



The Board of the Logan County Health District met in regular session on Wednesday, February 12, 2020. President Harrison called the meeting to order at 1:00 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Administration present were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Other health district employees present were Environmental Technician Arie Pequignot, Sanitarian Matt Stonerock, Sanitarian-in-Training David Miller, IT Project Manager Steve Cummings, and Plumbing Inspector John Clary. Guests included Michael Reffitt, Micah Boysel, Jon Acheson, Ferlin Pinks, Jane Miller, Cale Jacobs, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the minutes of the January 8, 2020, regular meeting as e-mailed. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

Jon Acheson from Acheson's Resort was present at the meeting. He requested the Board to grant a year extension to his action plan from last year. Mr. Acheson stated that he was not financially able in the past 12 months to make the changes originally agreed upon in the action plan, but he explained that he will be ready within the next 12 months. Director of Environmental Health Timothy M. Smith introduced the background information on the loss of the grandfathering of equipment at Acheson's Resort due to the change in ownership from Sharon Acheson to her children in the form of an LLC. Mike Reffitt from the Logan County Building Authority was present at the meeting. Mr. Reffitt explained that he had concerns about Acheson's Resort for construction that occurred without the proper licenses and the stove hood not meeting code regulations. Plumbing Inspector John Clary explained his concerns with the current plumbing in the kitchen. After much discussion, it was moved by Dr. Varian and seconded by Mrs. Watkins to authorize Mr. Smith to amend the action plan for Acheson's Resort as needed. Furthermore, once Acheson's Resort has met all plumbing code and building authority requirements, the food facility may then be allowed to open for business. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on January 10, 17, 24, 31, and February 7, it was moved by Mrs. Collins and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mrs. Watkins, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

IN THE MATTER OF NEW LCHD WEBSITE DESIGN

IT Project Manager Steve Cummings presented the new LCHD website that he designed. Mr. Cummings showed the tabs, forms, calendar, news releases, common questions and answers section, and contact information. He also showed the Board how the public can now request water samples, report a food complaint, and report nuisances online. Mr. Cummings explained that the website is now set-up to work on any mobile device. The Board was very pleased with the new website design and commended Mr. Cummings on doing such a great job.

IN THE MATTER OF BOARD EDUCATION

The DVD *Agency Fiscal Management* was viewed, featuring Melissa Howell, MS, MBA, MPH, RN, RS, Health Commissioner, Greene County Public Health District. Topics included the role of the Board of Health, key functions of public health financial management, types of accounting, fund types, appropriations, carryover, parts of the budget, purchase orders, monitoring, and reporting. After the video, Health Commissioner Dr. Boyd C. Hoddinott commented that the health district is currently operating without a levy and is using inside millage. Dr. Varian commented that the education matched how the health district currently operates.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

Director of Environmental Health Timothy M. Smith introduced the new Environmental Technician Arie Pequignot. Mr. Pequignot is a recent graduate of the University of Cincinnati, and his main responsibility is managing the Sewage Operation and Maintenance (O&M) Program. The Board warmly welcomed Mr. Pequignot to the Health District.

IN THE MATTER OF NUISANCE UPDATES***Norman Rath, 11007 Oneida Path, Lakeview***

Mr. Rath's property had a vacant structure surrounded by high weeds that is a rodent and animal harborage. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. A follow-up inspection on September 13, 2019, revealed no change. A thirty (30) day Board of Health order was issued on October 4, 2019. The Board of Health order sent by certified mail was returned unclaimed on October 31, 2019, so it was resent through regular mail. After Mr. Rath met with the Board at their January meeting, it was determined that no nuisance condition still existed.

James Hoberty, 11379 Kiowa Path, Chippewa Park, Lakeview

Mr. Hoberty's property had an accumulation of trash and debris. David Miller, SIT, issued a Sanitarian's Order on December 3, 2019. A follow-up inspection on December 23, 2019, revealed solid wastes were still present. A seven (7) day Board of Health order was sent certified mail on January 9, 2020, to comply by removing all solid wastes to a licensed disposal facility. The Board order was received on January 13, 2020, and a reinspection on February 5, 2020, revealed substantial compliance. This matter was considered to be abated.

