



The Board of the Logan County Health District met in regular session on Wednesday, October 5, 2016. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Mrs. Watkins, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Downing, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, and Accreditation Coordinator Donna Glunt. Guests included James and Marguerite Wise, Don Spath, and reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the minutes of the September 14, 2016, rescheduled regular meeting as mailed. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on September 4th, 23rd and 30th, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No members of the public were present for this portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

Donna Glunt, Logan County Health District Accreditation Coordinator, offered education to the Board on Cultural Diversity and Health Equity. She reviewed drafts of a policy and operational procedure for both areas, and addressed questions during interactive discussion. Also shown was the DVD presentation “Achieving Health Equity- A Public Health Approach” featuring Camara Jones, MD, MPH, PhD, Senior Fellow at the Satcher Institute for Public Health Leadership at Morehouse College.

IN THE MATTER OF POLICY APPROVAL – CULTURAL DIVERSITY AND HEALTH EQUITY

It was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the draft of this policy with a change in wording to section 2. Ayes: Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF AWARDING BIDS – WATER POLLUTION CONTROL LOAN FUND

Environmental Health Director Craig D. Kauffman presented bids for three (3) applications for assistance with failing household sewage systems, noting all are from reputable licensed contractors. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board award the contract to the lowest bidder for each job as follows. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

Applicant	Contractor	Bid	Bid Award
Brian Lane- 100% funding	Earthworks Excavating	\$5,850.00	Bobcat Multi-Works
	J. C.’s Backhoe	\$5,500.00	
	Bobcat Multi-Works	\$4,397.00	
Eugene Schemerge- 85% funding	Earthworks Excavating	\$9,400.00	Bobcat Multi-Works
	Bobcat Multi-Works	\$6,450.00	

Linda Jennings- 85% funding	Earthworks Excavating	\$9,150.00	Bobcat Multi-Works
	J. C.'s Backhoe	\$8,200.00	
	Bobcat Multi-Works	\$7,950.00	

IN THE MATTER OF NUISANCE REVISITED – JANICE ROGERS

Mr. Kauffman announced that Washington Township Trustees have requested authorization to remove the travel trailer and structure and waste from Janice Rogers' property at 8223 Midway Drive, Russells Point. The Board gave Ms. Rogers until October 5, 2016, to abate the nuisance. The Board authorized Washington Township to remove the structures and waste in 2014, but the township did not follow through. The property continues to deteriorate, with a roof beam on the south end of the trailer exposed and rotten and openings all around the roof. The exterior waste has been picked up, and the rotten fence and other wood debris is stacked and in trash bags. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board issue a citation for Janice Rogers to appear at the November 2, 2016, Board meeting to show cause under Ohio Revised Code 3707.02 why the Board should not issue this authorization. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF REQUEST FOR VARIANCE

James Wise, Galloway, Ohio

Mr. Wise requested variance from Ohio Administrative Code 3701-28 to maintain an existing well that is seven (7) feet from the existing house and seven (7) feet from a new house at 9571 Mauger, Orchard Island. Sanitarian Lisa Engle recommended approval citing undue hardship to install a new well. It was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins. Nays: none. Motion carried. Mr. and Mrs. Wise were present at the meeting, and expressed their thanks to the Board.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer updated the Board on activities of the nursing division including very busy immunization clinics for back-to-school shots; increased head lice checks with schools back in session; infectious disease outbreaks involving norovirus, cryptosporidium; hand, foot and mouth disease; and most recently, Norwegian scabies. She noted improvement in all areas for the WIC staff from the recent customer service survey, and announced that flu vaccine is now available during regular clinic hours. Mrs. Schroer then offered the following nursing division statistics for the month of August:

Public Health: 1 nursing visit; 7 active lead cases; 20 TB skin tests; 2 BCMH visits; 8 newborn home visits; 1 HIV clinic; 10 head lice checks

Immunization Program: 139 child clients; 5 adult clients

Women, Infants and Children: 55 new clients; 96 recertifications; 749 total participants

Communicable Disease: Chlamydia (12); Hepatitis C (2); Other (44)

Health Education: 2 health fairs/60 participants; 3 staff trainings/meetings; 5 public classes/54 participants

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Downing presented health district financial reports for the month of August. She discussed revenue highlights including an increase in well permit income; receipt of funding for both federal grants; and steady immunization billing income in the general fund. Ms. Downing reported typical expenses, the bulk being personnel costs and remittances to state. She also noted payment of second and final workers compensation premiums for 2016. Overall expenses are 7% under budget and revenue 6% over projections. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the following bookkeeping transactions completed by the Administrator since the last meeting. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins.

Nays: none. Motion carried.

Intrafund Transfer of Appropriated Funds
District Health Fund 063

- \$3890.00 from 063-450-01110 Workers Compensation to 063-450-01040 Capital Improvements
- \$11,110.00 from 063-450-01130 Health & Life Insurance to 063-450-01040 Capital Improvements
- \$1000.00 from 063-450-01000 Other Expenses to 063-450-01040 Capital Improvements
- \$1000.00 from 063-450-01030 Health & Life Insurance to 063-450-01120 Phone & Utilities

IN THE MATTER OF FUNDING ACCEPTANCE – FY17 WIC GRANT

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board accept the FY17 Women, Infants and Children Grant Notice of Award in the amount of \$235,199 for the project grant year October 1, 2016, to September 30, 2017. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF CONTRACT RENEWAL – JANITORIAL SERVICES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board renew the contract for janitorial services with Marcella Burroughs, not to exceed two cleanings per week at the rate of \$76.50 each for the period October 2, 2106, through October 1, 2017. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF CONTRACT APPROVAL – WIC NUTRITIONAL SERVICES

Following explanation that a nutritional services professional is a new grant requirement for the Women, Infants and Children program beginning October 1, 2016, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board enter into a contract with registered dietician Wendy Owen Miller to provide the required services for the period October 1, 2016, to September 30, 2017, not to exceed five (5) hours per month, at the rate of \$40.00 per hour. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott commented on the Norwegian scabies outbreak, offering education on the parasitic disease including symptoms, treatment, and epidemiology. He then addressed the breakdown in communication from the City of Bellefontaine regarding the recent city-wide boil water alert, and stated the department will be working on a plan with city officials for prompt notification of these instances which is a matter of public health. Dr. Hoddinott also took time to praise the entire health district staff, reminding the Board that the employees are “terrific”.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for November 2, 2016, at 1:00 p.m., President Harrison adjourned the meeting at 2:08 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary