



The Board of the Logan County Health District met in regular session on Wednesday, August 3, 2016. President Harrison called the meeting to order 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, Mrs. Watkins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Guests included Dianna Short and Josh Short. Reporters Mandy Loehr of *The Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL Radio* were also in attendance.

#### **IN THE MATTER OF MINUTES**

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the minutes of the July 13, 2016, rescheduled regular meeting as presented. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on July 15, 22, and 29, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm payment of those bills presented on their behalf, and approve the current bill vouchers and order the bills paid. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for this portion of the meeting.

#### **IN THE MATTER OF BOARD ORDER APPEAL**

##### ***Dianna Short, 303 Carlisle Street, Quincy***

Dianna Short was issued a Board order on July 13, 2016, to remove the remnants of a dismantled manufactured home at her property at 305 Carlisle Street, Quincy. Ms. Short was present to appeal the order, stating she cannot remove the manufactured home without the title that is in her father-in-law's name due to delinquent taxes. She presented photographs showing extensive clean-up improvement since the Board's order. Ms. Short also relayed that she is working with the Logan County Prosecutor's office regarding the matter, and was instructed to proceed no further until the ownership/tax issue is resolved. As recommended by Environmental Health Director Craig D. Kauffman, it was moved by Mrs. Price and seconded by Dr. Varian that the Board table action on this matter to the September meeting to allow discussion with the prosecutor's office. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF LICENSEE VIOLATION**

##### ***The Durnell Group, Licensee, Four Seasons Campground Swimming Pool***

On July 29, 2016, Sanitarian Lisa Engle documented a third violation of Ohio Administrative Code 3701-31 where a new fence has been constructed as a pool enclosure that is not approved by Ohio Department of Health Engineering. As recommended by Mr. Kauffman, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board issue an order to correct the violation by submitting plans to the proper authority and obtaining the required inspections, with continued violation to result in license suspension hearing at the September meeting. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

The Environmental Health Director presented the following requests for variance from the Ohio Administrative Code (OAC).

##### ***Jonathon Yeary, 1309 Cottage Court Drive, Fairborn***

Mr. Yeary requested variance from Ohio Administrative Code 3701-28 to place a well 10 feet from a road at 14166 Rosewood Avenue, Lakeview. Sanitarian Lisa Engle recommended approval citing limited lot size.

***Jay Flax, 11164 Cheronith Road, South Charleston***

Mr. Flax requested variance from Ohio Administrative Code 3701-28 to place a well two (2) feet from a driveway at 13556 Seminole Path, Lakeview. Sanitarian Lisa Engle recommends approval citing difficulty with lot layout.

***William Sadler, 13852 Seminole Path, Lakeview***

Mr. Sadler requested variance from Ohio Administrative Code 3701-28 to place a well one (1) foot from a parking lot at the same property. Sanitarian Lisa Engle recommended approval citing no back yard access to shared failed well.

Following presentation of all requests, it was moved by Dr. Varian and seconded by Mrs. Price that the Board grant each individual variance, to become invalid with the availability of central water supply. Ayes: Mrs. Watkin, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

***John Truesdale, 2216 TR 198, Bellefontaine***

Mr. Truesdale requested variance from Ohio Administrative Code 3701-28 to place a house addition eight (8) feet from a well at the same property. Sanitarian Matthew Stonerock recommended approval citing hardship requirements. It was moved by Dr. Varian and seconded by Mrs. Price that the Board grant the variance. Discussion ensued on the definition of *feasible* in this instance, as the nature of the hardship is the financial burden of drilling a new well rather than environmental. The vote following discussion was unanimous approval and motion carried.

**IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND UPDATE**

Mr. Kauffman announced that he is beginning to receive applications for financial assistance to repair or replace failing home sewage treatment systems under this EPA grant. He expects to have contractor bids for Board approval as early as next month.

**IN THE MATTER OF BOARD EDUCATION**

The DVD *Board of Health Responsibilities During Emergency Events* was viewed, featuring Hans Schmalzried, PhD, Professor Emeritus of Public Health, Former Chair, Department of Public and Allied Health, Bowling Green State University. Topics included Natural and Human-made Events; Risk of Emergency Events; Pre-911 Response; Local Plans; Risk Assessment and Planning; Natural Disasters; Responding to Emergencies and Disasters; Role of Public Health; Surveillance Systems; Actions and Orders; and Points of Dispensing (PODs).

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kay Schroer discussed activities of the nursing division over the past month including a continuing increase in BMCH visits, decreased newborn home visits, and numerous health education activities. She discussed promotion of Breastfeeding Awareness Month using sidewalk slogans and distribution of door stickers to local establishments that support breastfeeding, noting a WIC breastfeeding rate increase from 33% in the first quarter of the year to 37% presently. The nursing director then offered the following June 2016 nursing division statistics:

Public Health: 5 active elevated lead cases; 9 TB skin tests; 8 BCMH visits; 5 newborn home visits; 1 HIV clinic/2 tests

Immunization Program: 55 child clients; 22 adult clients

Women, Infants and Children: 37 new clients; 83 recertifications; 732 total participants

Communicable Disease: Chlamydia (8); Gonorrhea (1); Other (5)

Health Education: 2 health fairs/51 participants; 4 staff trainings/meetings; 3 public class/15 participants

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing presented financial reports for the month of June. She noted overall expenses at 34% of budget and revenue down by 13%, but general fund revenue on target with projections. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board authorize President Harrison to approve review of the reports. Ayes Dr. Varian, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF QUARTERLY BOARD FINANCIAL TRAINING**

Ms. Downing distributed second quarter 2016 financial statements and offered training on community health, additional fees, and other fees in the general fund. Beginning balances, revenue and expenditures, ending cash balances, and encumbrances were discussed for the period April 1, 2016 to June 30, 2016.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board confirm the following transfers of appropriated funds as completed by the Administrator during the month of July to meet current obligations. Ayes Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

*Sewage Treatment Fund*

- \$150.00 From: 054-400-01020 Salaries To: 054-400-01050 Refunds

*Home Heath Fund*

- \$5000.00 From: 066-450-01080 Contracts To: 066-450-01081 Refunds

**IN THE MATTER OF CONTRACT APPROVAL – WIC NUTRITIONAL SERVICES**

Ms. Downing explained that the Women, Infants and Children program is mandated in State fiscal year 2017 to have access to the services of a licensed professional to provide specified nutritional and supervisory services. Noting that that this is most easily accomplished by a contract agreement, and that Prosecutor William Goslee has reviewed and approved the agreement as to form, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the nutritional services contract as presented. Ayes: Dr. Varian, Mrs. Price, Mrs., Watkins. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd Hoddinott referenced the examples of multilingual Point of Dispensing (POD) signage on display in the meeting room, purchased for every county in the central region with carryover funds from the Cities Readiness Initiative Grant coordinated by Columbus Public Health. He also commented on the results from the National Association of City and County Health Officials (NACCHO) economic surveillance surveys outlining reductions of budgets, staffing, and programs among local health department. He concurred with the surveys conclusion that there is great need for substantive and consistent funding to ensure the retention of the workforce and the delivery of essential public health services. Dr. Hoddinott also expressed disappointment that despite extensive efforts, Logan County Health District was not chosen to house a CDC associate to assist with accreditation.

**IN THE MATTER OF ADJOURNMENT**

Confirming that a quorum will not be attainable for the next regular meeting date of September 7, 2016, it was the consensus of the membership to reschedule the September meeting to Wednesday the 14<sup>th</sup> at 1:00 p.m. Mr. Harrison then adjourned the meeting at 2:21 p.m. without opposition.

---

Robert G. Harrison, President

---

Boyd C. Hoddinott, M.D., Secretary