



The Board of the Logan County Health District met in rescheduled regular session on Wednesday, September 14, 2016. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Dr. Varian, and Mrs. Price, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd Hoddinott, Administrator Lisa G. Downing, Environmental Health Director Craig D. Kauffman, and Director of Nursing Kay Schroer. Guest included Cathy Summers, Connor Kinsey, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the minutes of the August 10, 2016, rescheduled regular meeting as mailed. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted by the Administrator to the County Auditor on August 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>, and September 2<sup>nd</sup> and 9<sup>th</sup>, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm payment of those bills paid on their behalf, and approve the current bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No members of the public were in attendance.

#### **IN THE MATTER OF BOARD EDUCATION**

The DVD, *Beyond Pandemics: The Ten Essential Services of Public Health* was viewed and discussed, featuring Jason Orcena, Union County Health Commissioner. Topics included Future of Public Health; Historical Perspectives; Public Health as System; Public Health in America; Ten Essential Public Health Services/Legacy; Policy Development; and Assurance. A brief discussion followed the presentation.

#### **IN THE MATTER OF SCHEDULED HEARING**

##### ***7064 Hancock Drive, Washington Township***

The hearing commenced for this property owned by Edward A. Reynolds (deceased), to show cause why the Board should not authorize Washington Township to clear the property. No one was present for the hearing. Environmental Health Director Craig D. Kauffman relayed that the property was properly posted but no descendants were located. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize Washington Township to clear the property at their expense. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF AWARDING BIDS – WATER POLLUTION CONTROL LOAN FUND**

The Environmental Health Director presented bids for three (3) applications for assistance with failing household sewage systems, noting all are from reputable licensed contractors. It was moved by Dr. Varian and seconded by Mrs. Price that the Board award the contract to the lowest bidder for each job as follows. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

<b>Applicant</b>	<b>Contractor</b>	<b>Bid</b>	<b>Bid Award</b>
Dan Queen- 85% funding	Earthworks Excavating	\$4,200.00	Earthworks Excavating
	Prinkey Excavating	\$6,956.00	
	J. C.'s Backhoe	\$5,500.00	
	Bobcat Multi-Works	\$5,650.00	
Charles Bennett- 85% funding	Earthworks Excavating	\$8,450.00	J. C.'s Backhoe
	Prinkey Excavating	\$9,541.00	
	J. C.'s Backhoe	\$7,800.00	
	Bobcat Multi-Works	\$8,350.00	

Darren Wygle- 50% funding	Earthworks Excavating	\$8,800.00	Earthworks Excavating
	Prinkey Excavating	\$13,940.00	
	J. C.'s Backhoe	\$10,750.00	
	Bobcat Multi-Works	\$12,500.00	

#### **IN THE MATTER OF NUISANCE VIOLATIONS**

Mr. Kauffman presented the following nuisances in violation of Ohio Revised Code 3707.01 for Board action following citizen complaints and non-compliance with sanitarian orders.

##### ***Dianna Short, 303 Carlisle Street, Quincy***

Dianna Short was issued a Board order on July 13, 2016, to remove the remnants of a dismantled manufactured home at her property at 305 Carlisle Street, Quincy. Ms. Short appealed the order at the August 5<sup>th</sup> meeting, stating she cannot remove the manufactured home without the title that is in her father-in-law's name due to delinquent taxes, and the Board tabled action on the matter to allow discussion with the prosecutor's office. No resolution has been found to the issue of title, and Mr. Kauffman reported that the only thing remaining of the manufactured home is the metal frame. It was moved by Mrs. Price and seconded by Dr. Varian that the case be closed. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

##### ***Trinity Tavenner, 116 Walnut Street, Russells Point***

Ms. Tavenner has a plugged sewer and is discharging raw sewage to the yard. A sanitarian citation was issued September 8<sup>th</sup> with no response. It was moved by Mrs. Price and seconded by Dr. Varian that the Board issue an order to repair the system within three (3) days. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

##### ***American Home Venders LLC, Union, Ohio***

This corporation has property at 8921 Park Drive, Orchard Island with a vacant house with an open foundation, crawl space full of water, open eaves, and hanging wires. A sanitarian citation was issued in August with no response. It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue an order to secure all openings within 14 days. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF REQUESTS FOR VARIANCE**

##### ***Theresa Harris, PO Box 147, Mt. Victory***

Ms. Harris requested variance from Ohio Administrative Code 3701-28 to place a water well five (5) feet from the property line at 10840 Township Road 293, Lakeview. Sanitarian Lisa Engle recommends approval citing no other feasible alternative and undue hardship (well code only required five (5) feet from property line before 2001).

##### ***Lawrence Corson, 9089 Maple Street, Huntsville***

Mr. Corson requested variance from Ohio Administrative Code 3701-28 to place a water well two (2) feet from the parking area at this property. Sanitarian Lisa Engle recommended approval citing no other feasible alternative and undue hardship.

Following presentation of both requests, it was moved by Mrs. Price and seconded by Dr. Varian that the Board grant each individual variance, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF ESTABLISHING SEASONAL FLU VACCINE FEES**

Director of Nursing Kay Schroer presented cost recommendations for seasonal flu vaccine. It was moved by Mrs. Price and seconded by Dr. Varian that the Board establish the following rates for the 2016-2017 flu season. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

- Pediatric quadrivalent \$47
- Adult quadrivalent (age 3-64) \$43
- High dose quadrivalent (age 65+) \$63

#### **IN THE MATTER OF NURSING REPORT**

The Nursing Director discussed several nursing matters including the Bureau for Children with Medical Handicaps (BCMh) program and education to be provided to physician offices; newborn home visits and their importance for

new moms; rising chlamydia rates and the new sexual health clinic that is up and running and making local referrals; 25 investigations of cryptosporidium in July, not including two separate outbreaks; and the second adult dental clinic on October 12 funded by a Delta Dental grant. Cathy Summers, health education coordinator for the health district, also spoke to the Board about the '10 Million Steps to Prevent Falls' promotion, and invited their participation along with staff and community partners at a walk on Thursday, September 22 at 12:00 p.m. at Blue Jacket Park. Mrs. Schroer then offered the following July 2016 nursing division statistics:

Public Health: 5 active elevated lead cases; 20 TB skin tests; 7 BCMH visits; 7 newborn home visits; 1 HIV clinic/0 tests

Immunization Program: 78 child clients; 35 adult clients

Women, Infants and Children: 43 new clients; 80 recertifications; 677 total participants

Communicable Disease: Chlamydia (15); Gonorrhea (3); Other (6)

Health Education: 9 staff trainings/meetings; 2 public class/4 participants

#### **IN THE MATTER OF FINANCIAL REPORT REVIEW**

Administrator Lisa G. Downing reviewed health district financial reports for the month of July. She noted receipt of second half tax revenues from inside millage, as well as the \$15,000 subsidy from the Ohio Department of Health to support IT infrastructure. Expenditures included second quarter payment of vital statistics remittance fees to the State of Ohio, and insurance overpayment refunds in the Home Health fund. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mr. Harrison, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

#### **IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the following bookkeeping transactions necessary to meet operating expenses completed by the Administrator during the month of August. Ayes: Mr. Harrison, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

#### ***Intrafund Transfer of Appropriated Funds***

##### *Water Well Fund 050*

- \$50.00 From: 050-400-01020 Salaries To: 050-400-01050 Refunds

##### *Sewage Treatment Fund 054*

- \$600.00 From: 054-400-01020 Salaries To: 054-400-01060 Remit to State

##### *Public Health Infrastructure Fund 055*

- \$10.00 From: 055-450-01025 Supplies To: 055-450-01110 Workers Compensation

##### *Women, Infants, Children Fund 061*

- \$500.00 From: 061-010-01050 Contracts To: 061-010-01025 Supplies
- \$1110.00 From: 061-010-01072 Education/Seminars To: 061-010-01040 Transfers Out

##### *District Health Fund 063*

- \$3000.00 From: 063-450-01130 Health & Life Insurance To: 063-450-01070 Travel Expenses

##### *Home Health Fund 066*

- \$10,000.00 From: 066-450-01020 Salaries To: 066-450-01081 Refunds

#### ***Permanent Interfund Transfer of Funds***

- \$10,837.00 From: WIC 061-010-01040 To: Accumulated Benefits 057-800-00001

***Appropriations/Estimated Revenue Decrease - Fund 066 Home Health***

- Adjust 2016 Home Health estimated revenue to \$40,000.00
- Decrease the 2016 health district budget by \$553,940.00 to total appropriation of \$118,265.00  
Decrease line items by the amounts listed:
  - 066-450-01000 Other Expenses \$5500.00
  - 066-450-01020 Salaries \$309,440.00
  - 066-450-01025 Supplies \$21,000.00
  - 066-450-01030 Equipment \$5,000.00
  - 066-450-01040 Travel \$13,600.00
  - 066-450-01041 Education/Seminar \$3,500.00
  - 066-450-01051 OPERS \$46,545.00
  - 066-450-01055 Medicare \$5,150.00
  - 066-450-01060 Hospital/Life \$46,620.00
  - 066-450-01070 Phone/Utilities \$8,225.00
  - 066-450-01080 Contract/Services \$83,630.00
  - 066-450-01081 Refunds \$5,730

**IN THE MATTER OF OTHER COMMENTS**

Dr. Varian extended an invitation to members to attend a community dinner/program sponsored by C.O.R.E. (Coalition for Opiate Relief Efforts) on September 29 at 6:00 p.m., stating it will be interesting and very informative.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for October 5, 2016, at 1:00 p.m., and noting that Dr. Varian will not be present, President Harrison adjourned the meeting at 2:16 p.m. without opposition.

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Robert G. Harrison, President

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Boyd C. Hoddinott, Secretary