



The Board of the Logan County Health District met in regular session on Wednesday, August 1, 2018. President Harrison called the meeting to order 1:01 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Environmental Health Director Timothy M. Smith, Director of Nursing Kelly Reaver, and Assistant to the Health Commissioner Donna Metzler. Guests included Robert and Toni Bumgartner, and reporters Mandy Loehr of *The Bellefontaine Examiner* and Mike Vektorino of *WPKO/WBLL Radio*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the minutes of the July 11, 2018, rescheduled regular meeting as presented. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that the Administrator presented vouchers for recurring and time-sensitive bills to the county auditor on July 13, 20, and 27, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm payment of those bills presented on their behalf, and approve the current bill vouchers and order the bills paid. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF BOARD ACTION UPDATES

Environmental Health Director Timothy M. Smith updated the Board on the status of previous matters.

Melissa J. Zellers, 720 Hickory Hollow Road, Troy, Ohio, as new owner of the former JeeDee Monk property at 14215 Oakwood Avenue, Lakeview, received her Board order to remove structures and solid wastes within 30 days. She has a contract to tear the house down and a follow-up inspection has been scheduled for August.

Donnie Williams (c/o Jeff Williams), 11575 Ash Avenue, Lakeview, did not claim the Board order sent certified to mow the lot, repair the manufactured home to a livable condition, or remove it and all associated solid wastes to a licensed disposal facility within 30 days of receipt of the order. A condemnation notice was posted on the structure to prevent it from being occupied by any future residents and the order was resent through regular mail. A follow-up inspection is planned for August 11, 2018.

The Board order to the Sharon Wellnitz Estate (c/o Rob Wellnitz), 636 High Avenue, Russells Point, to remove a large trash pile was unclaimed. The order was resent through regular mail and a follow up inspection revealed that the waste had been collected to the curb. Another follow up is planned to confirm that the trash has been removed.

Village Pantry, LLC, licensee of Village Pantry # 5721, 209 SR 708, Russells Point: At a follow up inspection on July 10, 2018, Sanitarian-in-Training David Miller documented improvements were made, although the inspector noted that an electric floor scrubber or the hiring of a professional cleaning company may be necessary to fully clean the grouting between the floor tiles.

IN THE MATTER OF NUISANCE VIOLATIONS

Lewis B. Alsbaugh, 312 West High Street, Bellefontaine, owns a burn pile, swimming pool of stagnant water and a garage full of trash that is producing offensive odors. Sanitarian Matthew Stonerock issued a sanitarian's order, and on July 25, 2018, Sanitarian Aide Alexis Zaborniak conducted a follow up inspection and found more solid wastes had been allowed to accumulate. It was moved by Dr. Varian and seconded by Mrs. Price that the Board issue an order requiring the property owner to cease all open burning, drain all sources of stagnant water, and remove all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF REQUESTS FOR VARIANCE

The Environmental Health Director presented the following requests for variance from established codes.

Allegiant Renovation & Supply, Delphos, Ohio, applicant; John and Marian Jostworth, 14505 Maple Avenue, Avondale, Lakeview, property owners

Variance was requested from OAC 3701-28-07 (D), (I) and (J)(1) to drill a second well only five (5) foot six (6) inches from the proposed home's foundation, eight (8) feet from the sewer line and one (1) foot from the property line with each instance requiring 10 feet. Upon review of case documents and explanation of the situation by Mr. Smith, it was the consensus of the Board that the application is incomplete and further information is needed to act upon the request.

James "Rusty" Pence, 10334 CR 153, East Liberty

Mr. Pence requested variance from OAC 3701-29-06 (G) (3) to construct an addition to an existing home located at 10347 Water Street, Middleburg, that will only be four (4) feet to the existing septic tank. Recognizing that a hardship exists in relocating the existing septic tank, it was moved by Mrs. Collins and seconded by Dr. Varian that the Board grant the variance with the condition that the system must be abandoned if sanitary sewer is made available. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

Robert Bumgartner, 13640 US 36, Marysville

Mr. Baumgartner requests a variance from OAC 3701-28-07 (D) at 11442 Mohawk Path, Chippewa Park, Lakeview, to construct a pole barn structure and patio that will only be three (3) feet six (6) inches and zero (0) feet, respectively, from the existing well. Mr. Baumgartner and his wife were present at the meeting and explained the situation. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board grant the variance with the conditions that the patio around the existing well remain unpaved; any deck is constructed with access to the well maintained; and there be no permanent overhead structure above the well. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

David Holsinger, 329 Penwood Court, Pataskala

At their last meeting, the Board approved a variance for Mr. Holsinger to drill a new well five (5) feet from a sealed well at 8967 Walnut Street, Avondale, Lakeview. Subsequent to that approval, Mr. Holsinger contracted with a different well driller who disagreed with the proposed well location. Mr. Holsinger requested a new variance from OAC 3701-28-07 (G) to drill a well 16 feet from a paved road where the code requires 25 feet, and Sanitarian Lisa Engle recommended approval since no option exists on the lot that will not require a variance. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board grant the new variance. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF SEWAGE OPERATION AND MAINTENANCE PROGRAM UPDATE

To comply with the requirement that went into effect on January 1, 2015, for enacting the statewide sewage code's Sewage Operation and Maintenance Program, Environmental Health Director Timothy M. Smith announced that a proposal will be introduced at the September Board of Health meeting to phase in compliance strategy for Logan County. A three-tiered division of renewable operation permits is being considered for each sewage system in the county. Annual operating permits will be required for each system that utilizes mechanical components such as pumps and blowers. Operating permits with five (5) year limits will be required for systems that utilize off-lot discharging of wastewater (clear water curtain drains are exempt). This keeps timeframes in line with the five (5) year time limit mandated in the required National Pollution Discharge Elimination System permits already enforced by the Ohio Environmental Protection Agency for all wastewater discharged to the waters of the state. All other systems that treat wastewater on-lot will have the maximum allowable 10 year renewal period. Sewage systems that are not creating public health nuisances will not be required to be improved.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented financial reports for the month of June, noting State Subsidy payments for both per capita funding and vital statistics, and routine expenditures. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board confirm the following bookkeeping matters completed by the Administrator during the month of July to meet current obligations. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

New Revenue Account

Water Well Fund 050

- 050-800-00007 Variance Application Fee

Intrafund Transfers

Public Health Infrastructure Fund 055

- \$3000.00 From: 055-450-01055 Contracts To: 055-450-01130 Health/Life Insurance
- \$5.30 From: 055-450-01110 Workers Compensation To: 055-450-01050 Reimburse State

Women, Infants, Children Fund 061

- \$13.63 From: 061-010-01100 Workers Compensation To: 061-010-01171 Reimburse State

District Health Fund 063

- \$2400.00 From: 063-450-01130 Health/Life Insurance To: 063-450-01032 Remit to State Child Abuse
- \$7200.00 From: 063-450-01130 Health/Life Insurance To: 063-450-01035 Remit to State VS Improvement
- \$1200.00 From: 063-450-01130 Health/Life Insurance To: 063-450-01036 Remit to State Family Violence

IN THE MATTER OF AMENDING LCHD REGULATON #40 – FOOD SERVICE PLAN REVIEW FEES

RESOLUTION 2018-06

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Marina, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Manufactured Home Park, Food Safety, Sewage Treatment, and Private Water System environmental health programs in the health district.

It was moved by Mrs. Price that the Board adopt the following Resolution.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Section I of Regulation Number 40 be amended to wit:

SECTION I

1.5 Operators of a food service operation shall be charged a license fee according to the following categories:

1. Plan Review and Water Samples
2. Plan Review Fee

<u>Level</u>	<u>Comm. < 25,000 sf</u>	<u>50% plan fee</u>	<u>Comm. > 25,000 sf</u>	<u>50% plan fee</u>
1	\$161.00	\$81.00	\$234.00	\$117.00
2	\$182.00	\$91.00	\$247.00	\$124.00
3	\$351.00	\$176.00	\$885.00	\$443.00
4	\$446.00	\$223.00	\$938.00	\$469.00

<u>Level</u>	<u>Non-com. < 25,000</u>	<u>50% plan fee</u>	<u>Non-com. > 25,000</u>	<u>50% plan fee</u>
1	\$80.00	\$40.00	\$117.00	\$59.00
2	\$91.00	\$46.00	\$123.00	\$62.00
3	\$175.00	\$88.00	\$442.00	\$221.00
4	\$223.00	\$112.00	\$469.00	\$235.00

Mrs. Collins seconded the motion, and on roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- absent; Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 1st day of August in the year 2018, and shall be in full force and effect on September 1, 2018.

Robert G. Harrison, President

Boyd C. Hoddinott, Secretary

IN THE MATTER OF ESTABLISHING SEASONAL FLU VACCINE FEES

Director of Nursing Kelly Reaver presented recommendations for seasonal flu vaccine based on cost plus administration fee. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board establish the following rates for the 2018-2019 flu season. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

- Quadrivalent \$43.00
- High Dose Trivalent \$67.00

IN THE MATTER OF CHANGE IN EMPLOYEE STATUS – L. ALBERS

Due to the increasing demand of infectious disease, it was recommended by Health Commissioner Dr. Boyd Hoddinott that the Board utilize the nursing degree of Emergency Preparedness Coordinator/Public Information Officer (EPC/PIO) Louise Albers in this capacity. It was moved by Mrs. Collins and seconded by Dr. Varian that The Board confirm the change in Mrs. Albers' employee status effective July 14, 2018, to 56 hours biweekly as EPC/PIO at the current pay grade and rate, and 14 hours biweekly as Public Health Nurse 2 at pay grade 26, step one (1), being \$23.37 hourly, with both positions paid from the Public Health Emergency Preparedness Grant. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF COMPLETION OF PROBATION/PERMANENT HIRE – L. ALBERS

Following review of the six (6) month performance evaluation of Louise Albers by her supervisor, Donna Metzler, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board recognize completion of Mrs. Albers' probationary period and confirm her permanent hire effective pay period end August 10, 2018, with a 2% pay increase to \$22.72 for her duties as Emergency Preparedness Coordinator/Public Information Officer. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HIRING CONFIRMATION – WIC BREASTFEEDING PEER HELPER

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board confirm the hiring of Christie Brannon as part-time WIC Breastfeeding Peer Helper effective August 20, 2018, with placement at pay grade 11, starting step on the salary scale, being \$11.60 hourly for 40 biweekly hours, subject to a 180-day probationary period. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

Mrs. Price left the meeting at this time, 2:00 p.m., with no further agenda items requiring Board action.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver discussed the following activities of the nursing division over the past month.

- 31 staff and 26 inmates were vaccinated during Hepatitis A Clinic at The Logan County Jail on 7/10/18. Following the clinic we were able to vaccinate 3 more staff and 9 inmates. Vaccine was provided by the state and we will return for booster doses.
- WIC and the health district will be participating in "The BIG Latch On 2018" on Friday August 3rd at 10:30 a.m. Goodie bags will be available to the first 25 participants. Participants are asked to preregister to assist in planning, at BIGlatchon.org > Participate > Find a location.
- BCMH visits and contacts were down in June due to a temporary staff shortage.
- Newborn home visit are down at 36 this year compared to 64 this time last year.
- Immunizations remain steady: Children 2017- 187, 2018- 152; Adults 2017- 78, 2018- 70.
- WIC continues with a very slow decline in new clients. Total participant averages were 677 in 2017 and 622 to date for 2018. WIC gave 14- \$20 vouchers at the Farmer's Market on 7/21, and will be handing out vouchers again on 7/28 and 8/4 for WIC clients.
- Infectious disease numbers in total are still up but a slight decline in Chlamydia to date. Gonorrhea and Hepatitis C are steady, and 22 new Hepatitis C cases to date this year compared to 19 in 2017. Gastro intestinal illness numbers have also been a part of the rise in overall numbers. Logan County has no current outbreaks but is seeing

a rise in rare Infectious diseases including a rare antibiotic resistant case of Enterobacteriaceae (CP-CRE) with state total number of eight (8). One (1) Cyclosporiasis case is being investigated to determine if linked to a multi-state outbreak, and two (2) cases of Legionnaires that appear to not be linked to each other or linked to a common place of exposure.

Mrs. Reaver then offered the following June 2018 nursing division statistics:

Public Health: 6 active elevated lead cases; 2 lead screenings; 2 TB skin tests; 6 BCMH visits/13 contacts; 9 newborn home visits; 1 bereavement contact; 1 HIV clinic

Immunization Program: 24 child clients; 8 adult clients

Women, Infants and Children: 33 new clients; 66 recertifications; 614 total participants

Communicable Disease: Chlamydia (7); Gonorrhea (2); Other (7)

Health Education: 5 staff trainings/meetings; 3 public classes

IN THE MATTER OF PLANNING UPDATES

Assistant to the Health Commissioner Donna Metzler announced that the Public Health Accreditation Board site visit report is still pending. 80 community members attended the recent Call to Action for the Community Health Assessment and a committee is now working priorities. A recent Public Health Perception Survey garnered only 39 complete responses, and the information will be used by the Branding and Data Committees. The survey will be administered again in two (2) years to measure the impact of new branding and marketing of the health district.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott commented on current infectious disease outbreaks and investigations.

IN THE MATTER OF BOARD EDUCATION

The DVD: *Progressive Discipline* was viewed, featuring Eugene P. Nevada, JD, Vice President, Clemans Nelson and Associates, focusing on the different models for progressive discipline: education, behavior modification, punitive, and last change agreement.

IN THE MATTER OF ADJOURNMENT

Confirming the date of the next regular meeting for 1:00 p.m. on Wednesday, September 5, 2018, Mr. Harrison adjourned the meeting at 2:30 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary