



The Board of the Logan County Health District met in rescheduled session on Wednesday, May 31, 2017. President Harrison called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Dr. Varian, Mrs. Price, Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Administrator Lisa G. Brown, Environmental Health Director Craig D. Kauffman, Director of Nursing Kay Schroer, IT Manager Steve Cummings, and Safety and Sanitation Coordinator Timothy Smith. Guests included Mike Vektorino of *WPKO/WBLL* Radio and Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board approve the minutes of the May 3, 2017, meeting as mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 5, 12, 19, and 26, it was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF BOARD EDUCATION

The DVD: *The Ohio Ethics Law: A Focus on Nepotism* was viewed and discussed, featuring Susan Willeke, Education and Communications Administrator, Ohio Ethics Commission. Topics included: who is regulated; public contracts; restrictions; recuse/abstain; authorization(s); advisory opinions; public servant's minor child; family/family member definitions.

IN THE MATTER OF PUBLIC FORUM

No one was present for this portion of the meeting.

IN THE MATTER OF REQUESTS FOR VARIANCE

Lori Lones, 8074 Bell Avenue, Russells Point

Ms. Lones requested variance from Ohio Administrative Code 3701-28 to place a well 18 feet from the street where the code requires 25 feet. Sanitarian Lisa Engle recommended approval citing hardship of limited lot size and no water. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board grant the request, to become invalid with the availability of central water supply. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NUISANCE VIOLATIONS

Charlotte Sprague, Jackson Center

The Environmental Health Director presented this nuisance at 11333 TR 86, Lakeview, for Board action following citizen complaints and non-compliance with sanitarian orders. Bags of garbage, mattresses, and scrap tires are documented in the yard near the driveway and barn, and Mr. Kauffman recommended an order to remove all waste within three (3) days of receipt. It was moved by Mrs. Price and seconded by Dr. Varian that the Board issue the order as recommended. Ayes: Mrs. Collins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF OPEN DUMPING

EPT Mad River Inc. is the owner of property on Snow Valley Road, Valley Hi that has a large area of clean hard fill material with solid waste and demolition debris mixed in. It was moved by Dr. Varian and seconded by Mrs. Collins that the Board issue a notice of violation and order to remove all solid waste and demolition debris to a licensed disposal facility and provide dump receipts to the Board of Health within 30 days of receipt of the order. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

AS A MATTER OF INFORMATION

President Harrison updated the Board on the recent Janice Rogers' property demolition appeal hearing he attended in Logan County Municipal Court with Administrator Lisa G. Brown, Environmental Health Director Craig D. Kauffman, and sanitarians Timothy Smith and Lisa Engle. Judge O'Connor denied the appeal, and Ms. Rogers now

has 30 days to appeal the ruling to the appellate court.

IN THE MATTER OF FEE ESTABLISHMENT – HEARING TESTS

It was moved by Dr. Varian and seconded by Mrs. Price that the Board establish a fee of \$15.00 per each hearing test completed by health district nurses at the health district office, based on cost analysis. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kay Schroer presented the following nursing statistics for the month of April, commenting on the rising STD's numbers likely due to better reporting by required agencies. She also discussed present and future health education activities including health fairs, bicycle rodeo, other community events, and a Public Health open house scheduled for September 14 at the health district.

Public Health: 7 active lead cases/1 screening; 10 TB skin tests; 5 BCMH visits/22 contacts; 6 newborn home visits; 1 HIV clinic

Immunization Program: 35 child clients; 9 adult clients; 1 flu shot

Women, Infants and Children: 22 new clients; 62 recertifications; 642 total participants

Communicable Disease: Chlamydia (11); Gonorrhea (2); Hepatitis B (2); Hepatitis C (4); Other (16)

Health Education: 2 health fairs/43 participants; 4 staff trainings/meetings; 1 public class

IN THE MATTER OF FINANCIAL REPORT REVIEW

Administrator Lisa G. Brown presented financial reports for the month of April. She noted receipt of first half tax settlement funding, seasonal income in the Swimming Pool and Parks/Camps funds, and general fund revenue slightly ahead of projections. She also explained workers compensation expenditures in the Home Health Fund. It was moved by Mrs. Collins and seconded by Mrs. Price that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Dr. Varian and seconded by Mrs. Collins that the Board confirm the following transfers of appropriated funds to meet current expenses completed by the Administrator during the month of May. Ayes Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

Food Safety Fund 067

- \$250.00 FROM: 067-450-01070 Travel TO: 067-450-01040 Remittance Department of Agriculture

IN THE MATTER OF POLICY REVISION – VIOLENCE IN THE WORKPLACE

Mrs. Brown reviewed a second revision to Section 7.11 G. of the Logan County Health District Personnel Policy Manual as recommended by the Leadership Team. Action on this matter follows review of employee concerns of the new policy approved last month in regards to violence exhibited by an employee's friend, family member, or acquaintance. Employees argued that any violence of this sort would be out of the employee's control, and Leadership Team concurred. Following debate of the issue, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board approve a change of wording from "will be terminated from employment" to "shall be disciplined". Aye: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF CONTRACT RENEWAL – EPIDEMIOLOGICAL SERVICES

A renewal contract with Delaware County General Health District to provide epidemiological services to the Logan County Health District in accordance with the terms of the Public Health Emergency Preparedness Grant was considered. The renewal rate of \$60.00 hourly for a maximum of 16 hours per week is unchanged, with necessary hours in excess of 40 in any one work week to be paid at time and one-half and mileage to be reimbursed at Delaware General Health District's approved rate. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board renew the agreement for the period July 1, 2017, to June 30, 2018. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF NALOXONE GRANT FUNDING RENEWAL – OHIO MHAS

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board renew an agreement pending notification with Ohio Mental Health and Addiction Services to distribute \$1800 in Project DAWN kits and Naloxone syringes to local law enforcement, emergency personnel, and first responders for the period July 1, 2017 to June 30, 2018. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF LEGAL SERVICES AGREEMENT – DAY KETTERER LTD

As recommended by consultant Howard Weinerman on behalf of the Logan County Solid Waste Management District (LCSWMD), it was moved by Dr. Varian and seconded by Mrs. Price that the Board enter into an agreement with the law firm Day Ketterer LTD of Canton, Ohio to provide legal services to the Logan County Health District in connection with several issues including, but not limited to, the district's regulation of waste haulers and collection vehicles, ability to inspect solid waste facilities, and responsibilities regarding closed solid waste facilities, in an amount not to exceed \$5000.00 paid from LCSWMD landfill monitoring funds. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott reported on the staff meeting regarding his Progressive Intensity Interval Training (PIIT) pilot program; offered an update on the recent Public Health Combined Conference; and reminded members that a decision on whether or not to pass a resolution requesting the Board of County Commissioners to place a health district operating levy on the November ballot must be decided at the July meeting to meet the filing deadline.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for 1:00 p.m. on Wednesday, July 5, 2017, and noting that Mrs. Price will not be in attendance, Mr. Harrison adjourned the meeting at 2:23 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary