



The Board of the Logan County Health District met in rescheduled regular session on Wednesday, October 11, 2017. President Harrison called the meeting to order at 1:04 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, and Mrs. Watkins, constituting a quorum with the President voting. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Director of Nursing Kay Schroer, Environmental Health Director Craig D. Kauffman, Safety and Sanitation Coordinator Timothy Smith, and Public Health Nurse Kelly Reaver. Guests included James Broad, Lewis Price, Marcia Wright, Wilma Daley, and reporters Mandy Loehr of the *Bellefontaine Examiner* and Mike Vetorino of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the minutes of the September 13, 2017, rescheduled regular meeting as mailed. Ayes: Mr. Harrison, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on September 15th and 22nd, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

Wilma Daley and Marcia Wright, both of Lakeview, were recognized to address the Board. Both ladies are neighbors to a property on Oakwood Avenue purportedly owned by Janice Pauley, that they described as a menace and hazard to the neighborhood. The structure is evidently unsecured and has varmints, garbage, and other debris, along with tires and standing water attracting mosquitoes. Environmental Health Director Craig D. Kauffman confirmed this is a perennial nuisance, and Health Commissioner Dr. Boyd Hoddinott explained that the Board lacks the funding to abate the nuisance. Mr. Kauffman stated that his division will investigate, determine current ownership, and make contact with the township for possible assistance.

IN THE MATTER OF NUISANCE COMPLAINT

Jamie Young, 153 Miami Road, Rushsylvania

Following investigation of a complaint, it was found that Mr. Young has a garage full of garbage. It was moved by Mrs. Watkins and seconded by Mrs. Price that pursuant to Ohio Revised Code 3707.01 the conditions at this premises be declared a public nuisance and a hazard to the health and safety of the citizens of the health district; and that *Jamie Young* be ordered to abate his nuisances by removing all garbage within three (3) days of receipt of the order and maintaining his premises in a sanitary manner in the future; and that the Health Commissioner be directed to issue the order on behalf of the Board. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

Mr. Kauffman presented the following requests for variance from established codes.

Cheryl Freshler, 12608 SR 47, Quincy

Ms. Freshler requested variance from Ohio Administrative Code 3701-29 to construct a patio room nine (9) feet from the existing septic tank when the Code requires 10 feet, and Sanitarian Timothy Smith recommended approved. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board grant the variance. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

Linda Jennings, 2675 CR 18, Bellefontaine

Ms. Jennings requested variance from Ohio Administrative Code 3701-28 to place a patio room 2.5 feet from the existing well, and Sanitarian Matthew Stonerock recommended approval. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board grant the variance provided the roof run off is prior approved by the Sanitarian, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

Joseph Brenneman, Delaware OH

Mr. Brenneman requested variance from Ohio Administrative Code 3701-28 to place a house addition eight (8) feet from the existing well at 9014 SR 366 #1, Artist Island, Russells Point. Sanitarian Lisa Engle recommended approval. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board grant the variance, to become invalid with the availability of central water supply. Ayes: Mr. Harrison, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF LICENSE SUSPENSION HEARING – INDIAN HEAD ROADHOUSE

James Broad, Licensee, 509 West Main Street, Russells Point

Owner James Broad and kitchen manager Lewis Price were present for the hearing scheduled for today following failure to correct repeated critical and non-critical food service violations at Indian Head Roadhouse. Mr. Price stated the non-critical violations have all been addressed, confirmed by Sanitarian Timothy Smith, and both gentleman outlined the plan for remodeling the kitchen once architect drawings are received this week and the proper permits are obtained. It was moved by Mrs. Price and seconded by Mrs. Watkins that in view of correction of the non-critical violations, the Board delay the matter of license suspension to the next regular meeting provided no additional violation occur. Aye: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD, *Quarantine and Isolation in Ohio and Beyond: Moral, Practical and Legal Implications* was viewed and discussed, featuring Terrence M. O’Sullivan, PhD, University of Akron, and Katharine Van Tassel, JD, Creighton University. Topics included The Once and Future EID Threat; Public Health Disaster Law; Moral, Legal and Practical Implications of Extraordinary Public Health Measures; Public Health Disaster Law and Civil Liberties; Ohio’s Quarantine Laws: Select Provisions; Tuberculosis; Constitutional Considerations; Writ of Habeas Corpus; and Public Health Law Best Practices.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer updated the Board on activities of the nursing division over the past month. She discussed higher than normal STD rates, explaining the more males are now being tested with the availability of a sexual health clinic in the county. 2017 goals for Newborn Home Visits and BCMH are both on target to be met, and breastfeeding rates are up for the most recent quarter in WIC. Health Education remains busy, with a large number of events being attended despite the decrease in available staff members. The public health open house was very nice, although attendance was a little disappointing. She also noted that the health district’s funding for Narcan was increased from \$1800.00 to \$3000.00 for this grant period. Mrs. Schroer then offered the following nursing division statistics for the month of August:

