



The Board of the Logan County Health District met in regular session on Wednesday, June 1, 2016. President Harrison called the meeting to order at 1:02 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Accreditation Coordinator Donna Metzler. Guests included Mike Vectorino of *WPKO/WBLL* Radio and Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approve the minutes of the May 4, 2016, meeting as mailed. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 6, 13, 20, and 27, it was moved by Mrs. Collins and seconded by Dr. Varian that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF WORKFORCE DEVELOPMENT PLAN

Accreditation Coordinator Donna Metzler facilitated review and discussion of the health district's Workforce Development Plan (WDP) that was developed by the Workforce Development Committee. All staff participated in a Core Competency Assessment that identified the top training needs, which were then incorporated into the training schedule listed in the plan. Noting that the WFP completes the final of seven (7) prerequisites required by the Public Health Accreditation Board, it was moved by Dr. Varian and seconded by Mrs. Price that the Board adopt the plan as presented. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF LETTER OF SUPPORT – PHAB APPLICATION

In anticipation of submitting the application for accreditation to the Public Health Accreditation Board (PHAB) before the end of June to avoid fee increases, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board submit a letter of support as required by the health district's governing body. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF LICENSEE ORDERS

Mountain Top RV Park, Valley Hi, continues to have repeated violations of Ohio Administrative Code 3701-26: Dead trees on lots 55 and 56; open dilapidated camper with solid waste on Lot 58; and no first aid equipment, emergency telephone, and firefighting equipment as required. It was moved Dr. Varian and seconded by Mrs. Collins that the Board issue an order to correct all within 14 days. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUEST

Benjamin Contra, 9301 Willowview Drive, Belle Center, requested variance from Ohio Administrative Code 3701-28 to place a well at this residence four and one half feet from the house foundation and property line at his residence. Sanitarian Lisa Engle recommended approval citing the hardship criteria in the Code. It was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the variance, to become invalid with the availability of central water supply. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

The Environmental Health Director presented the following nuisances in violation of code for Board action following citizen complaints and non-compliance with sanitarian orders.

Chester Allen, 4110 TR 33, DeGraff

Mr. Allen's property contains an open dump partially burned of various solid waste, and Mr. Kauffman recommended an order to cease open burning and to remove all solid waste within seven (7) days. It was moved by Dr. Varian and seconded by Mrs. Collins that pursuant to Ohio Revised Code 3707.01, the conditions at these premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Chester Allen* be ordered to abate the nuisances by the means recommended and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

Jacob Blackburn, tenant, 11543 Channelview Drive, Lakeview

Mr. Blackburn is living in a rental house with no sewer service and with upholstered furniture in the driveway. Mr. Kauffman recommended an order to reinstate sewer service within three (3) business days or the dwelling be condemned; and to remove furniture from the property within three (3) days. It was moved by Mrs. Collins and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01, the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Jacob Blackburn* be ordered to follow the orders of the Board and abate the nuisances by the means recommended and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL REPORTS

The Environmental Health Director reported that Ohio EPA has approved all submitted documents for the \$ 120,000 Water Pollution Control Loan Fund Grant, and that the health district is now officially accepting application for owner occupied households meeting the different levels of 2015 poverty levels. The grant money is to repair/replace household sewage systems that are causing public health nuisances, and Mr. Kauffman's plan is to canvass the sewage contractors for known problems first. Once those results are received an advertising campaign may be needed. Priority for this funding will be sewage systems causing the most harm to the environment and homeowners who are at or below the poverty level (100% funding).

Per request of Health Commissioner Dr. Boyd Hoddinott, select drinking fountains at all Logan County public schools were sampled and all tested safe for lead levels.

IN THE MATTER OF REPRODUCTIVE HEALTH GRANT

Board support of a Reproductive Health Grant in partnership with Crawford, Marion, and Union county health departments was tabled until the next meeting for more information.

IN THE MATTER OF NEW VACCINE FEE – BEXSERO

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board establish an initial fee for Bexsero (Meningitis B) vaccine of \$153.00 each plus the health district's administration fee, effective this date. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF NALOXONE GRANT FUNDING RENEWAL – OHIO MHAS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board renew an agreement with Ohio Mental Health and Addiction Services to distribute \$1800 in Project DAWN kits and Naloxone syringes to local law enforcement, emergency personnel, and first responders for the period July 1, 2016 to June 30, 2017. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Filling in for Director of Nursing Kay Schroer, Administrator Lisa G. Downing updated the Board on the numerous activities of the nursing division over the previous month. Included was WIC participation on the Logan County Farmer's market to distribute coupons for fresh produce; the free YMCA parent/child swim classes opportunity in collaboration with the Hilliker YMCA; the first Breastfeeding Support Group meeting scheduled for June 13 from 1:00 to 2:00 p.m.; and a very favorable audit of the WIC program by the Ohio Department of Health with correction of minor findings. A reminder was also given for the second free childhood dental clinic on Friday June 3rd at Union Station. The following nursing statistics for the month of April were then presented.

Public Health: 1 home nursing visit; 8 active lead cases; 16 TB skin tests; 7 BCMH visits; 11 newborn home visits; 1 HIV clinic

Immunization Program: 32 child clients; 28 adult clients; 1 flu shot

Women, Infants and Children: 51 new clients; 85 recertifications; 758 total participants

Communicable Disease: Chlamydia (11); Gonorrhea (1); Hepatitis C (2)

Health Education: 3 health fairs/513 participants; 7 staff trainings/meetings; 1 public class

IN THE MATTER OF FINANCIAL REPORT REVIEW

The Administrator presented financial reports for the month of April. She noted receipt of funds for the Emergency Preparedness grant, seasonal income in the Swimming Pool and Parks/Camps funds, and receipt of outstanding insurance claim payments for Home Health. She also reported Home Health insurance overpayment reimbursements following final audit decisions in the amount of \$6,707.17, payment of quarterly vital statistics state fees, and a temporary cash advance to WIC from the general fund due to slow receipt of grant funding. It was moved by Mrs. Collins and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the following transfer of appropriated funds to meet current expenses, as well as a temporary cash advance, all completed by the Administrator during the month of May. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

FUND TRANSFERS

Water Well Fund 050

- \$225.00 From 050-400-01070 Travel Expenses To 050-400-01100 OPERS

District Health Fund 063

- \$5000.00 From 063-450-01030 Health & Life Insurance To 063-450-01080 Repairs & Service

Home Health Fund 066

- \$5000.00 From 066-450-01040 Travel Expenses To 066-450-01081 Refunds

TEMPORARY CASH ADVANCE

- \$10,000.00 From 063-450-01170 District Health TO 061-800-00002 WIC Advances In

IN THE MATTER OF NOTICE OF AWARD – PUBLIC HEALTH EMERGENCY PREPAREDNESS FY16

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board accept the grant award of \$70,627.00 to fund the Public Health Emergency Preparedness program for the period 7/1/16 to 6/30/17 Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ADJOURNMENT

Confirming a change for the next regular meeting to 1:00 p.m. on Wednesday, July 13, 2016, and noting that Mrs. Collins will not be in attendance, Mr. Harrison adjourned the meeting at 2:05 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary