



The Board of the Logan County Health District met in regular session on Wednesday, January 4, 2017. President Harrison called the meeting to order at 1:05 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, Mrs. Watkins. Health District administration in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Director of Nursing Kay Schroer, and Environmental Health Director Craig D. Kauffman. Reporters Reuben Meese of the *Bellefontaine Examiner* and Mike Vettori of *WPKO/WBLL Radio* were also present.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2017, the Board proceeded to reorganize. Mrs. Price moved that Mr. Harrison be re-elected board president, seconded by Dr. Varian. Dr. Varian then moved the nominations be closed, second by Mrs. Price. Consent was unanimous, and Mr. Harrison was re-elected President of the Board. Mrs. Watkins moved that Mrs. Price be re-elected board Vice President, seconded by Dr. Varian. Dr. Varian then moved the nominations be closed, second by Mrs. Watkins. Consent was unanimous, and Mrs. Price was re-elected Vice President of the Board.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board approve the minutes of the December 7, 2016, regular meeting as mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on December 9th and 16th, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF BOARD EDUCATION

The DVD *Ohio Ethics Law: A Focus on Public Contracts* was viewed and discussed, featuring Susan Willeke, Education and Communications Administrator, Ohio Ethics Commission. Topics included definition of a public contract; purchase/acquisition of property, goods, and services; public contract restrictions/restraints/exceptions; investing public funds; use of authorization; profiting from public contracts; and nepotism.

IN THE MATTER OF NUISANCE VIOLATION

William Shoots, 4840 CR 9, Bellefontaine

Environmental Health Director Craig D. Kauffman relayed that Mr. Shoots has large piles of solid waste and approximately 60 dead sheep, goats, chickens, and rabbits on his property. He provided graphic photographs, reviewed nuisance laws governing the handling of dead animals, and outlined steps taken to date by the Logan County Sheriff's Department and others in dealing with the situation. The Board took the following actions.

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board issue an order pursuant to Ohio Revised Code 3767.16 to bury all dead animals within 24 hours with at least 3 feet of soil cover. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue an order pursuant to Ohio Revised Code 3707.01 to remove all other solid waste within seven (7) days. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

It was moved by Mrs. Price and seconded by Dr. Varian that the Board issue a citation pursuant to Ohio Revised Code 3707.02 for Mr. Shoots or a representative to appear before the Board of Health at the next regular meeting on February 1, 2017, to show cause why the Board should not furnish the labor to remove any remaining waste and bury any remaining dead animals, and certify the costs as a tax lien. Ayes: Mrs. Watkin, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Steven Odenweller, 210 Chestnut Street, Ottawa

Mr. Odenweller requested variance from Ohio Administrative Code 3701-28 to place a well five (5) feet from his house and property line at 7715 Park Avenue, Russells Point. The Code requires 10 feet, and sanitarian Lisa Engle recommended approval due to limited room on the lot and the existing point well under the house going dry. It was moved by Dr. Varian and seconded by Mrs. Price that Board grant the variance, to become invalid with the availability of public water supply. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF INFORMATION

Mr. Kauffman provided the following information for future consideration by the Board.

The Ohio Sewage Code that went into effect January 1, 2016, requires Boards of Health to develop an operation and maintenance management program for all sewage systems.

Ohio Administrative Code 3701-29-19 (2) "Boards of health shall work with interested stakeholders to develop a timeline and process for phasing in O&M management for prior installed systems and should consider risk factors such as system age, complexity and risks to public health when establishing the criteria and process for phasing in prior installed systems."

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer compared November 2015 nursing statistics to those of November 2016 as listed below. Highlights included BMCH visits nearly doubled; newborn home visits down slightly; increased hepatitis C cases likely related to IV drug use; and a decrease in sexually transmitted diseases. Mrs. Schroer announced that Mary Rutan Hospital foundation will continue to provide diapers for the newborn home visit program in 2017, and stated she would again apply for a United Way grant which would be used for an informational billboard and to purchase program incentives.

Public Health: 14 TB skin tests; 10 newborn home visits; 1 HIV clinic/1 test; 1 head lice check

Immunization Program: 60 child clients; 12 adult clients; 45 flu shots

Women, Infants and Children: 38 new clients; 69 recertifications; 690 total participants

Communicable Disease: 13 confirmed- chlamydia (5); hepatitis C (3); other (5)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented health district financial reports for the month of November. She discussed revenue exceeding projections in the water well, sewage treatment, and plumbing funds, and explained a capital improvement expenditure to the parking lot and repairs to the walk-in cooler and generator. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the following transfers of appropriated funds completed by the Administrator in December. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

District Health Fund 063

- \$8550.00 From 063-450-01130 Health & Life Insurance To 063-450-01141 Loan Interest
- \$100.00 From 063-450-01103 SW Workers Comp To 063-450-01101 SW Health & Life Insurance

IN THE MATTER OF ADMINISTRATOR PRIVILEGES

It was moved by Dr. Varian and seconded by Mrs. Price that that Board authorize the health district Administrator to carryout day-to-day financial transactions on their behalf for the 2017 fiscal year, confirmed at the following meeting, to include but not limited to budgetary adjustments, appropriation adjustments, inter- and intra-fund transfers, payment of time sensitive bills. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF 2017 APPROPRIATIONS RESOLUTION #2017-01

The District Board of Health of Logan County, Ohio, met in regular session on the 4th day of January, 2017, at the office of the Logan County Health District with the following members present: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins. Mrs. Price moved the adoption of the following resolution:

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2017, the following sums be and the same are hereby set aside and appropriated for the several purposes for and during said fiscal year, as follows, vis.:

Water Well Fund 050	
050-400-01020 Salaries	\$ 50,600.00
050-400-01025 Remittance to State	\$ 8,140.00
050-400-01030 Lab Fees	\$ 3,250.00
050-400-01040 Lab Supplies	\$ 4,500.00
050-400-01050 Refunds	\$ -
050-400-01060 Lab Equipment	\$ -
050-400-01070 Travel	\$ 430.00
050-400-01080 Remit ODNR	\$ 1,980.00
050-400-01100 OPERS	\$ 7,100.00
050-100-01115 Medicare	\$ 740.00
Total	\$ 76,740.00

Solid Waste Fund 051	
051-400-01020 Salaries	\$ 1,750.00
051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00
051-400-01070 Travel	\$ 975.00
051-400-01100 OPERS	\$ 245.00
051-400-01115 Medicare	\$ 30.00
Total	\$ 60,500.00

Marina Sanitation Fund 052	
052-400-01020 Salaries	\$ -
052-400-01060 Remittance to State	\$ -
Total	\$ -

Swim Pool Fund 053	
053-400-01020 Salaries	\$ 7,000.00
053-400-01030 Remittance State	\$ 2,500.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 540.00
053-400-01100 OPERS	\$ 980.00
053-400-01115 Medicare	\$ 105.00
Total	\$ 11,125.00

Sewage Treatment Fund 054	
054-400-01020 Salaries	\$ 29,000.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01040 Contractor Fees	\$ 60,000.00
054-400-01050 Refunds	\$ -
054-400-01060 Remittance to State	\$ 3,550.00
054-400-01070 Travel	\$ 800.00
054-400-01080 Transfers Out	\$ -
054-400-01100 OPERS	\$ 4,060.00
054-400-01115 Medicare	\$ 425.00
Total	\$ 97,835.00

PH Infra. Fund 055	
055-450-01000 Other	\$ -
055-450-01020 Salaries	\$ 54,275.00
055-450-01025 Supplies	\$ 270.00
055-450-01030 Equipment	\$ -
055-450-01040 Reimburse Advances	\$ 10,000.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ -
055-450-01070 Travel	\$ 1,000.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 7,600.00
055-450-01110 Workers Compensation	\$ 1,250.00
055-450-01115 Medicare	\$ 800.00
055-450-01130 Hospital/Life Insurance	\$ 5,432.00
Total	\$ 80,627.00

Accumulated Benefits Fund 057	
057-010-01020 Salaries	\$ -
Total	\$ -

W.I.C. Fund 061	
061-010-01000 Other Expenses	\$ 1,000.00
061-010-01020 Salaries	\$ 141,800.00
061-010-01025 Supplies	\$ 11,191.00
061-010-01030 Equipment	\$ -
061-010-01040 Transfers Out	\$ 11,248.00
061-010-01050 Contracts	\$ 3,600.00
061-010-01070 Travel	\$ 1,600.00
061-010-01072 Education/Seminars	\$ 1,600.00
061-010-01091 OPERS	\$ 20,000.00
061-010-01100 Workers Comp	\$ 8,470.00
061-010-01110 Medicare	\$ 2,100.00
061-010-01160 Hospital/Life Insurance	\$ 32,590.00
061-010-01170 Reimburse Advances	\$ 20,000.00
061-010-01171 Reimburse State	\$ -

Total	\$ 255,199.00
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C&D Waste Fund 062	
062-450-01020 Salaries	\$ 12,200.00
062-450-01025 Remit to State	\$ 480.00
062-450-01030 Remit State/ ODNR	\$ 8,000.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 640.00
062-450-01070 Travel	\$ 790.00
062-450-01100 OPERS	\$ 1,710.00
062-450-01115 Medicare	\$ 180.00
Total	\$ 24,000.00

District Health Fund 063	
063-450-01000 Other Expenses	\$ 1,000.00
063-450-01010 Salaries Officials	\$ 55,000.00
063-450-01020 Salaries District Health	\$ 440,000.00
063-450-01021 Solid Waste Salaries	\$ 35,000.00
063-450-01025 Supplies	\$ 55,000.00
063-450-01026 Solid Waste Supplies	\$ 500.00
063-450-01030 Equipment	\$ 15,000.00
063-450-01031 Solid Waste Equipment	\$ 1,000.00
063-450-01032 Remit State Child Abuse	\$ 11,400.00
063-450-01033 Remit State Burial	\$ 400.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Improve	\$ 43,200.00
063-450-01036 Family Violence Fees	\$ 5,700.00
063-450-01040 Capital Improvements	\$ 5000.00
063-450-01050 Contracts	\$ 41,160.00
063-450-01051 Laboratory Fees	\$ 500.00
063-450-01060 Solid Waste Contracts	\$ 21,955.00
063-450-01070 Travel	\$ 15,000.00
063-450-01071 Solid Waste Travel	\$ 1,615.00
063-450-01072 Education/Seminars	\$ 3,500.00
063-450-01080 Repairs/Service	\$ 8,000.00
063-450-01090 Advertising & Printing	\$ 500.00
063-450-01093 Business Insurance	\$ 8,000.00
063-450-01100 OPERS District Health	\$ 61,600.00
063-450-01101 Solid Waste Hospitalization	\$ 8,150.00
063-450-01102 Solid Waste OPERS	\$ 4,900.00
063-450-01103 Solid Waste Workers Comp	\$ 1,370.00
063-450-01104 Solid Waste Medicare	\$ 510.00
063-450-01110 Workers Compensation	\$ 19,200.00
063-450-01115 Medicare District Health	\$ 6,380.00
063-450-01120 Phone & Utilities	\$ 11,000.00
063-450-01130 Hospital & Life Insurance	\$ 63,000.00
063-450-01140 Loan Principal	\$ -
063-450-01141 Loan Interest	\$ -
063-450-01150 Nuisance Control	\$ -

063-450-01160 MH Placement Seals	\$ -
063-450-01170 Advances Out	\$ 28,000.00
063-450-01180 Transfers Out	\$ -
Total	\$ 973,040.00

Home Health Fund 066	
066-450-01000 Other Expenses	\$ 5000.00
066-450-01020 Salaries	\$ -
066-450-01025 Supplies	\$ -
066-450-01030 Equipment	\$ -
066-450-01031 Repairs/Service	\$ -
066-450-01040 Travel	\$ -
066-450-01041 Education/Seminars	\$ -
066-450-01050 Workers Comp	\$ 6,000.00
066-450-01051 OPERS	\$ -
066-450-01055 Medicare	\$ -
066-450-01060 Hospital/Life Insurance	\$ -
066-450-01070 Phone & Utilities	\$ -
066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ -
066-450-01081 Refunds	\$ 5000.00
066-450-01090 Loan Principal	\$ -
066-450-01091 Advances Out	\$ -
Total	\$ 16,000.00

Food Safety Fund 067	
067-450-01020 Salaries	\$ 68,400.00
067-450-01030 Remit to State	\$ 6,500.00
067-450-01040 Remit Dept of Ag	\$ 3,000.00
067-450-01050 Refunds	\$ 600.00
067-450-01070 Travel	\$ 2,750.00
067-450-01100 OPERS	\$ 9,600.00
067-450-01115 Medicare	\$ 150.00
Total	\$ 91,000.00

Infect. Waste Fund 068	
068-400-01070 Travel	\$ 600.00
Total	\$ 600.00

Parks/Camps Fund 069	
069-410-01020 Salaries	\$ 8,800.00
069-410-01025 Supplies	\$ -
069-410-01030 Remit to State	\$ 4,600.00
069-410-01040 Remit OMHC	\$ -
069-410-01050 Refunds	\$ -
069-410-01070 Travel	\$ 500.00
069-410-01100 OPERS	\$ 1,240.00
069-410-01115 Medicare	\$ 130.00
Total	\$ 15,270.00

TOTAL 2017 APPROPRIATIONS BUDGET \$1,701,936.00

Dr. Varian seconded the resolution and the roll being called upon its adoption, the vote resulting as follows:

Mrs. Price- aye; Mrs. Watkins- aye; Dr. Varian- aye

IN THE MATTER OF LOAN AMORTIZATION SCHEDULE

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approved the following proposed building loan repayment terms with the Logan County Commissioners for fiscal years 2017, 2018, and 2019. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

Year	Interest Rate	Principal	Principal Payment	Interest Payment	Total Payment
2017	2.00%	\$ 190,000.00	\$ 23,750.00	\$ 3,800.00	\$ 27,550.00
2018	2.00%	\$ 166,250.00	\$ 23,750.00	\$ 3,325.00	\$ 27,075.00
2019	2.00%	\$ 142,500.00	\$ 23,750.00	\$ 2,850.00	\$ 26,600.00

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for February 1, 2017, at 1:00 p.m., President Harrison adjourned the meeting at 2:30 p.m. without opposition.

Robert Harrison, President

Boyd C. Hoddinott, M.D., Secretary