



The Board of the Logan County Health District met in regular session on Wednesday, January 3, 2018. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, Mrs. Watkins. Health District administration in attendance were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Interim Director of Nursing Kelly Reaver, and Environmental Health Director Timothy M. Smith. Staff members present were John Clary and David Miller, along with guests Doug Stratton, Victor Klingelhofer, Tiffany Brown, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF BOARD REORGANIZATION/ELECTION OF OFFICERS

This being the first meeting of 2018, the Board proceeded to reorganize. Dr. Varian moved that Mr. Harrison be re-elected board president, seconded by Mrs. Price. Mrs. Watkins then moved the nominations be closed, second by Dr. Varian. Consent was unanimous, and Mr. Harrison was re-elected President of the Board. Mrs. Watkins moved that Mrs. Price be re-elected board Vice President, seconded by Dr. Varian. Dr. Varian then moved the nominations be closed, second by Mrs. Watkins. Consent was unanimous, and Mrs. Price was re-elected Vice President of the Board.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approve the minutes of the December 6, 2017, regular meeting as mailed. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on December 8th and 14th, it was moved by Dr. Varian and second by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD *Syringe Exchange Programs as a Public Health Intervention in Ohio 2015* was viewed and discussed, featuring Lisa Roberts RN, PHN, Portsmouth City Health Department, Scioto County, Ohio. Topics included statistics on drug poisoning deaths involving selected drugs in the U.S. from 1999 to 2013; increase in rural opioid-related epidemics and outbreaks; contributing factors; harm reduction strategies; evidence and support of syringe exchange programs; risk factors, rising rates, and treatment costs for other diseases; and bloodborne infectious disease prevention programs. Discussion followed the presentation, with Health Commissioner Dr. Boyd Hoddinott and Board member Dr. Grant Varian both commenting on the local HARM Coalition.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum.

IN THE MATTER OF ENVIRONMENTAL UPDATES

Environmental Health Director Timothy M. Smith updated the Board on several matters involving his division.

- Indian Head Roadhouse remains closed for renovation.
- The new Building Review protocol became effective January 1, 2018.
- The health district's Swimming Pool Program will be surveyed by the Ohio Department of Health on January 9, 2018.
- Licensed programs surveyed in 2017 included Solid Waste and Infectious Waste by the Ohio EPA; Water Wells and Food Safety by the Ohio Department of Health; and Food Establishments by the Ohio Department of Agriculture.

IN THE MATTER OF NOTICE OF VIOLATION/VARIANCE***Edwin Orahood III, 7829 SR 559, Zanesfield***

Mr. Orahood was issued a Notice of Violation by the Board at the November 2017 meeting for maintaining illegally installed sewer and water connections to a recreational vehicle, and ordered to obtain the proper well and septic alteration permits for work that was done, or remove the illegal recreational vehicle being used as the primary residence from the premises within seven (7) days of receipt of the order. Mr. Smith stated that the Board's order was received and well and septic alteration permits were applied for; however, a variance is now requested for the distance of 26 feet between the existing water well and the existing septic tank, thereby improving the well structure and both well and septic connections. It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the variance. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE***Catherine Christian, 3461 Rocky Point, Springfield***

Ms. Christian requested variance from Ohio Administrative Code 3701-28 to place a well six (6) feet from a garage at 9463 Sassafra Point, Lakeview. The OAC requires 10 feet from a foundation, and Sanitarian Lisa Engle recommended approval due to the small lot size and no options that would not require variance. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approve the variance. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

Warren Lee Turner, 11380 Horseshoe Channel, Lakeview

Mr. Turner requested variance from Ohio Administrative Code 3701-28 to place a well five (5) feet 10 inches from an existing foundation, five (5) feet from a lot line, and seven (7) feet six (6) inches from a neighbor's well. The code requires 10 feet for each, and Sanitarian Lisa Engle recommended approval as the only accessible location. It was moved by Mrs. Price and seconded by Dr. Varian that the Board approve the variance. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

John D. Stratton, 11132 Tuscarora Path, Lakeview

Mr. Stratton requested variance from Ohio Administrative Code 3701-29 to build a home addition five (5) feet from his existing well where the OAC requires 10 feet. Mr. Stratton was present at the meeting and addressed the Board regarding his extensive remodeling plans and his desire to maintain the current well. The Environmental Health Director stated that although it may improve the property, this is a new construction request and the existing structure is already at the proper distance. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board decline the request for variance due to failure to demonstrate hardship. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF EMERGENCY FOOD LICENSE SUSPENSION***Lakeview Marathon, 12500 SR 235 N, Lakeview***

Mr. Smith relayed to the Board that the operator of Lakeview Marathon has corrected the third notice violations for water-damaged drywall around a mop sink and water heater with visible mold growth. During a follow-up inspection, however, it was observed that ice had formed in the toilets, even with electric space heaters, due to the landlord being unwilling to repair the inoperative heating system. Public men's and women's restroom are currently inoperable, a threat to public health and safety. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board direct Logan County Health Commissioner Dr. Boyd Hoddinott to immediately suspend the food service license as an emergency order, until the operator can show that public restrooms are being properly provided. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF LICENSEE ORDER***Tim Horton's, 514 South Main Street, Bellefontaine***

Ongoing repeat violations regarding food debris and particles observed on the floor and on and under equipment are documented upon recent inspection. As recommended by Environmental Health Director Timothy M. Smith, it was moved by Dr. Varian and seconded by Mrs. Watkins that the Board issue a notice that the food license will be suspended or revoked if the cleaning issues are not resolved within three (3) working days. Ayes: Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF SCHEDULED PUBLIC HEARING – FOOD LICENSE FEE INCREASES

The hearing set for this date at the December Board of Health meeting commenced at 2:20 p.m. Mr. Smith stated that only a few inquiries were received from the mailed notices regarding the proposed Food Service Operation and Retail Food Establishment food license fee increases, and recognized mobile food operator Victor Klingelhofer as present at the meeting. Mr. Klingelhofer addressed the Board, stating concern regarding a proposed 25% increase in his license fee. Mr. Smith explained that the new proposed fees were determined by use of State cost methodology, and are break-even not a money maker. He also noted the proposed license fee schedule is comparable to the license fee schedules of several surrounding county health districts. It was moved by Mrs. Watkins that the Board adopt the following resolution on an emergency basis, seconded by Mrs. Price.

RESOLUTION 2018-01

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 1 of Regulation Number 40 be amended to wit:

SECTION 1

1.5 Food Service, Food Establishment, and Food Vending operators shall be charged a license fee according to the following categories:

COMMERCIAL		NON COMMERCIAL	
<25,000 sq ft	>25,000 sq ft	<25,000 sq ft	>25,000 sq ft
Level 1 \$161.00	Level 1 \$234.00	Level 1 \$80.00	Level 1 \$117.00
Level 2 \$182.00	Level 2 \$247.00	Level 2 \$91.00	Level 2 \$123.00
Level 3 \$351.00	Level 3 \$885.00	Level 3 \$175.00	Level 3 \$442.00
Level 4 \$446.00	Level 4 \$938.00	Level 4 \$223.00	Level 4 \$469.00
 VENDING MOBILE TEMP			
\$18.94	\$98.00	\$37.00/day	

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- aye; Mrs. Collins- absent

This Resolution is hereby declared adopted on this 3rd day of January in the year 2018, and shall be in full force and effect on February 1, 2018.

Robert G. Harrison, President

Boyd C. Hoddinott, MD, Secretary

IN THE MATTER OF NURSING REPORT

Kelly Reaver, Interim Director of Nursing, highlighted activities of the nursing division over the past month. She announced that the annual Child Fatality Review Board meeting was held on December 13, 2017, and will continue to focus on safe sleep and begin working toward suicide awareness. *Mental Health Gatekeeper Training* for staff and interested Board members is scheduled for January 10 from 12:00-1:30 p.m. at the health district, presented by Karey Thompson of the Suicide Prevention Coalition. The last day for the sexual health clinic on-site is March 30, 2018, and a one-time HIV/STD clinic will be offered before the end of the grant. The Lutheran Women’s Church Club made a generous donation of sleepwear to both the WIC and Newborn Home Visit programs. Mrs. Reaver also reviewed Newborn Home Visit statistics for 2017, and noted that program numbers are steady for all other public health programs as compared to 2016. Goals for 2018 will remain unchanged. Dr. Hoddinott then discussed the current influenza epidemic in the county. He stated that testing supplies are severely depleted due to high demand, and mortality and complications are up across the country. He noted this year’s vaccine is not highly effective, but Tamiflu is helpful with lessening symptoms. The following November 2017 statistics were noted.

Public Health: 6 active lead cases; 10 TB skin tests; 2 BCMH visits/56 contacts; 9 newborn home visits; 3 bereavement contacts; 1 HIV clinic; 1 head lice check

Immunization Program: 35 child clients; 14 adult clients; 54 flu shots

Women, Infants and Children: 29 new clients; 64 recertifications; 669 total participants

Communicable Disease: 23 confirmed- chlamydia (10); gonorrhea (3); hepatitis B (1) hepatitis C (4); other (5)

Health Education: 2 public classes

IN THE MATTER OF ADMINISTRATOR PRIVILEGES

It was moved by Dr. Varian and seconded by Mrs. Price that that Board authorize the health district Administrator to carryout day-to-day financial transactions on their behalf for the 2018 fiscal year, confirmed at the following meeting, to include but not limited to budgetary adjustments, appropriation adjustments, inter- and intra-fund transfers, and payment of time sensitive bills. Ayes: Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented health district financial reports for the month of November. She announced routine expenditures, explained the negative unencumbered balance in the C&D Waste fund, and noted adequate cash balances in all funds. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the following transfers of appropriated funds completed by the Administrator in December. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

Women, Infants, Children Fund 061

- \$200.00 From 061-010-01025 Supplies To 061-010-01171 Reimburse State
- \$150.00 From 061-010-01100 Workers Compensation To 061-010-01160 SW Health & Life Insurance

Food Safety Fund 067

- \$30.00 From 067-450-01050 Refunds To 067-450-01100 OPERS
- \$5.00 From 067-450-01050 Refunds To 067-450-01115 Medicare

IN THE MATTER OF 2018 APPROPRIATIONS RESOLUTION

The District Board of Health of Logan County, Ohio, met in regular session on the 3rd day of January, 2018, at the office of the Logan County Health District with the following members present: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins. Mrs. Price moved the adoption of the following resolution, seconded by Dr. Varian:

RESOLUTION 2018-02

BE IT RESOLVED by the District Board of Health of Logan County, Ohio, that to provide for the current expenses and other expenditures of said District Board of Health during the fiscal year ending December 31, 2018, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

Water Well Fund 050	
050-400-01020 Salaries	\$ 21,320.00
050-400-01025 Remittance to State	\$ 8,880.00
050-400-01030 Lab Fees	\$ 3,250.00
050-400-01040 Lab Supplies	\$ 4,500.00

050-400-01050 Refunds	\$ -
050-400-01060 Lab Equipment	\$ -
050-400-01070 Travel	\$ 1,325.00
050-400-01080 Remit ODNR	\$ 2,160.00
050-400-01100 OPERS	\$ 2,985.00
050-100-01115 Medicare	\$ 455.00
Total	\$ 44,875.00

Solid Waste Fund 051	
051-400-01020 Salaries	\$ 1,780.00
051-400-01050 Refunds	\$ -
051-400-01060 Remittance to State	\$ 57,500.00
051-400-01070 Travel	\$ 440.00
051-400-01100 OPERS	\$ 250.00
051-400-01115 Medicare	\$ 30.00
Total	\$ 60,000.00

Marina Sanitation Fund 052	
052-400-01020 Salaries	\$ -
052-400-01060 Remittance to State	\$ -
Total	\$ -

Swim Pool Fund 053	
053-400-01020 Salaries	\$ 7,110.00
053-400-01030 Remittance State	\$ 2,500.00
053-400-01050 Refunds	\$ -
053-400-01070 Travel	\$ 590.00
053-400-01100 OPERS	\$ 995.00
053-400-01115 Medicare	\$ 105.00
Total	\$ 11,300.00

Sewage Treatment Fund 054	
054-400-01020 Salaries	\$ 29,460.00
054-400-01025 Supplies	\$ -
054-400-01030 Equipment	\$ -
054-400-01040 Contractor Fees	\$ 30,000.00
054-400-01050 Refunds	\$ -
054-400-01060 Remittance to State	\$ 4,440.00
054-400-01070 Travel	\$ 800.00
054-400-01080 Transfers Out	\$ -
054-400-01100 OPERS	\$ 4,125.00
054-400-01115 Medicare	\$ 215.00
Total	\$ 69,040.00

PH Infra. Fund 055	
055-450-01000 Other	\$ -
055-450-01020 Salaries	\$ 59,135.00
055-450-01025 Supplies	\$ 297.00
055-450-01030 Equipment	\$ -

055-450-01040 Reimburse Advances	\$ 10,000.00
055-450-01050 Reimburse State	\$ -
055-450-01055 Contracts	\$ -
055-450-01070 Travel	\$ 800.00
055-450-01072 Education/Training	\$ -
055-450-01100 OPERS	\$ 8,280.00
055-450-01110 Workers Compensation	\$ 1,945.00
055-450-01115 Medicare	\$ 860.00
055-450-01130 Hospital/Life Insurance	\$ 5,625.00
Total	\$ 86,942.00

Accumulated Benefits Fund 057	
057-010-01020 Salaries	\$ -
Total	\$ -

W.I.C. Fund 061	
061-010-01000 Other Expenses	\$ 1,000.00
061-010-01020 Salaries	\$ 145,000.00
061-010-01025 Supplies	\$ 12,733.00
061-010-01030 Equipment	\$ -
061-010-01040 Transfers Out	\$ 8,000.00
061-010-01050 Contracts	\$ 3,600.00
061-010-01060 Repairs/Service	\$ -
061-010-01070 Travel	\$ 500.00
061-010-01072 Education/Seminars	\$ 500.00
061-010-01091 OPERS	\$ 20,300.00
061-010-01100 Workers Comp	\$ 4,350.00
061-010-01110 Medicare	\$ 2,100.00
061-010-01160 Hospital/Life Insurance	\$ 33,650.00
061-010-01170 Reimburse Advances	\$ 10,000.00
061-010-01171 Reimburse State	\$ -
Total	\$ 241,733.00

C&D Waste Fund 062	
062-450-01020 Salaries	\$ 3,560.00
062-450-01025 Remit to State	\$ 660.00
062-450-01030 Remit State/ ODNR	\$ 11,000.00
062-450-01040 Remit to City	\$ -
062-450-01050 Remit to Township	\$ 880.00
062-450-01070 Travel	\$ 945.00
062-450-01100 OPERS	\$ 500.00
062-450-01115 Medicare	\$ 55.00
Total	\$ 17,600.00

District Health Fund 063	
063-450-01000 Other Expenses	\$ 800.00
063-450-01010 Salaries Officials	\$ 55,000.00
063-450-01020 Salaries District Health	\$ 442,500.00
063-450-01021 Solid Waste Salaries	\$ 48,930.00

063-450-01025 Supplies	\$ 40,000.00
063-450-01026 Solid Waste Supplies	\$ 500.00
063-450-01030 Equipment	\$ 15,000.00
063-450-01031 Solid Waste Equipment	\$ 1,000.00
063-450-01032 Remit State Child Abuse	\$ 9,700.00
063-450-01033 Remit State Burial	\$ 400.00
063-450-01034 Refunds	\$ 500.00
063-450-01035 Remit State VS Improve	\$ 29,070.00
063-450-01036 Family Violence Fees	\$ 4,845.00
063-450-01040 Capital Improvements	\$ 5000.00
063-450-01050 Contracts	\$ 33,610.00
063-450-01051 Laboratory Fees	\$ 500.00
063-450-01060 Solid Waste Contracts	\$ 20,000.00
063-450-01070 Travel	\$ 14,000.00
063-450-01071 Solid Waste Travel	\$ 1,255.00
063-450-01072 Education/Seminars	\$ 5,000.00
063-450-01080 Repairs/Service	\$ 10,000.00
063-450-01090 Advertising & Printing	\$ 500.00
063-450-01093 Business Insurance	\$ 8,200.00
063-450-01100 OPERS District Health	\$ 62,000.00
063-450-01101 Solid Waste Hospitalization	\$ -
063-450-01102 Solid Waste OPERS	\$ 6,850.00
063-450-01103 Solid Waste Workers Comp	\$ 1,465.00
063-450-01104 Solid Waste Medicare	\$ -
063-450-01110 Workers Compensation	\$ 20,000.00
063-450-01115 Medicare District Health	\$ 6,450.00
063-450-01120 Phone & Utilities	\$ 11,000.00
063-450-01130 Hospital & Life Insurance	\$ 90,600.00
063-450-01140 Loan Principal	\$ -
063-450-01141 Loan Interest	\$ 3,325.00
063-450-01150 Nuisance Control	\$ -
063-450-01160 MH Placement Seals	\$ -
063-450-01170 Advances Out	\$ 20,000.00
063-450-01180 Transfers Out	\$ -
Total	\$ 968,000.00

Home Health Fund 066	
066-450-01000 Other Expenses	\$ -
066-450-01020 Salaries	\$ -
066-450-01025 Supplies	\$ -
066-450-01030 Equipment	\$ -
066-450-01031 Repairs/Service	\$ -
066-450-01040 Travel	\$ -
066-450-01041 Education/Seminars	\$ -
066-450-01050 Workers Comp	\$ -
066-450-01051 OPERS	\$ -
066-450-01055 Medicare	\$ -
066-450-01060 Hospital/Life Insurance	\$ -
066-450-01070 Phone & Utilities	\$ -

066-450-01071 Capital Improvements	\$ -
066-450-01080 Contracts	\$ -
066-450-01081 Refunds	\$ 10,000.00
066-450-01090 Loan Principal	\$ -
066-450-01091 Advances Out	\$ -
Total	\$ 10,000.00

Food Safety Fund 067	
067-450-01020 Salaries	\$ 86,230.00
067-450-01030 Remit to State	\$ 6,500.00
067-450-01040 Remit Dept of Ag	\$ 3,500.00
067-450-01050 Refunds	\$ 500.00
067-450-01070 Travel	\$ 5,000.00
067-450-01100 OPERS	\$ 12,075.00
067-450-01115 Medicare	\$ 1,250.00
Total	\$ 115,055.00

Infect. Waste Fund 068	
068-400-01070 Travel	\$ 500.00
Total	\$ 500.00

Parks/Camps Fund 069	
069-410-01020 Salaries	\$ 12,450.00
069-410-01025 Supplies	\$ -
069-410-01030 Remit to State	\$ 4,600.00
069-410-01040 Remit OMHC	\$ -
069-410-01050 Refunds	\$ -
069-410-01070 Travel	\$ 1,025.00
069-410-01100 OPERS	\$ 1,745.00
069-410-01115 Medicare	\$ 180.00
Total	\$ 20,000.00

TOTAL 2018 APPROPRIATIONS BUDGET \$1,645,045.00

Roll being called upon its adoption, the vote as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- aye

IN THE MATTER OF CONTRACT RENEWAL – ACCOUNTING SERVICES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board renew the contract with Kennedy, Cottrell, and Richards of Gahanna, Ohio, to prepare and file the 2017 and 2018 GAAP financial statements of the Logan County Health District, at the rate of \$1750.00 each year, and to provide other accounting and consulting services as requested by the District. Ayes: Dr. Varian, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

The Health Commissioner announced a tremendous response to the web posting for the open position of Emergency Preparedness Coordinator/Public Information Officer, stating interviews are currently under way. He also asked Board members to ‘Save the Date’ for the Governing Entity accreditation session currently scheduled for 10:30 a.m. on May 24, 2018.

Confirming the next regular meeting for February 7, 2018, at 1:00 p.m., President Harrison adjourned the meeting at 3:00 p.m. without opposition.

Robert Harrison, President

Boyd C. Hoddinott, M.D., Secretary