



The Board of the Logan County Health District met in regular session on Wednesday, December 4, 2019. President Harrison called the meeting to order at 1:03 p.m. followed by the pledge to the flag. Members present on roll call: Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Staff members present were Health Commissioner Dr. Boyd C. Hoddinott, Environmental Health Director Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Amanda Tonoli of the *Bellefontaine Examiner* was present.

IN THE MATTER OF MINUTES

It was moved by Mrs. Collins and seconded by Mrs. Price that the Board approve the minutes of the November 6, 2019, meeting as e-mailed. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, and Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on November 8, 15, 22, and 27, it was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the monthly bill vouchers and order the bills paid. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

PUBLIC FORUM

No members of the public were in attendance.

Environmental Health Updates

John Newland, POA, acting as agent for his brother, 9914 Maplewood Avenue, Orchard Island, Lakeview

Mr. Newland who is in a nursing home but owns a dilapidated manufactured home at 9914 Maplewood Avenue, Orchard Island, Lakeview, requested that the structure be condemned so that the sewer billing could be ended and the structure could be removed. Following a site inspection by David Miller, SIT, who confirmed the open and water-damaged conditions, Health Commissioner Boyd Hoddinott signed a condemnation placard which was posted on November 20, 2019.

IN THE MATTER OF NUISANCE UPDATES

Environmental Health Director Timothy M. Smith updated the Board on several nuisances.

Mickey Oakley, 10968 Walnut St., Lakeview

Mr. Oakley's property had non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow up inspection on October 16, 2019, revealed the vehicles were still present. A seven (7) day Board of Health order was sent on November 12, 2019. Reinspection on November 27, 2019, revealed compliance, so it is abated.

David Helman, 322 Lawrence Street, Bellefontaine

Mr. Helman's property, the former site of World Wide Tractor Parts, had a Board of Health order issued to repair the large brick building on his property and remove scrap tires in accordance with Ohio EPA orders within 30 days of the receipt of the Board order. The Board order was sent by certified mail and signed as received by Aaron Helman on August 12, 2019. On September 19, 2019, a letter was received from attorney J. Trent Snavely of Snavely Law Office, LLC. The letter stated that his client, Mr. Helman, was "in full compliance with the law and with the Order that you have issued." A follow up inspection by Lisa Engle, R.S., on September 30, 2019, revealed that the conditions were not abated with the roofing observed to have separated from the building and scrap tires both inside and outside of the structure. Condemnation placards were attached to the offending brick structure prohibiting the entrance of persons as directed in the Board order. The Ohio EPA has issued its fifth notice requiring mosquito treatment and removal of the scrap tires. There is no update to report at this time.

Carol McColloch, 13999 Oakwood Drive, Lakeview

Ms. McColloch's property still has garbage and solid wastes piled in the backyard. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. An inspection conducted for the Prosecutor's office on November 27, 2019, revealed noncompliance, so the case must proceed to filing a violation of the Board of Health order in the Municipal Court.

Elizabeth Clary, 10977 Elm Street, Lakeview

Ms. Clary's property at 10975 Elm Street, Lakeview, has not changed regarding decaying wooden cabinets and piles of debris, trash, and nonworking appliances. The Sanitarian filed a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. A reinspection for the Prosecutor's office on November 27, 2019, revealed no compliance, so the case must proceed to filing a violation of the Board of Health order in the Municipal Court.

Greg Beach, 11055 Kickapoo Path, Chippewa Park, Lakeview

Mr. Beach's property at 13773 Kickapoo Path, Chippewa Park, Lakeview, still has an inoperative automobile and a water well in the driveway with its cap flush with the gravel. Conditions had not been corrected upon the inspection date decided by the Board, and the matter was filed as a violation of the Board of Health order in the Municipal Court. The Logan County Prosecutor's Office has decided to proceed with filing for back taxes owed instead of going to court for the nuisance conditions.

Jamie Caskey, 11113 Shawnee Path, Chippewa Park, Lakeview

Mr. Caskey's property contains trash and debris and standing water in plastic containers following both a Sanitarian's Order by David Miller, SIT, and a follow up inspection on June 28, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned August 12 unclaimed, so it was resent through regular mail. A reinspection on August 30 revealed no change. A violation of the Board of Health order was filed in the Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. There is no update to report at this time.

CHACO, LLC, 424 McAdams Rd., Cable

The CHACO, LLC's property at 117 W. Buckingham Ave., Bellefontaine, still contains broken pallets and solid waste after receiving both a Sanitarian's Order from Lisa Engle, RS, and a follow up inspection on July 2, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned unclaimed so it was resent through regular mail. A reinspection on September 26, 2019, revealed no compliance. This case is being referred to the Logan County Prosecutor's Office to issue a 30-day notice letter before proceeding to court.

Mary Burns, 11275 Ash Street, Lakeview

Ms. Burns' property has numerous piles of animal feces, used motor oil, trash, and construction debris around the home and back porch. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow up inspection on September 13, 2019, revealed little change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance, so the matter was forwarded to the Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court. There is no update to report at this time.

Gay Lynne Gearhart, 11031 Oneida Path, Lakeview

Ms. Gearhart's property has a non-operational vehicle, wood debris, and trash. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance, so the matter was forwarded to the Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court. The property was re-inspected on November 26, 2019, and substantial compliance was discovered, so the matter was abated.

Gay Lynne Gearhart, 11031 Oneida Path, Lakeview

Ms. Gearhart's property at 11104 Oneida Path, Lakeview, has old appliances left on a porch, evidence of burning trash, non-working vehicles, indoor furniture set outside in the yard, buckets of water around the house, and evidence of a well alteration without a permit. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow up inspection showed insufficient compliance, so the matter was forwarded to the

Logan County Prosecutor's Office for a 30-day notice letter before proceeding to court. A water well completion form was received from a registered private water system contractor. The water well completion form now allows the well to be sampled and inspected so that the previously unpermitted work done by the owner may become approved. The old well still needs to be properly sealed.

Norman Rath, 11007 Oneida Path, Lakeview

Mr. Rath's property has a vacant structure surrounded by high weeds that is a rodent and animal harborage. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow up inspection on September 13, 2019, revealed no change. A thirty (30) day Board of Health order was issued on October 4, 2019. The Board of Health order sent by certified mail was returned unclaimed on October 31, 2019, so it was resent through regular mail. Mr. Rath attended the meeting to request an extension of time from the Board to attain compliance with their order. It was moved by Dr. Varian and seconded by Mrs. Watkins to give Mr. Rath an extension to obtain compliance with the Board of Health order. An update on the situation must be given at the January 8, 2020, Board of Health meeting. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

Donald Cunningham, 533 Grand Ave., Russells Point

Mr. Cunningham's property which was requested by Robin Reames, Mayor of Russells Point, to be inspected by the health district to determine if the structure qualifies for condemnation so that the village could proceed with having the structure razed. David Miller, SIT, inspected the property on June 5, 2019, and confirmed that the structure meets the criteria that have been determined as required for condemnation. Specifically, there are broken windows repaired with plastic and a history of non-compliance with city water and sewer service. Therefore, on June 5, 2019, the Board of Health declared that the conditions constituted a public health nuisance and issued an order that gave Mr. Cunningham two choices. He could either improve the structure into a habitable condition as verified by the local fire authority or remove the structure and all associated solid wastes to a licensed disposal facility within thirty (30) days of receipt of the order which was July 5, 2019. Mayor Reames reported to the Board that the local fire authority (Russells Point Fire Chief) does not have jurisdiction over residential property within the village. Therefore, no verification would be forthcoming as to the property's condition. Mayor Reames still requested that the condemnation order be issued under the authority of the Board alone due to the structure presently being uninhabited by the owner and that no improvements have been made for compliance. A condemnation placard was attached to the offending structure on November 15, 2019, prohibiting the entrance of persons as directed in the Board order. Mayor Reames of Russells Point was notified.

Gilbert C. Myers II, 313 Linden St., Bellefontaine

Mr. Myers II's property at 537 W. Auburn, Bellefontaine, had solid waste set beside a shed, in the yard, and in and around a burn ring. Matthew Stonerock, RS, issued a Sanitarian's Order on October 17, 2019. A follow up inspection on October 29, 2019, revealed no change. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection revealed compliance, so the matter is abated.

Roscelle Clark II, 428 E. High St., Bellefontaine

Mr. Clark's property on Clark St., Bellefontaine, had an abandoned trailer with expired plates parked in a public right-of-way harboring animals underneath it. Matthew Stonerock, RS, issued a Sanitarian's Order on October 16, 2019. A follow up inspection on November 1, 2019, revealed no change. A seven (7) day Board of Health order was sent on November 12, 2019. Mr. Clark has not accepted the Board order.

