



The Board of the Logan County Health District met in regular session on Wednesday, January 6, 2016. President Spath called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Spath, Mrs. Price, Dr. Varian, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Health District administration in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Timothy Smith, RS, representing Environmental Health Director Craig D. Kauffman. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL Radio* were present, along with LCHD staff member Donna Glunt.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2016, the Board proceeded to reorganize. Mrs. Watkins moved that Mr. Harrison be elected board president, seconded by Dr. Varian. Dr. Varian then moved the nominations be closed, second by Mrs. Price. Consent was unanimous, and Mr. Harrison was elected President of the Board by acclamation. Mr. Harrison moved that Mrs. Price be elected board vice president, seconded by Dr. Varian. Dr. Varian then moved the nominations be closed, second by Mr. Harrison. Consent was unanimous, and by acclamation Mrs. Price was elected Vice President of the Board. Mr. Harrison then assumed control of the meeting.

IN THE MATTER OF BOARD EDUCATION

The DVD *Community Health Improvement Plan* was viewed and discussed, featuring Britney Ward, MPH, Director of Community Health Improvement, Hospital Council of Northwest Ohio. Topics included health department and hospital requirements; importance of collaboration/collaborative approach; planning processes; alignment with state and national priorities; Health People 2020; national prevention strategies; Ohio's state health improvement plan priorities; and MAPP (Mobilizing for action through Planning and Partnerships) framework.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approve the minutes of the December 2, 2015, regular meeting as mailed. Ayes: Dr. Varian, Mr. Spath, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on December 4th and 11th, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Spath, Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF PUBLIC WATER SYSTEM WATER SAMPLE FEE

Safety and Sanitation Coordinator Timothy Smith, R.S. recommended establishment of a new water sample fee of \$25 for public water system operators who bring their water samples to the health district's laboratory. Public water systems are systems that serve more than 25 people more than 60 days in a year and/or have 15 or more service connections. Mr. Smith explained that this was identified in the recent quality improvement project on mileage and time savings. The fee would cover the lab cost and incentivizes public water supply operators to directly submit their samples thereby saving both staff time and mileage. He also noted that it is predicted that this incentive will also increase lab activity by attracting more out of county operators. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board establish this new fee of \$25 in Water Well Fund 050, to become effective immediately. Ayes: Dr. Varian, Mr. Spath, Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF LICENSEE VIOLATIONS

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board issue orders as recommended for the following licensee violations. Ayes: Dr. Varian, Mr. Spath, Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

Stemle's Meats, LLC, Joe Levan, 18 SR 273 East, Belle Center

On December 17, 2015, sanitarian Kim Casady documented an eighth violation of Ohio Administrative Code 3717-1-04.1 where the operation has continued to use a triple sink that has rough interior corner welds. OAC requires that sinks have smooth and rounded interior corners to provide for cleaning and proper sanitizing. A verbal agreement with the licensee to replace the sink within a reasonable amount of time, did not avail. Recommendation: Issue an order to install a triple sink that meets the Ohio Food Safety Code within 30 days.

Speedway #8022, 600 East Sandusky Avenue, Bellefontaine

On November 30, 2015, sanitarian Timothy Smith documented repeated violations of Ohio Administrative Codes 3717-1-05.1 and 3717-1-06.2 for drain hoses from the soda pop unit in the PVC drain under the adjacent sink creating a direct pathway for microbial migration from the wastewater system to the soda pop unit; and, a paper towel dispenser at the triple sink which is prohibited because the Code does not allow triple sinks to be used for hand washing. Recommendation: Issue an order to correct both violations within 30 days.

Jac-n-Do's Pizza, Tim Valentine, 302 West Main Street, Russells Point

On November 19, 2015, sanitarian Timothy Smith documented a fifth violation of Ohio Administrative Code 3717-1-06.1 where there is no cove base along back wall of rear addition of the food service operation allowing dirt and vectors to potentially enter the food processing area. Recommendation: Issue an order to correct the violation within 30 days.

Lakeview Marathon, Bharat "Bob" Shah, 12500 SR 253, Lakeview

On November 17, 2015, sanitarian Timothy Smith documented third violations of Ohio Administrative Codes 3717-1-05.4 and 3717-1-05.1 where 1) the garbage dumpster lids are broken off, the dumpster has rusted out holes in the rear, and the pavement in front of the dumpster is broken and deeply rutted; and 2) hoses on the mop sink faucet and the coffee machines do not have proper backflow preventers, and an open pipe on the floor below door #15 of the walk-in cooler. Recommendation: Issue an order to comply with the Ohio Food Safety Code within 30 days.

Padrone's Pizza of Belle Center, Howard Greene, 101 S Elizabeth, Belle Center

On November 17, 2015, sanitarian Timothy Smith documented repeated violations of Ohio Administrative Codes 3717-1-05.4 and 3717-1-06 where 1) the garbage dumpster has rusted out holes along the base, and the dumpster wheels are sinking into the gravel, and 2) the flooring is damaged in various areas such as in front of the mixer and beside the small GE chest freezer, and the storeroom ceiling is damaged. Recommendation: Issue an order to comply with the Ohio Food Safety Code within 30 days.

IN THE MATTER OF REQUESTS FOR VARIANCE

Mr. Smith presented the following requests for variance from established codes.

Judith Regula, 21326 Lock Two Road, Jackson Center

Ms. Regula requested variance from Ohio Administrative Code 3701-28 to place a well 8 feet 4 inches from the house, 8 feet from the property line, 7 feet 2 inches from the existing 2015 well (to be sealed), and 16 feet from the road at 7434 West Street in Russells Point, where the Code requires 10/10/10 and 25 feet, respectively. Sanitarian Matthew Stonerock recommended approval due to limited lot size, hardship, and access to the existing water lines and equipment being at the front foundation of the house.

Henry and Linda Ernst, 8795 North Piqua-Lockington Road, Piqua

The Ernst's requested variance from Ohio Administrative Code 3701-28 to place a well three (3) feet from the property line at 10838 Scioto Drive, Miami Island, Huntsville. Sanitarian Lisa Engle recommended approval under the hardship provision. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board grant both individual variances, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mr. Spath, Mrs. Watkins, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATION

Mark Brumbaugh owns a collapsing building at 210 West Columbus Avenue in Bellefontaine, formerly an antique mall and deli. The structure initially began collapsing a few years back after heavy snow collapsed the roof. That portion was stabilized; now the other side has collapsed and is open to the back alley/parking area. Following review case documents, it was moved by Mr. Spath and seconded by Mrs. Collins that pursuant to ORC 3703.01 the condition of this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Mark Brumbaugh* be ordered to remove or stabilize the structure within 30 days and maintain the property in a sanitary manner in the future; and that the Health Commissioner be directed to issue the orders on behalf of the Board. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mrs. Collins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF INFORMATION

Mr. Smith informed the Board of the notification of a \$120,000 grant from the Ohio Environmental Protection Agency to assist Logan County residents with replacement of failing sewage systems, noting formal Board action will be needed in the future. He also reported that the Board's order sent certified mail to Jeff Schertzer, 209 East Buckeye Street, Belle Center, to restore water service or find suitable housing for himself and the one (1) year old child living at the address was unclaimed. The order will be re-sent according to protocol and reported on again next month. He also confirmed that follow-up will be made with Logan County Children's Services.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer discussed reductions in public health services for financial and staffing reasons in the areas of immunizations, newborn visits, in-house nurse, and TB testing. She also relayed that 309 flu shots were given to date this season. The following nursing statistics for November, 2015 were then reviewed.

Home Health: 26 patients; 5 admissions; 108 RN visits; 12 HHA visits; 77 PT visits; 61 OT visits

Public Health: 8 active lead cases; 8 TB skin tests; 2 BCMH visits/70 contacts; 7 newborn home visits; 1 bereavement contact; 1 HIV clinic/1 test; 1 head lice check

Immunization Program: 72 child clients/117 injections; 18 adult clients/20 injections; 87 flu shots

Women, Infants and Children: 39 new clients; 68 recertifications; 783 total participants

Communicable Disease: 17 confirmed- Chlamydia (11); Gonorrhea (3); Campylobacter (1); Salmonella (1); Legionella (1)

IN THE MATTER OF PROBATIONARY EVALUATIONS/PERMANENT HIRES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm completion of the probationary period and authorize the permanent hire for the following employees. Ayes: Mrs. Price, Mr. Spath, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

- Leigh Ann Barnes, RN to Grade 30, Step 2, \$27.87 hourly for 70 biweekly hours retroactive to January 1, 2016
- Teresa Haynes, RN to Grade 26, Step 6, \$24.80 hourly for 70 biweekly hours retroactive to January 1, 2016
- Amber Brown, breastfeeding peer help, 40 biweekly hours, no step increase

IN THE MATTER OF ADMINISTRATOR PRIVILEGES

It was moved by Mr. Spath and seconded by Mrs. Price that that Board authorize the health district Administrator to carryout day-to-day financial transactions on their behalf for the 2016 fiscal year, confirmed at the following months meeting, to include but not limited to budgetary adjustments, appropriation increases/decreases, inter- and intra-fund transfers, and payment of time sensitive bills. Ayes: Mrs. Watkins, Mrs. Collins, Dr. Varian, Mrs. Price, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of November, reflecting total revenue at 83% of budget estimates, expenses 15% under projections, and adequate cash balances to meet obligations in all funds. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board authorize Presid-

ent Harrison to approve review of the reports. Ayes: Mrs. Price, Mrs. Collins, Mr. Spath, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the following bookkeeping transactions completed by the Administrator on January 4, 2016, for payment of anticipated unemployment claims. Ayes: Mrs. Collins, Mr. Spath, Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

Transfer of Appropriated Funds

District Health Fund 063

- \$5000.00 From 063-450-01020 Salaries To 063-450-01000 Other Expenses

Home Health Fund 066

- \$10,000.00 From 066-450-01020 Salaries To 066-450-01000 Other Expenses

IN THE MATTER OF 2015 APPROPRIATIONS RESOLUTION #2016-01

The District Board of Health of Logan County, Ohio, met in regular session on the 6th day of January, 2016, at the office of the Logan County Health District with the following members present: Mr. Spath, Mrs. Price, Dr. Varian, Mr. Harrison, Mrs. Watkins, Mrs. Collins. Mrs. Price moved the adoption of the following resolution:

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2016, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

Water Well Fund 050	
050-400-01020 Salaries	\$ 15,500.00
050-400-01025 Remittance to State	\$ 7,400.00
050-400-01030 Lab Fees	\$ 3,250.00
050-400-01040 Lab Supplies	\$ 4,500.00
050-400-01050 Refunds	\$ -
050-400-01060 Lab Equipment	\$ -
050-400-01070 Travel	\$ 1,155.00
050-400-01080 Remit ODNR	\$ 1,800.00
050-400-01100 OPERS	\$ 2,170.00
050-100-01115 Medicare	\$ 225.00
Total	\$ 36,000.00

Solid Waste Fund 051	
051-400-01020 Salaries	\$ 1,500.00
051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00
051-400-01070 Travel	\$ 765.00
051-400-01100 OPERS	\$ 210.00
051-400-01115 Medicare	\$ 25.00
Total	\$ 60,000.00

Marina Sanitation Fund 052	
052-400-01020 Salaries	\$ -
052-400-01060 Remittance to State	\$ -
Total	\$ -

Swim Pool Fund 053	
053-400-01020 Salaries	\$ 7,000.00
053-400-01030 Remittance State	\$ 2,500.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 415.00
053-400-01100 OPERS	\$ 980.00
053-400-01115 Medicare	\$ 105.00
Total	\$ 11,400.00

Sewage Treatment Fund 054	
054-400-01020 Salaries	\$ 20,000.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01050 Refunds	\$ -
054-400-01060 Remittance to State	\$ 1,100.00
054-400-01070 Travel	\$ 810.00
054-400-01080 Transfers Out	\$ -
054-400-01100 OPERS	\$ 2,800.00
054-400-01115 Medicare	\$ 290.00
Total	\$ 25,000.00

PH Infra. Fund 055	
055-450-01000 Other	\$ -
055-450-01020 Salaries	\$ 56,000.00
055-450-01025 Supplies	\$ 1,500.00
055-450-01030 Equipment	\$ -
055-450-01040 Reimburse Advances	\$ 8,000.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ -
055-450-01070 Travel	\$ 1,049.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 7,840.00
055-450-01110 Workers Compensation	\$ 1,200.00
055-450-01115 Medicare	\$ 815.00
055-450-01130 Hospital/Life Insurance	\$ 5,700.00
Total	\$ 82,104.00

