3, 2015, Health Levy. The Board truly values the job you employees do every day. We thank you!

It was moved by Mr. Harrison and seconded by Mrs. Watkins that the Board adopt the following resolution. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins, Mr. Harrison. Nays: none. Motion carried.

***RESOLUTION THANKING
FRIENDS OF THE LOGAN COUNTY HEALTH DISTRICT LEVY COMMITTEE***

We, the Logan County District Board of Health, express our sincere appreciation to the Friends of the Logan County Health District levy committee who, unselfishly donated time, talent, and treasure in our effort to pass the November 3, 2015, Health Levy.

IN THE MATTER OF BOARD MEMBER COMMENTS

Speaking on behalf the Board, Mrs. Price offered the following comments directed to the health district employees. "Although the outcome of the levy campaign was disappointing, please know that it is not a reflection on you. Your hard work, dedication, and service to our community is so greatly appreciated. Thank you for your commitment and perseverance. We have such respect for all of you."

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for December 2, 2015, at 1:00 p.m., President Spath adjourned the meeting at 1:46 p.m. without opposition.

Don W. Spath, President

Boyd C. Hoddinott, M.D., Secretary