



The Board of the Logan County Health District met in regular session on Wednesday, March 7, 2018. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Health District administration present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Environmental Health Director Timothy M. Smith, Interim Director of Nursing Kelly Reaver, Accreditation/QI Coordinator Donna Metzler, Emergency Preparedness Coordinator Lou Ann Albers, and IT Program Manager Steve Cummings. Reporters Mandy Loehr of the *Bellevue Examiner* and Mike Vektorino of *WPKO/WBLL* radio were also in attendance, along with guest Jerry Faine.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the minutes of the February 7, 2018, regular meeting as presented. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 9, 15, and 23, and March 2, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD: *Ohio Public Health System* was viewed, featuring Sheila Hiddleson, RN, MS, Health Commissioner, Delaware General Health District. Topics included history, creation, and early days of the Ohio State Board of Health; 1918-1919 influenza pandemic; Hughes-Griswold Act including mandates to create and minimum requirement for local health districts; ORC chapters governing Boards of Health, their powers and duties.

IN THE MATTER OF BOARD UPDATES – PERFORMANCE MANAGEMENT/ACCREDITATION

Accreditation/QI Coordinator Donna Metzler summarized 2017 health district accomplishments and updates using the Performance Management Dashboard, and discussed new actions for 2018. She then began review of accreditation domains, mission/vision/values, and the Board of Health's role in the May 23 and 24, 2018, Public Health Accreditation site visit. She will continue this review at the April and May meetings.

IN THE MATTER OF NEW EMPLOYEE INTRODUCTION – LOU ANN ALBERS

Ms. Metzler introduced the newly-hired Emergency Preparedness Coordinator/PIO, Lou Ann Albers. Mrs. Albers offered comments on her career and experience in nursing and emergency preparedness, and stated her passion has always been public health.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF VARIANCE DENIAL RECONSIDERATION – JERRY FAINE

Jerry Faine, 11478 Hiawatha Path, Chippewa Park, Lakeview

Mr. Faine was present and addressed the Board regarding his request for a well variance that was denied at their February meeting. Mr. Faine apologized to the Board stating he did not intend to violate any codes with his original construction, believing the contractor was obtaining all necessary permits and variances. Mr. Faine further testified that his contractor has claimed Chapter 7 bankruptcy, and he has incurred a \$76,500 loss. It was moved by Dr. Varian and seconded by Mrs. Price that Board recognize Mr. Faine's hardship through no fault of his own, and revoke the variance denial. Ayes: Mrs. Collins, Mrs. Watkins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BOARD ACTION UPDATES

- Indian Head Roadhouse remains closed awaiting final structural and plumbing inspections.
- Todd Skelly, 1153 TR 185, Bellefontaine, was able to obtain his sewage permit without returning for another variance by relocating his house.

IN THE MATTER OF REQUESTS FOR VARIANCE***Steve Wallace, 10603 Seminole Shore Drive, Huntsville***

Mr. Wallace requested variance from Ohio Administrative Code 3701-28-07 (D) to drill a new replacement well eight (8) feet from the foundation of a new home addition where the Code requires 10 feet. Sanitarian Lisa Engle recommended approval due to the original well and jet pump being located in a pit under the cement driveway which would then also be under the new addition. Raising the well to above ground level reduces the risk of contamination and there is not enough clearance for a well driller to enter the rear yard. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approve the variance. Ayes: Mrs. Collins, Mrs. Price, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

Daniel Byers, 14118 Rosewood Avenue, Lakeview,

Mr. Byers requested variance from Ohio Administrative Code 3701-28-07 (G) to connect a new modular home to an existing well that is only 10 feet to the roadway. The code requires 25 feet from a public road driving surface. Sanitarian Lisa Engle recommended approval stating the well is in good condition and, with the requirement of a new well cap, continued use of the well at its present location would not increase its potential for becoming contaminated. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approve the variance. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

Robert Dunlevy, 7349 West St. Russells Point,

Mr. Dunlevy requested variance from Ohio Administrative Code 3701-28-07 (D) and (J) (1) for an existing well that will only be two (2) feet to a proposed new home's foundation and eight (8) feet to the lot line due to existing overhead electric and cable lines that prevent the house from being located further back on the lot and therefore further away from the existing well. The property consists of two lots running between West and Center streets and bisected at approximately where the electric and cable lines cross. Sanitarian Lisa Engle recommended that the Board of Health table the variance and request that the property owner provide proof that the cost of temporarily removing the electric lines or relocating the house location further back on the property will create an "unusual and unnecessary hardship" that also prevents applying for a new well to be located on the 83 feet of rear yard that is indicated on the diagram submitted. It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board table the matter until more information is obtained. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE COMPLAINTS***300 North Detroit Street, Apt. B, Bellefontaine; Gilbert C. Myers, owner/Rita Cook, leaser***

Upon investigation of a complaint, Sanitarian Matthew Stonerock detected a foul odor of cat urine and feces at this residence. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board order each party to remove the foul odor within seven (7) days. Ayes: Mrs. Price, Mrs. Watkin, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

JeeDee Monk, 99 Riverside Drive, Pangburn, Arkansas, owner, 14215 Oakwood Ave., Lakeview

Vacant, open structures exist at this property that allow the entrance of animals and persons and where there is also large accumulation of solid waste. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board authorize the Health Commissioner to condemn the property per the health district's condemnation policy, and ordered demolition and removal of all structures, debris, and solid waste to a licensed disposal facility within 30 days. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Interim Director of Nursing Kelly Reaver updated the Board on the numerous activities of the nursing division over the past month.

- Collaboration with the Suicide Prevention Coalition of Logan and Champaign Counties for awareness, education and assistance
- Reminder of the STD testing event here at the health district on Friday, March 9, from 3:00-6:00 p.m.
- Newborn home visit goal exceeded for 2017

- Outbreaks updates on influenza and pertussis at local facilities.
- Demographics of the 22 hospitalized influenza cases in September 2017
- Reminder of the annual 5K Walk on Saturday, April 21

The following nursing statistics for January, 2018 were then presented.

Public Health: 6 active lead cases; 8 TB skin tests; 6 BCMH visits/86 contacts; 6 newborn home visits; 1 HIV clinic; 1 head lice check; 1 PH office visit

Immunization Program: 31 child clients; 9 adult clients; 35 flu shots

Women, Infants and Children: 47 new clients; 77 recertifications; 637 total participants

Communicable Disease: 27 confirmed- chlamydia (8); gonorrhea (3); hepatitis B (1); hepatitis C (2); influenza (10); other (3)

Health Education: 1 staff trainings/meetings; 2 public classes

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented health district financial reports for the month of January 2018, reflecting estimated revenue and appropriations as previously authorized by the Board. She reported minimal January revenue as is typical, and expenditures consisting of mainly salaries, benefits, and remittances to state. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF POSITION RECLASSIFICATION – ACCREDITATION/QI COORDINATOR

Following lengthy discussion regarding finances and succession planning, and noting a proposed decrease in the annual contract amount for Dr. Hoddinott, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board approve the following actions. Ayes: Mrs. Price, Mrs. Watkins, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

- Donna Metzler to the reclassified position of *Assistant to the Health Commissioner* under an updated position description, to include supervision of the Emergency Preparedness Coordinator/PIO, with placement at Grade 28 on the salary scale at \$24.76 hourly for 60 biweekly hours effective April 1, 2018
- Position description updates to Health Commissioner, Emergency Preparedness Coordinator/PIO FT, and Emergency Preparedness Coordinator/PIO PT, in the areas of positions supervised and direct supervisor, respectively

Mrs. Watkins left the meeting at this time, 3:30 p.m.

IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL

Considering the impending expiration of the health commissioner’s annual contract, it was moved by Dr. Varian that the Board extend a one (1) year contract to ***Boyd C. Hoddinott, MD*** to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2018, to March 31, 2019, at the annual salary of \$47,500.00 and under the same conditions of his current contract. Mrs. Collins seconded the motion. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT RENEWAL

Considering the impending expiration of the back-up health commissioner’s annual contract, and with appreciation for his willingness to serve in this capacity, it was moved by Mrs. Collins and seconded by Mrs. Price that the Board extend a one (1) year contract to ***J. Christopher O’Connor, MD*** to provide back up health commissioner and medical director services for the period April 1, 2018 to March 31, 2019 at the rate of \$1.00 per annum and \$75.00 per hour for all direct services performed. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Hoddinott reminded the Board of the annual Health District Advisory Council meeting on Thursday, March 22 at 7:00 p.m., and requested their attendance and support of the reappointment of Mr. Harrison to a five (5) year term.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for April 4, 2018, at 1:00 p.m., President Harrison adjourned the meeting at 3:08 p.m. without opposition.

Robert Harrison, President

Boyd C. Hoddinott, M.D., Secretary