Public Health: 2 nursing visits; 7 active lead cases; 15 TB skin tests; 3 BCMH visits/38 contacts; 8 newborn home visits; 1 HIV clinic; 11 head lice checks

Immunization Program: 158 child clients; 12 adult clients

Women, Infants and Children: 54 new clients; 71 recertifications; 690 total participants

Communicable Disease: Chlamydia (12); Gonorrhea (2); Hepatitis B (1); Hepatitis C (5); Other (5)

Health Education: 2 health fairs/650 participants; 4 staff trainings/meetings; 1 public class (WIC breastfeeding)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented health district financial reports for the month of August. She discussed revenue highlights including receipt of second half tax funding from inside millage and funding for both federal grants. Mrs. Brown reported typical expenses, the bulk being personnel costs and remittances to state. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board authorize President Harrison to approve review of the reports. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board confirm the following bookkeeping transactions completed by the Administrator since the last meeting. Ayes: Mr. Harrison, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

Intrafund Transfer of Appropriated Funds

Water Well Fund 050

- \$264.00 from 050-400-01030 Laboratory Fees to 050-400-01050 Refunds

District Health Fund 063

- \$1000.00 from 063-450-01110 Workers Compensation to 063-450-01072 Education/Seminars

Additional Appropriations

C&D Waste Fund 062

- 062-450-01025 Remit to State Ohio EPA \$180.00
- 062-450-01030 Remit to State Ohio DNR \$3000.00
- 062-450-01050 Remit to Township \$240.00

Permanent Transfer

- Women, Infants, Children Fund 061-010-01040 Transfer Out \$8775.00
- Accumulated Benefits Fund 057-800-00001 Transfer In \$8775.00

IN THE MATTER OF CONTRACT RENEWAL – JANITORIAL SERVICES

It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board renew the contract for janitorial services with Marcella Burroughs, not to exceed two cleanings per week at the rate of \$80.00 each for the period October 1, 2107, through November 30, 2018. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF APPOINTMENT – INTERIM DIRECTOR OF NURSING

Health Commissioner Dr. Boyd C. Hoddinott explained his decision to appoint an interim Director of Nursing from within the health district for a six (6) month probationary period before permanent appointment. Placement on the salary schedule at permanent hire will be the Probation Step of Grade 32, being \$29.37 hourly for 70 biweekly hours. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board appoint Public Health Staff Nurse Kelly Reaver as interim Director of Nursing effective December 1, 2017, with a 4% hourly pay increase to \$24.79. Ayes: Mr. Harrison, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF RETIREMENT RESIGNATION – ENVIRONMENTAL HEALTH DIRECTOR

Following remarks by the Health Commissioner, and with regret and much appreciation for his professionalism and guidance to the Board over the years, it was moved by Mrs. Price and seconded by Mrs. Watkins that the Board accept the resignation for the purpose of retirement of Environmental Health Director Craig D. Kauffman effective November 1, 2017. Ayes: Mr. Harrison, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott commented on the many changes on the horizon with the pending retirements of department heads and other long-time staff members. He also announced the submission of the health district's accreditation application, and praised the Bellefontaine City Police Department under the leadership of Officer Jason Boy, for the excellent presentation of *Active Shooter* training to the health district staff.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for November 1, 2017, at 1:00 p.m., President Harrison adjourned the meeting at 2:25 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary