



The Board of the Logan County Health District met in rescheduled regular session on Wednesday, July 13, 2016. President Harrison called the meeting to order at 1:02 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, Director of Nursing Kay Schroer, and Accreditation Coordinator Donna Metzler. Guests included Mike Vektorino of *WPKO/WBLL* Radio and Ohio University intern Tina Caporaso.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the minutes of the June 1, 2016, meeting as mailed. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on June 3 and 10, and July 1 and 8, it was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Price, Dr. Varian, Mr. Harrison. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for this portion of the meeting. Accreditation/Quality Improvement Coordinator Donna Metzler introduced Ohio University Health Education major Tina Caporaso, who is finishing up an internship with the health district this week that began back in May. Tina discussed her role in assisting with accreditation and health education projects, stating she has gained valuable life experience and learned a lot about public health during her time here.

#### **IN THE MATTER OF ENVIRONMENTAL MILEAGE REDUCTION QI PROJECT UPDATE**

Ms. Metzler reviewed the final dashboard for the Environmental Mileage Reduction Quality Improvement Project which was funded by the LEAN Ohio grant. She discussed the plan process including approach, potential solutions, development of an improvement theory, testing of the theory, and the end results from implementation over an eight (8) month period. The project to date has netted total savings/new revenue of \$6891.00.

#### **IN THE MATTER OF CONDEMNATION REQUEST – WASHINGTON TOWNSHIP**

Washington Township Trustees submitted a written request that the property at 7064 Hancock Drive, Russells Point, be considered for condemnation and authorization for them to clear the property. Environmental Health Director Craig D. Kauffman explained that the owner of the property is deceased, and attempts to identify a responsible party have not been successful. It was moved by Dr. Varian and seconded by Mrs. Price that the Board post a citation on the property for interested parties to appear at the August Board of Health meeting to show cause why the property should not be condemned and the structure(s) removed. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF REFUND REQUEST – SEWAGE PERMIT FEE**

*Kerry Schoenleben, 8417 TR 166, West Liberty*, requested refund of the local portion of a sewage treatment system installation permit fee since he will not be building and is selling the property. It was moved by Mrs. Price and seconded by Dr. Varian that the Board authorize refund of the \$150.00 local portion of the installation permit. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

*Don Current, 5457 CR 146, Zanesfield*, requested variance from Ohio Administrative Code 3701-29 to place a temporary manufactured home on his property to house his elderly parents. Mr. Kauffman explained that the sewage system is relatively new and should be able to support the extra load temporarily. It was moved by Dr., Varian and seconded by Mrs. Price that the Board approve the variance with annual verification of status, and upon condition that the home be removed when Mr. Current's parents are no longer residing there. Aye: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

*Jessie Ward, 11007 Walnut Street, Lakeview*, requested variance from Ohio Administrative Code 3701-28 to place a well one (1) foot from the property line. Sanitarian Lisa Engle recommended approval since Ms. Ward owns both properties and no better feasible location exists. It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the variance, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF NUISANCE VIOLATION**

Dianna Short has property at 305 Carlisle, Quincy, where there is a manufactured home being dismantled with debris blowing around the neighborhood. It was moved by Mrs. Price and seconded by Dr. Varian that pursuant to Ohio Revised Code 3707.01, the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Dianna Short* be ordered to abate the nuisance by the means recommended and maintain the premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue orders on behalf of the Board. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND GRANT UPDATE**

The Environmental Health Director announced that only two (2) applications have been requested to date for sewage system repair/replacement assistance under this grant. Mailings to contractors and boards of township trustees have not produced the expected results, and ideas were debated for getting the word out (media/Facebook/website, etc.).

#### **IN THE MATTER OF REPRODUCTIVE HEALTH GRANT**

Director of Nursing Kay Schroer addressed the Reproductive Health Grant in partnership with Crawford, Marion, Logan, and Union County health departments that was tabled at the last meeting for more information. In question was housing for the clinic in Logan County, and Mrs. Schroer explained that the Bellefontaine satellite location of Marysville OB/GYN was chosen for no other reason than its availability and exam room set up features. She further explained that referrals from the local clinic would be made to the local medical community. Following lengthy discussion, it was moved by Dr. Varian and seconded by Mrs. Price that the Board approve Logan County Health District's partnership in this grant. Ayes: Mr. Harrison, Mr. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF NURSING REPORT**

Mrs. Schroer updated the Board on the activities of the nursing division over the previous month. She discussed the increase in billable BCMH visits for the first half of the year, a decrease in newborn home nursing visits, 73 less flu shots this season as compared to last, and climbing chlamydia rates. She also presented the results of the dental health survey completed by participants of the most recent free Delta Dental adult clinic, noting that the main reason identified for neglecting to receive dental care was lack of insurance and unaffordability. Mrs. Schroer also announced the availability of free condoms for Ohio residents through the new Ohio HIV/STI Hotline, a program of Equitas Health. The following nursing statistics for the month of May were then presented.

Public Health: 4 home nursing visits; 5 active lead cases; 25 TB skin tests; 6 BCMH visits; 4 newborn home visits; 1 HIV clinic

Immunization Program: 53 child clients; 8 adult clients

Women, Infants and Children: 35 new clients; 61 recertifications; 740 total participants

Communicable Disease: Chlamydia (4); Gonorrhea (1); Hepatitis B (1); Hepatitis C (4); other diseases (3)

Health Education: 1 health fair/130 participants; 2 staff trainings/meetings; 1 public class/2 participants

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented financial reports for the month of May, noting general fund revenue approximately 5% over projections and typical expenses in all funds. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS**

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the following bookkeeping transactions as completed by the Administrator during the month of June. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

***FUND TRANSFERS******Sewage Treatment Fund 054***

- \$700.00 From 054-400-01020 Salaries To 054-400-01060 Remit to State

***District Health Fund 063***

- \$3000.00 From 063-450-01030 Health & Life Insurance To 063-450-01120 Utilities
- \$510.00 From 063-450-01060 SW Contracts To 063-450-01102 SW OPERS

**NEW ACCOUNTS**

- Revenue: 054-800-00022 Sewage Grant Funds
- Expense: 054-400-01040 Sewage Contractor Grant Fees with \$60,000 appropriation

**IN THE MATTER OF CONTRACT RENEWAL – EPIDEMIOLOGICAL SERVICES**

A renewal contract with Delaware County General Health District to provide epidemiological services to the Logan County Health District in accordance with the terms of the Public Health Infrastructure Grant was considered. Renewal establishes the rate of \$60.00 hourly for a maximum of 16 hours per week; necessary hours in excess of 40 in any one work week to be paid at time and one-half; and with mileage to be reimbursed at Delaware General Health District's approved rate. It was moved by Mrs. Price and seconded by Dr. Varian that the Board renew the agreement for the period July 1, 2016, to June 30, 2017. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF NOTICE OF AWARD – IT STATE SUBSIDY**

It was moved by Mrs. Price and seconded by Dr. Varian that the Board accept an additional state subsidy award of \$15,000.00 from the Ohio Department of Health to support IT costs to ensure a robust IT structure is in place for the state's public health system. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd C. Hoddinott addressed lead testing recently completed by the sanitarian staff in the Logan County schools, and announced that a letter is being prepared for all school superintendents with the good test results. Dr. Hoddinott is also working on a Radon article for public information to address recent Facebook activity on the matter.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for 1:00 p.m. on Wednesday, August 3, 2016, President Harrison adjourned the meeting at 2:12 p.m. without opposition.

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Robert G. Harrison, President

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Boyd C. Hoddinott, M.D., Secretary