Tom Board/Doug Wisterman, 8890 TR 239, Lot #22, Colonial Mobile Estates Manufactured Home Park

Mr. Board/ Mr. Wisterman's property has solid waste in and around the home with numerous cats observed running loose on the lot. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed no change. A seven (7) day Board of Health order was sent on November 12, 2019. Reinspection on November 22 revealed trash on the porch and three cats on the property. The park owner has given the tenants a 30-day eviction notice. This case is proceeding to Municipal Court.

A2Z Properties, 4485 Indian Hill Drive, Lima

A2Z Properties owns property at 11291 Oneida Path, Chippewa Park, Lakeview, that has solid wastes, scrap tire, and high weeds. David Miller, SIT, issued a Sanitarian's Order on September 17, 2019. A follow up inspection on October 1, 2019, showed insufficient improvement. A seven (7) day Board of Health order was sent on November 12, 2019. Tiffini Payne with A2Z Properties sent a letter to the residents of 11291 Oneida Path informing them of their 30-day notice of nonrenewal of their lease that will be effective December 31, 2019. She will be requesting an extension of the Board order in order to be able to comply with the clean up after the residents have left.

William McKinnon, 13975 Lindenwood Ave., Chippewa Park, Lakeview

Mr. McKinnon's property has numerous non-working vehicles without current registration. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. After granting an extension in time to comply, a follow up inspection on October 16, 2019, revealed the vehicles were still present. A seven (7) day Board of Health order was sent on November 12, 2019. Mr. McKinnon has only tarped the vehicles, so this case is being referred to the Prosecutor's office for a 30-day letter before proceeding to court.

Kim Wolf, 301 West Main Street, Russells Point

Ms. Wolf's property has a non-working vehicle. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed the vehicle was still present. A seven (7) day Board of Health order was sent on November 12, 2019. Ms. Wolf has not accepted the Board order.

Eric Brown, 8827 Franklin Ave., Lakeview

Mr. Brown's property has a non-working vehicle in the yard and trash stored in an open garage. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 16, 2019, revealed the vehicle and trash were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection on November 27, 2019, revealed no compliance, so this case is being referred to the Prosecutor's office for a 30-day letter before proceeding to court.

Jason Hart, 9577 Orchard Island Road, Lakeview

Mr. Hart's property has a non-working vehicle and debris in the driveway. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow up inspection on October 15, 2019, revealed the vehicle and trash were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection is due after November 27, 2019.

Joseph Snow, 11208 Mohawk Path, Chippewa Park, Lakeview

Mr. Snow's property has abandoned structures, non-working vehicles, and high weeds. David Miller, SIT, issued a Sanitarian's Order on August 22, 2019. Follow up inspections on August 28 and October 16, 2019, revealed no changes. A thirty (30) day Board of Health order was sent on November 12, 2019, to repair the structures so that they are either habitable or remove them and all solid wastes to a licensed disposal facility, remove or repair the non-working vehicles, and mow the high weeds. Mr. Snow has not accepted the Board order.

William R. Kiser, Jr., 785 Pinehurst Drive, Tipp City

Mr. Kiser, Jr. is now the owner of the property at 9599 N. Orchard Island Road, Lakeview, which has an abandoned structure with large holes in the roof and a broken rear window. Alexis Zaborniak, RS, issued a Sanitarian's Order on June 18, 2019. A follow up inspection by David Miller, SIT, on October 16, 2019, revealed no change. A thirty (30) day Board of Health order was sent on November 12, 2019, to repair the structure so that it is habitable or remove it and all solid wastes to a licensed disposal facility. Mr. Kiser, Jr. has not accepted the Board order.

Elizabeth Brown, 608 Florence Street, Bellefontaine

Ms. Brown's property has trash in the back yard and high weeds. David Miller, SIT, issued a Sanitarian's Order on May 24, 2019. A follow up inspection on November 4, 2019, revealed no changes. A seven (7) day Board of Health order was sent on November 12, 2019, to correct the violation by removing all solid wastes to a licensed disposal facility, and mowing the high weeds. Ms. Brown's property is due for reinspection after November 22, 2019.

Harold Britton, 110 Powell Avenue, Bellefontaine

Mr. Britton's property has scrap tires, trash, debris, and non-working vehicles. Also observed was an opening in the soffit of the structure which creates a possible animal harborage. David Miller, SIT, issued a Sanitarian's Order on June 13, 2019. A follow up inspection on November 4, 2019, revealed no changes. A seven (7) day Board of Health order was sent on November 12, 2019, to comply by removing all solid wastes to a licensed disposal facility, removing or repairing the non-working vehicles, and sealing the opening in the structure's soffit. Mr. Britton has not accepted the Board order.

Chad Anderson, 1555 CR 255, Bellefontaine

Mr. Anderson's property at 1003 Garfield Avenue, Bellefontaine, had trash and debris in the yard. David Miller, SIT, issued a Sanitarian's Order on September 17, 2019. A follow up inspection on November 4, 2019, revealed

there is still trash and debris. A seven (7) day Board of Health order was sent on November 12, 2019, to comply by removing all solid wastes to a licensed disposal facility. Mr. Anderson has not accepted the Board order.

IN THE MATTER OF NUISANCES

Environmental Health Director Timothy M. Smith reported on several nuisances.

Durnell Properties, 12528 SR 235 N, Lakeview

Durnell Properties' property had several dozen used tires and numerous automotive batteries stored outside. David Miller, SIT, issued a Sanitarian's Order on October 15, 2019. A follow up inspection on November 27, 2019, revealed the scrap tires were still present. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all scrap tires to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

Lawrence Sneary, 1901 Frail Road, Lima

Mr. Sneary's property at 9066 Prince Road, Lakeview, contained scrap tires and solid wastes. David Miller, SIT, issued a Sanitarian's Order on August 5, 2019. A follow up inspection on November 27, 2019, revealed the items were still present. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

Kerry Reeser, 3720 Beacon View Drive, Dayton

Mr. Reeser's property at 11262 Mohawk Path, Chippewa Park, Lakeview, had high weeds, debris, and an open manufactured home. David Miller, SIT, issued a Sanitarian's Order on October 23, 2019. A follow up inspection on November 27, 2019, revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by mowing the lot, removing all solid wastes to a licensed disposal facility and secure the structure within seven (7) days of receipt of the order. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

Singh Sukhdev, 9300 Tallpine Way, Piqua

Mr. Sukhdev's property at 8128 SR 366, Lakeview, had an unsecured building that appeared unstable and unsafe. David Miller, SIT, issued a Sanitarian's Order on November 14, 2019. A follow up inspection on November 27, 2019, revealed the structure had been secured but no structural safety report received. It was moved by Dr. Varian and seconded by Mrs. Price to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by submitting a report from a state-certified building engineer that states that the structure is sound and presents no danger to the public or have the structure razed and all debris removed to a licensed disposal facility within ninety (90) days of receipt of the order. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

Kendall O. Carter, 4845 Vine Street, Huntsville

Mr. Carter owns and lives in a residence that the sewer service has been shut off due to nonpayment. Matthew Stonerock, RS, issued a Sanitarian's Order on October 29, 2019. While some payment was made and an extension for compliance was granted to November 22, 2019; as of December 2, 2019, the entire amount owed has not been paid, so the sanitary sewer service remains terminated. It was moved by Mrs. Watkins and seconded by Mrs. Collins to declare the condition constitutes a public health nuisance and issue an order to either correct the violation by returning sewage service within seven (7) days of receipt of the order or vacate the property within seven (7) days of receipt of the order. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUESTS

Environmental Health Director Timothy M. Smith reported on several variance requests.

Susan Smith, 10861 CR 286 (Buckeye Drive), Minnewauken Isand, Lakeview

Mrs. Smith's agent and builder Jared Thompson submitted a revision to the original variance request discussed at the November 2019 Board meeting. Now the only variances are from OAC 3701-28-07 (H) five (5) feet to a parking area and OAC 3701-28-07 (J) (1) ten (10) feet to a property line with only 4 feet to the parking area and only 3 feet to the property line. She no longer is requesting a variance from OAC 3701-28-07 (D) ten (10) feet to a foundation because the proposed attached garage will now be at least nine (9) feet (minimum required distance of 90% attained)

from a proposed new water well because the construction will be over the existing well requiring its sealing. After discussion, it was discovered that the sewage line location and distance is unknown. Also, the road right-of-way isolation distance is unknown. Environmental Health Director Timothy M. Smith will notify Mr. Thompson of the need for more information.

Brent Smith, of CEC, Inc. Columbus, representing DHT Trucking, 680 TR 217, Bellefontaine

Mr. Smith requested variances from OAC 3701-28-03 (K) to convert an existing non-potable well into a private water system that does not meet all of the requirements of the code, specifically OAC 3701-28-07 (J) (22) 1000 feet to a landfill, because the well is only 800 feet from the trash perimeter of the closed Chiles Landfill. Hydrologist Dr. Dina Lopez, Ohio University, was consulted to review and interpret the sampling data and groundwater flow statements since the well has been offered for use by the health district as another monitoring well and to see if the Board could grant approval of the variance for consumption provided that the well passes a sanitary water test and on-site inspection. Dr. Dina Lopez responded and has concern for the well not just from leachate contamination but intrusion of explosive gases from the closed landfill. Dr. Lopez's response was distributed to all Board members (see Notes in Minutes). It was moved by Mrs. Collins and seconded by Mrs. Price to continue to decline the variance request based on the information from Dr. Dina Lopez. Discussion followed concerning non-potable water versus potable water and drinking water versus consuming water. After much discussion, Mrs. Price withdrew her second of the motion, and Mrs. Collins withdrew her motion. It was then moved by Mrs. Collins and seconded by Mrs. Price to deny the use of the well for drinking purposes based upon the information from Dr. Dina Lopez. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

Environmental Health Director Timothy M. Smith gave an updated report on the O&M Program through December 4, 2019 (see Notes to Minutes). The mailings of Perry and Zane Townships' final O&M notices were sent. The health district's website (loganhealth.org) has further information about this state-mandated program.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver presented the activities of the nursing division over the past month.

- Approximately 338 flu vaccinations have been administered this season. Last year at this time, the LCHD had given 116 flu vaccinations.
- Infectious disease cases are down compared to October 2018 (see Notes to Minutes for stats).
 - Total cases for 2019----229, cases for 2018-----306
- Children with Medical Handicaps numbers are down due to staffing shortage.
- Newborn home visits are down YTD: 38 for 2019 compared to 66 for 2018.
- Immunizations for children increased compared to last year: YTD 2019 – 437 and YTD 2018 – 371. Immunizations for adults increased compared to last year: YTD 2019 – 427 and YTD 2018 – 216.
- WIC total participants compared to a year ago are down from 2019 - 588, October 2018 – 628.
- As of November 25, 2019, 304 Narcan kits have been distributed.
- LCHD had a biennial ODH immunization audit resulting in two follow-up actions: complete a form on key staff changes by December 21, 2019 and revise protocols for vaccine ordering and inventory to prevent routine borrowing.
- Infectious disease information was provided by an email attachment. It was a fifteen-page document on Public Health history and much more (see Notes to Minutes).

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented financial reports for the month of October. She noted that the Solid Waste Disposal fund received \$100.00 for the Cherokee Run Landfill license application fee. The Sewage Treatment fund received \$7,241.15 in grant money for the Water Pollution Control Loan (WPCL) fund. The Federal Women, Infants, and Children fund received \$12,565.53. The District Health Fund received \$20,000 for the second quarter payment from the Solid Waste Management District for contracted services, and \$30,000 for the Narcan grant. Get Vaccinated Ohio fund received \$1,692.00. Mrs. Bramlage explained that the Sewage Treatment fund paid \$7,055.00 in contracts for the WPCL fund expenses. District Health fund paid \$883.65 for repairs to the walk-in cooler, adding a light fixture and electrical outlets, and replacing light bulbs in the rest of the building. District Health also paid to replace some aging computers in the amount of \$7,236.90 for three desktops and four laptops. All other revenue and expenses were routine. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING MATTERS

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board confirm the following transfers of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during the month of November. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

Sewage Treatment Fund 7024

- \$26.13
 - FROM: 7024-401-551010 Travel
 - TO: 7024-401-521030 Medicare

PH Infrastructure Fund 7025

- \$150.00
 - FROM: 7025-401-551010 Travel
 - TO: 7025-401-511010 Salaries-Employees - \$130.00
 - TO: 7025-401-521010 OPERS - \$20.00

Women, Infants, and Children (WIC) Fund 7027

- \$230.00
 - FROM: 7027-401-541010 Supplies
 - TO: 7027-401-521030 Medicare

C&D Waste Fund 7028

- \$80.35
 - FROM: 7028-401-552000 Remit ODNR
 - TO: 7028-401-552001 Remit to State

District Health Fund 7029

- \$33,000.00
 - FROM:
 - 7029-401-551760 Advances Out - \$20,000.00
 - 7029-401-561090 Capital Improvements – 5,000.00
 - 7029-401-511000 Salaries Officials – 2,500.00
 - 7029-401-551210 Repairs – 4,000.00
 - 7029-401-531047 Contracts – 1,500.00
 - TO: 7029-401-511010 Salaries – Employees
- \$3,100.00
 - FROM: 7029-401-511016 Salaries – Solid Waste
 - TO: 7029-401-521010 OPERS
- \$1,200.00
 - FROM: 7029-401-511016 Salaries – Solid Waste
 - TO: 7029-401-521030 Medicare

IN THE MATTER OF MEDIA RELEASES

Director of Business Operations Christina Bramlage explained that staff had recently asked to be notified when media releases were being sent. Mrs. Bramlage asked Board members if they would like to be included in the notification of media releases, also. The Board members agreed unanimously at wanting to be notified with as much advance notice as possible.

IN THE MATTER OF STRONG SYSTEMS, STRONGER COMMUNITIES TECHNICAL ASSISTANCE PROJECT FROM CDC AND NACCHO

Director of Business Operations Christina Bramlage presented the Strong Systems, Stronger Communities Technical Assistance project that was awarded to the health district. Logan County Health District (LCHD) is one of the seven local health department from six states to participate in this project. The grant is to help provide support to health districts in completing projects to improve their performance, meet national accreditation standards, and promote interconnection across the public health system to improve population health. The Board expressed their appreciation of the health district applying and receiving this technical assistance.

IN THE MATTER OF RE-OPENING FRIDAY AFTERNOONS

Director of Business Operations Christina Bramlage reminded the Board that the office closed on Friday afternoons after the levy failed. Staff was reduced which affected the ability to serve the public a full five days during the week. Since cost saving methods have been put in place, along with receiving several grants, staffing levels have been increased. The office can now be open on Friday afternoons. It was moved by Mrs. Watkins and seconded by Dr. Varian that starting January 2, 2020, the Health District will now be open Monday through Friday from 8:30 A.M. to 4:00 P.M. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF EMPLOYEE HEALTH INSURANCE PREMIUMS

Director of Business Operations Christina Bramlage presented the cost of the 2020 health insurance premiums for employees. Mrs. Bramlage reminded the Board that the 2020 Appropriations/ Budget was set and approved with the anticipation of health insurance premium increases. It was moved by Mrs. Collins and seconded by Mrs. Price to accept the 2020 health insurance premiums as explained by Mrs. Bramlage (see Notes to Minutes). Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF COST OF LIVING INCREASES

Director of Business Operations Christina Bramlage explained that the 2020 Appropriations/ Budget that was previously approved included a 2% cost of living increase for employees. It was moved by Mrs. Price and seconded by Mrs. Watkins that a 2% cost of living increase be given to employees starting on January 1, 2020. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BRINGING THE TRIAD'S PAY GRADES INTO ALIGNMENT

Director of Business Operations Christina Bramlage explained that the Public Health Emergency Preparedness (PHEP) grant requires that health districts have a triad of full-time authority operating at all times. Since the Logan County Health District's Health Commissioner is part-time, the triad for Logan County consists of the Deputy Health Commissioner, Environmental Health Director, and the Director of Nursing. Leadership Team decided that the pay grades for each position in the Triad should be at the same pay grade. The Environmental Health Director's pay grade is currently at 31. The Director of Nursing's pay grade is currently grade 32. The Deputy Health Commissioner's pay grade is currently at 29. The Environmental Health Director's and the Director of Nursing's pay rate would not change. The Deputy Health Commissioner's pay rate would go to grade 31, step 1. It was moved by Mrs. Price and seconded by Mrs. Collins to align the triad's pay grades to grade 31, with a pay rate increase for Deputy Health Commissioner to grade 31, step 1. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ADDITIONAL HOLIDAY CLOSING

Following recommendation of the Leadership Team, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board authorize the closing of the health district office to the public on Wednesday, December 18 from 12 to 1 P.M. for a Holiday luncheon and the closing of the health district office to the public on Tuesday, December 24. The Board further authorizes an additional one-half day paid holiday on December 24, based on the regular weekly hours of each individual employee. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott stated that the employees are doing well at constantly finding ways to improve. The Health District is financially stable by maintaining an adequate reserve to cover 3 months of expenses. Employees are working well with other agencies in collaborative measures to help our community. Employees are constantly working to improve communication, which is always a challenge. Starting in January, there will be a monthly half-hour mandatory all staff meeting. Employees are doing an adequate job of educating the public; even though, the budget does not support a health educator at this point in time. Overall, the employees are doing a great job of serving the community.

IN THE MATTER OF ADJOURNMENT

Confirming the date of the next regular meeting as 1:00 p.m. on Wednesday, January 8, 2020, and reminding Board members that Board meetings will be on the second Wednesday of the month starting in January 2020, Mr. Harrison adjourned the meeting at 2:33 p.m. without opposition.