Accumulated Benefits Fund 057	
057-010-01020 Salaries	\$ -
Total	\$ -

W.I.C. Fund 061	
061-010-01000 Other Expenses	\$ -
061-010-01020 Salaries	\$ 139,912.00
061-010-01025 Supplies	\$ 9,507.00
061-010-01030 Equipment	\$ -
061-010-01040 Transfers Out	\$ 9,727.00
061-010-01050 Contracts	\$ 2,716.00

061-010-01060 Repairs/Service	\$ -
061-010-01070 Travel	\$ 1,600.00
061-010-01072 Education/Seminars	\$ 1,165.00
061-010-01091 OPERS	\$ 19,588.00
061-010-01100 Workers Comp	\$ 8,394.00
061-010-01110 Medicare	\$ 2,029.00
061-010-01160 Hospital/Life Insurance	\$ 35,100.00
061-010-01170 Reimburse Advances	\$ 20,000.00
061-010-01171 Reimburse State	\$ -
Total	\$ 249,738.00

C&D Waste Fund 062	
062-450-01020 Salaries	\$ 1,500.00
062-450-01025 Remit to State	\$ 720.00
062-450-01030 Remit State/ ODNR	\$ 12,000.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 960.00
062-450-01070 Travel	\$ 585.00
062-450-01100 OPERS	\$ 210.00
062-450-01115 Medicare	\$ 25.00
Total	\$ 16,000.00

District Health Fund 063	
063-450-01000 Other Expenses	\$ 1,000.00
063-450-01010 Salaries Officials	\$ 55,000.00
063-450-01020 Salaries District Health	\$ 495,000.00
063-450-01021 Solid Waste Salaries	\$ 34,250.00
063-450-01025 Supplies	\$ 55,000.00
063-450-01026 Solid Waste Supplies	\$ 612.00
063-450-01030 Equipment	\$ 5,000.00
063-450-01031 Solid Waste Equipment	\$ 1,000.00
063-450-01032 Remit State Child Abuse	\$ 11,400.00
063-450-01033 Remit State Burial	\$ 350.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Improve	\$ 34,200.00
063-450-01036 Family Violence Fees	\$ 5,700.00
063-450-01040 Capital Improvements	\$ 5000.00
063-450-01050 Contracts	\$ 33,000.00
063-450-01051 Laboratory Fees	\$ 500.00
063-450-01060 Solid Waste Contracts	\$ 26,050.00
063-450-01070 Travel	\$ 15,000.00
063-450-01071 Solid Waste Travel	\$ 2,500.00
063-450-01072 Education/Seminars	\$ 3,500.00
063-450-01080 Repairs/Service	\$ 8,000.00
063-450-01090 Advertising & Printing	\$ 500.00
063-450-01093 Business Insurance	\$ 7,800.00
063-450-01100 OPERS District Health	\$ 69,300.00
063-450-01101 Solid Waste Hospitalization	\$ 3,700.00
063-450-01102 Solid Waste OPERS	\$ 5,018.00

063-450-01103 Solid Waste Workers Comp	\$ 1,370.00
063-450-01104 Solid Waste Medicare	\$ 500.00
063-450-01110 Workers Compensation	\$ 19,800.00
063-450-01115 Medicare District Health	\$ 7,180.00
063-450-01120 Phone & Utilities	\$ 6,000.00
063-450-01130 Hospital & Life Insurance	\$ 100,000.00
063-450-01140 Loan Principal	\$ -
063-450-01141 Loan Interest	\$ 2,850.00
063-450-01150 Nuisance Control	\$ -
063-450-01160 MH Placement Seals	\$ -
063-450-01170 Advances Out	\$ 28,000.00
063-450-01180 Transfers Out	\$ -
Total	\$1,044,580.00

Home Health Fund 066	
066-450-01000 Other Expenses	\$ 500.00
066-450-01020 Salaries	\$ 388,000.00
066-450-01025 Supplies	\$ 21,100.00
066-450-01030 Equipment	\$ 5,000.00
066-450-01031 Repairs/Service	\$ -
066-450-01040 Travel	\$ 19,000.00
066-450-01041 Education/Seminars	\$ 3,500.00
066-450-01050 Workers Comp	\$ 12,400.00
066-450-01051 OPERS	\$ 54,320.00
066-450-01055 Medicare	\$ 5,650.00
066-450-01060 Hospital/Life Insurance	\$ 53,500.00
066-450-01070 Phone & Utilities	\$ 8,735.00
066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ 100,000.00
066-450-01081 Refunds	\$ 500.00
066-450-01090 Loan Principal	\$ -
066-450-01091 Advances Out	\$ -
Total	\$ 672,205.00

Food Safety Fund 067	
067-450-01020 Salaries	\$ 60,000.00
067-450-01030 Remit to State	\$ 6,500.00
067-450-01040 Remit Dept of Ag	\$ 3,000.00
067-450-01050 Refunds	\$ 600.00
067-450-01070 Travel	\$ 2,500.00
067-450-01100 OPERS	\$ 8,400.00
067-450-01115 Medicare	\$ -
Total	\$ 81,000.00

Infect. Waste Fund 068	
068-400-01070 Travel	\$ 800.00
Total	\$ 800.00

Parks/Camps Fund 069	
069-410-01020 Salaries	\$ 6,000.00
069-410-01025 Supplies	\$ -
069-410-01030 Remit to State	\$ 4,700.00
069-410-01040 Remit OMHC	\$ -
069-410-01050 Refunds	\$ -
069-410-01070 Travel	\$ 500.00
069-410-01100 OPERS	\$ 840.00
069-410-01115 Medicare	\$ 90.00
Total	\$ 12,130.00

TOTAL 2016 APPROPRIATIONS BUDGET \$2,290,557.00

Mrs. Collins seconded the resolution and the roll being called upon its adoption, the vote resulting as follows:

Mr. Spath- aye; Dr. Varian- aye; Mrs. Watkins- aye; Mrs. Collins- aye; Mrs. Price- aye

IN THE MATTER OF GRANT FUNDING ACCEPTANCE

It was moved by Mrs. Collins and seconded by Mr. Spath that the Board accept a \$2000.00 Delta Dental Foundation *Brighter Futures* grant to improve oral health in the local community by means of adult dental clinics. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins, Mrs. Collins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF RESIGNATION – T. HAYNES

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board accept with regret the resignation of home health staff nurse Teresa Haynes effective January 18, 2016. Ayes: Mr. Spath, Mrs. Price, Mrs. Collins, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HOME HEALTH AGENCY CLOSURE

Marking the end of an era, it was moved by Mrs. Watkins and seconded by Mr. Spath that the Board officially confirm the closure of Logan County Home Health due to insurmountable financial obstacles effective end of day on January 31, 2016. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian, Mr. Spath, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF POSITIONS ABOLISHMENT/LAYOFF

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board abolish the home health positions listed below and remove them from the Table of Organization; and further, that layoff of the Account Clerk 1/Medical Billing Specialist position be confirmed effective end of day on January 31, 2016. Ayes: Mr. Spath, Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

- 13201.0 PHN2- Home Health Nurse
- 13203.0 PHN2- Home Health Nurse
- 13207.0 LPN- LPN/Home Health Aide
- 11004.0 Clerk 2- Home Health Clerical Specialist
- 11009.0 Account Clerk 1- Medical Billing Specialist

IN THE MATTER OF POSITION ABOLISHMENT – HOME HEALTH SUPERVISOR

It was moved by Dr. Varian and seconded by Mrs. Collins that the Board authorize the Health Commissioner Dr. Boyd Hoddinott and Director of Nursing Kay Schroer to abolish the PHN4-Home Health Supervisor position 13200.0 at such time they determine it is no longer necessary. Ayes: Mr. Spath, Mrs. Watkins, Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER/BOARD PRESIDENT COMMENTS

Dr. Boyd Hoddinott offered comments on implementation of the new sewage code, noting that the Environmental Health Director is currently researching what other health districts are doing in this regard. He also discussed the need for a plan of succession for pending administrative staff retirements in the next few years, and the Board of Health seat being vacated by Don Spath in March. Board President Bob Harrison expressed a debt of gratitude to Mr. Spath for his service on the Board for 12 years and his unsurpassed leadership as President.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for February 3, 2016, at 1:00 p.m., and with reminder of the open house for retiring employees Linda Kite and Diana Baughman from 2:00 to 4:00 p.m. on Wednesday, January 27, President Harrison adjourned the meeting at 2:38 p.m. without opposition.

Robert Harrison, President

Boyd C. Hoddinott, M.D., Secretary