



The Board of the Logan County Health District met in rescheduled regular session on Wednesday, March 9, 2016. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mr. Spath, Mrs. Watkins, and Mrs. Collins, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Director of Nursing Kay Schroer. Reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL* radio were also in attendance.

IN THE MATTER OF RECESS

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board recess the meeting until called back to order by the President. Ayes: Mr. Spath, Mr. Harrison, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

The Board, administration, and health district staff then honored outgoing 12-year Board of Health member and past-president Don Spath at this, his last meeting. President Harrison called the meeting back to order at 1:15 p.m.

IN THE MATTER OF MINUTES

It was moved by Mrs. Collins and seconded by Mr. Spath that the Board approve the minutes of the February 3, 2015, regular meeting as mailed. Ayes: Mrs. Watkins, Mr. Harrison, Mr. Spath, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 5, 12, 19, 26, and March 4, it was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Mr. Spath, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF NURSING TRIP FEE

Director of Nursing Kay Schroer requested an increase to the nursing trip fee for nursing services performed outside the health district premises to \$65.00 for the first hour, then prorated thereafter in 15 minute increments. She noted that the new fee was determined by cost analysis, that the majority of trips are for immunization services to private industry and other facilities within Logan County, and that the first hour includes pre- and post-trip activities. It was moved by Mr. Spath and seconded by Mrs. Collins that the Board adopt the fee as outlined. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Collins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Mrs. Schroer discussed the simplified statistic format now in use, and asked that the Board inform her if there is something they wish to see on a monthly basis that isn't included in the new report. She promoted the upcoming 5K Walk on April 16, and reviewed new meningitis vaccine requirements for 7th and 12th graders. The following nursing statistics for January, 2016 were then presented.

Public Health: 1 home visit; 8 active lead cases/1 screening; 4 TB skin tests; 11 BCMH visits; 3 newborn home visits; 2 bereavement contacts; 1 HIV clinic; 2 head lice checks

Immunization Program: 25 child clients; 22 adult clients; 9 flu shots

Women, Infants and Children: 46 new clients; 72 recertifications; 737 total participants

Communicable Disease: 17 confirmed- Chlamydia (5); Gonorrhea (1); Hepatitis C (4); other (7)

Health Education: 1 public class/40 participants

**IN THE MATTER AGREEMENT
HOME SEWAGE TREATMENT SYSTEM IMPROVEMENT CONTRACTOR**

Environmental Health Director Craig D. Kauffman reviewed the draft of an agreement for home sewage treatment system improvements contractors, a prerequisite for the water pollution control grant funding from Ohio EPA. Mr. Kauffman distributed comments from Logan County Prosecutor William T. Goslee, suggesting the inclusions of a dispute clause and the property owner to the agreement. It was moved by Mr. Spath and seconded by Mrs. Collins that the Board approve the agreement contingent upon the addition of Mr. Goslee's recommendations. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Collins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

Environmental Health Director Craig D. Kauffman presented the following nuisances in violation of Ohio Revised Code for Board action, following citizen complaints and non-compliance with sanitarian orders following investigation.

Rubie Waller, 11543 Channelview Drive, Lakeview

Ms. Waller has trash bags on the ground in the front and back yard of her residence. It was moved by Mrs. Watkins and seconded by Mrs. Collins that *Rubie Waller* be ordered to abate the nuisance by removal of all trash within three (3) days and maintain her property in a sanitary manner in the future, and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mrs. Harrison, Mr. Spath, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

Jeff Schertzer, 209 E. Buckeye Street, Belle Center

Mr. Kauffman's recommendation to condemn this dwelling in concurrence with the previous Board order met with resistance. Following lengthy discussion, it was moved by Mr. Spath and seconded by Mrs. Watkins that the Board table action on the matter until current information is obtained regarding the status of the water service and whether the home is connected to sanitary sewer. Ayes: Mrs. Collins, Mr. Harrison, Mrs. Watkins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of January 2016, reflecting estimated revenue and appropriations as previously authorized by the Board. She also reviewed a summary report of 2015 revenue and expenses outlining changes in fund balances. It was moved by Mrs. Collins and seconded by Mr. Spath that the Board authorize President Harrison to approve review of the reports. Ayes: Mr. Harrison, Mrs. Watkins, Mr. Spath, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the following transfer of appropriated funds made by the Administrator in February. Ayes: Mr. Spath, Mr. Harrison, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

Home Health Fund 066

- \$6800.00 from 066-450-01060 Health & Life Insurance to 066-450-01081 Refunds

IN THE MATTER OF ABOLISHMENT – HEALTH DISTRICT LICENSING COUNCIL

It was moved by Mr. Spath and seconded by Mrs. Collins that the Board abolish the Health District Licensing Council (Ohio Revised Code 3709.41) effective March 24, 2016, which will in effect remove the Council's representative on the Board of Health. Ayes: Mrs. Watkins, Mr. Harrison, Mrs. Collins, Mr. Spath. Nay: none. Motion carried.

IN THE MATTER OF PERSONNEL POLICY REVISION – SECTION 3.07 MEDICAL EXAMINATION

As recommended by the health district's Leadership Team, it was moved by Mrs. Collins and seconded by Mr. Spath that that Board revise personnel requirements for TB skin testing and physical examinations to upon hire and pre-hire only, respectively, and subsequently as deemed necessary by the health commissioner or designee. Ayes: Mrs. Watkins, Mr. Harrison, Mr. Spath, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ANNUAL CONTRACT RENEWALS

It was moved by Mr. Spath and seconded by Mrs. Watkins that the Board renew the annual contracts as listed below. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Watkins, Mr. Spath. Nays: none. Motion carried.

Clemans-Nelson and Associates, Inc.

Human resource guidance, civil service law, and regulatory compliance in regards to personnel for the period April 1, 2016 to April 1, 2017 at the monthly retainer rate of \$87.50, and hourly rates of \$95.00 for Consultant, \$135.00 for Senior Consultant, \$150.00 for Manager, and \$160.00 for Director/Vice President/President

Allen County Health District

Residential and commercial plumbing inspection services on an as-needed basis for the period March 5, 2016 to March 5, 2017 at the rate of \$30.00 per hour plus mileage

Mental Health, Drug & Alcohol Services Board of Logan and Champaign Counties

Newborn home visits to include screening for maternal depression for the period March 1, 2016 to December 31, 2016 at the total contract amount of \$10,000

J. Christopher O'Connor, MD

Back up health commissioner and medical director services for the period April 1, 2016 to April 1, 2017 at the rate of \$1.00 per annum and \$75.00 per hour for all direct services performed

IN THE MATTER OF EXECUTIVE SESSION

At 1:50 p.m., it was moved by Mrs. Collins and seconded by Mr. Spath that the Board enter executive session for contract negotiation. The vote on roll call: Mrs. Watkins- aye, Mr. Harrison- aye, Mr. Spath- aye, Mrs. Collins-aye. Nays: none. Motion carried. The Board returned to open session at 2:10 p.m.

IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL

Considering the impending expiration of Boyd C. Hoddinott's contract, it was moved by Mr. Spath that the Board extend a one year contract to Dr. Hoddinott to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2016, to March 31, 2017, at the annual salary of \$55,000.00 and under the same conditions of his current contract. Mrs. Watkins seconded the motion. Ayes: Mr. Harrison, Mrs. Collins, Mrs. Watkins, Mr. Spath. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott discussed his sixteen years as Health Commissioner and the personal growth of leadership and staff over that period. He stated plans to become more involved in the accreditation process; reminded members of the annual Health District Advisory Council meeting on Thursday, March 24 at 7:00 p.m.; and offered an update on the Zika virus.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for April 6, 2016, at 1:00 p.m., President Harrison adjourned the meeting at 2:16 p.m. without opposition.

Robert Harrison, President

Boyd C. Hoddinott, M.D., Secretary