David Helman, 322 Lawrence Street, Bellefontaine

Mrs. Helman's property, the former site of World Wide Tractor Parts, had a Board of Health order issued to repair the large brick building on his property and remove scrap tires in accordance with Ohio EPA orders within 30 days of the receipt of the Board order. The Board order was sent by certified mail and signed as received by Aaron Helman on August 12, 2019. A follow-up inspection by Lisa Engle, R.S., on September 30, 2019, revealed that the conditions were not abated with the roofing observed to have separated from the building and scrap tires both inside and outside of the structure. Condemnation placards were attached to the offending brick structure prohibiting the entrance of persons as directed in the Board order. The Ohio EPA has issued its fifth notice requiring mosquito treatment and removal of the scrap tires. There is no update to report at this time.

Carol McColloch, 13999 Oakwood Drive, Lakeview

Ms. McColloch's property still has garbage and solid wastes piled up in the backyard. The Sanitarian filed a violation of the Board of Health order in Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. The inspection conducted for the Prosecutor's office on November 27, 2019, revealed noncompliance, so this matter will proceed to court. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

Elizabeth Clary, 10977 Elm Street, Lakeview

Ms. Clary's property at 10975 Elm Street, Lakeview, has not changed regarding decaying wooden cabinets, piles of debris, trash, and nonworking appliances. The Sanitarian filed a violation of the Board of Health order in Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. The reinspection for the Prosecutor's office on November 27, 2019, revealed no compliance. The Prosecutor filed a violation of the Board of Health order in Municipal Court.

Jamie Caskey, 11113 Shawnee Path, Chippewa Park, Lakeview

Mr. Caskey's property contained trash, debris, and standing water in plastic containers following a Sanitarian's Order by David Miller, SIT, and a follow-up inspection on June 28, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned August 12 unclaimed; therefore, it was resent through regular mail. A reinspection on August 30 revealed no change. The violation of the Board of Health order was filed in Municipal Court. The Logan County Prosecutor's Office issued a 30-day notice letter before proceeding to court. There is no update to report at this time.

CHACO, LLC, 424 McAdams Rd., Cable

CHACO LLC's property at 117 W. Buckingham Ave., Bellefontaine, still contained broken pallets and solid waste after receiving a Sanitarian's Order from Lisa Engle, RS, and a follow-up inspection on July 2, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was

returned unclaimed, so it was resent through regular mail. A reinspection on September 26, 2019, revealed no compliance. This matter was referred to the Logan County Prosecutor's Office to issue a 30-day notice letter before proceeding to court. There is no update to report at this time.

Mary Burns, 11275 Ash Street, Lakeview

Ms. Burns' property had numerous piles of animal feces, used motor oil, trash and construction debris around the home and back porch. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow-up inspection on September 13, 2019, revealed little change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow-up inspection showed insufficient compliance. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

Tom Board/Doug Wisterman, 8890 TR 239, Lot #22, Colonial Mobile Estates Manufactured Home Park

Mr. Board/ Mr. Wisterman's property had solid waste in and around the home with numerous cats observed running loose on the lot. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow-up inspection on October 16, 2019, revealed no change. A seven (7) day Board of Health order was sent on November 12, 2019. Reinspection on November 22 revealed trash on the porch and three cats on the property. The park owner has given the tenants a 30-day eviction notice. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

William McKinnon, 13975 Lindenwood Ave., Chippewa Park, Lakeview

Mr. McKinnon's property had numerous non-working vehicles without current registration. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. After granting an extension in time to comply, a follow-up inspection on October 16, 2019, revealed the vehicles were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection revealed that the vehicles had only been covered with tarps. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

Eric Brown, 8827 Franklin Ave., Lakeview

Mr. Brown's property had a non-working vehicle in the yard and trash stored in an open garage. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow-up inspection on October 16, 2019, revealed the vehicle and trash were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection on November 27, 2019, revealed no compliance. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

Harold Britton, 110 Powell Avenue, Bellefontaine

Mr. Britton's property had scrap tires, trash, debris, and non-working vehicles. Also observed was an opening in the soffit of the structure which creates a possible animal harborage. David Miller, SIT, issued a Sanitarian's Order on June 13, 2019. A follow-up inspection on November 4, 2019, revealed no changes. A seven (7) day Board of Health order was sent on November 12, 2019, to remove all solid wastes to a licensed disposal facility, remove or repair the non-working vehicles, and seal the opening in the structure's soffit. The Board of Health order sent by certified mail was returned unclaimed, so it was resent through regular mail. A reinspection on January 7, 2020, revealed no change. The Prosecutor is filing a violation of the Board of Health order in Municipal Court.

Roscelle Clark II, 428 E. High St., Bellefontaine

Mr. Clark's property on Clark St., Bellefontaine, had an abandoned trailer with expired plates parked in a public right-of-way harboring animals underneath it. Matthew Stonerock, RS, issued a Sanitarian's Order on October 16, 2019. A follow-up inspection on November 1, 2019, revealed no change. A seven (7) day Board of Health order sent by certified mail on November 12, 2019, was returned unclaimed, so it was resent through regular mail. An address question for this location has been resolved. Now the Prosecutor can proceed with filing a violation of the Board of Health order in Municipal Court.

Durnell Properties, 12528 SR 235 N, Lakeview

Durnell Properties' property had several dozen used tires and numerous automotive batteries stored outside. David Miller, SIT, issued a Sanitarian's Order on October 15, 2019. A follow-up inspection on November 27, 2019, revealed the scrap tires were still present. A seven (7) day Board of Health order was sent on December 6, 2019, to comply by removing all solid wastes to a licensed disposal facility. A reinspection on January 2, 2020, revealed that the tires remained. The matter will be forwarded to the Prosecutor and the Ohio EPA. There is no update to report at this time.

Kerry Reeser, 3720 Beacon View Drive, Dayton

Mr. Reeser's property at 11262 Mohawk Path, Chippewa Park, Lakeview, had high weeds, debris, and an open manufactured home. David Miller, SIT, issued a Sanitarian's Order on October 23, 2019. A follow-up inspection on November 27, 2019, revealed no change. A seven (7) day Board of Health order was sent on December 6, 2019, to comply by removing all solid wastes to a licensed disposal facility. The Board order was received on December 20, 2019. The owner was contacted and agreed to have their lawyer provide confirmation that the property is proceeding through Probate Court.

Singh Sukhdev, 9300 Tallpine Way, Piqua

Mr. Sukhdev's property at 8128 SR 366, Lakeview, had an unsecured building that appeared unstable and unsafe. David Miller, SIT, issued a Sanitarian's Order on November 14, 2019. A follow-up inspection on November 27, 2019, revealed the structure had been secured but no structural safety report received. A ninety (90) day Board of Health order was sent on December 6, 2019, to comply by submitting a report from a state-certified building engineer that states that the structure is sound and presents no danger to the public or have the structure razed and all debris removed to a licensed disposal facility. This matter is pending a reinspection after March 6, 2020.

Robert Erwin, 11372 Kiowa Path, Chippewa Park, Lakeview

Mr. Erwin's property had an accumulation of trash, debris, and non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on December 3, 2019. A follow-up inspection on December 22, 2019, revealed solid wastes were still present. A seven (7) day Board of Health order was sent on December 6, 2019, to comply by removing all solid wastes to a licensed disposal facility. The health district received a telephone call from Mr. Erwin's caregiver who stated that a dumpster was obtained; it would be filled and removed by January 22, 2020. The health district received a follow-up call that a second dumpster was obtained through the help of Robin Reames, Mayor of Russells Point, with a new reinspection date of March 1, 2020.

IN THE MATTER OF NEW NUISANCES***Jason Bowsher, 628 Cook Ave., Bellefontaine***

Mr. Bowsher's property had an accumulation of trash and debris. David Miller, SIT, issued a Sanitarian's Order on November 4, 2019. A follow-up inspection on January 7, 2020, revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

Sherri Mathews, 11357 TR 251, Belle Center

Ms. Mathews' property had an accumulation of trash, debris, a non-working vehicle, and an open structure. David Miller, SIT, issued a Sanitarian's Order on December 4, 2019. An extension for compliance was granted by Director Tim Smith to reinspect on January 7, 2020, but the follow-up inspection revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and secure the vacant structure within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

Soteria US Property, Inc., 205 North Street, Lakeview

Soteria US Property, Inc.'s property had an accumulation of trash, debris, and non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on December 26, 2019. A follow-up inspection on January 28, 2020, revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF VARIANCE REQUEST***Ronnie Herring, 11345 Tuscarora Path, Chippewa Park, Lakeview***

Mr. Herring having been cut off from a formerly shared well, requested a variance from OAC 3701-28-07 (D) and OAC 3701-28-07 (G), for a replacement well that will be only eight (8) feet to his home and to the road right-of-way and when ten (10) feet is required for each. It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board grant the variance, because the well driller has confirmed that the location presents the least risk on the property. Ayes: Mrs. Price, Mrs. Collins, Mrs. Watkins, Dr. Varian. Nays: none. Motion carried.

William Andrews, 11271 Chickasaw Path, Chippewa Park, Lakeview

Mr. Andrews requested a variance from OAC 3701-28-07 (D) and OAC 3701-28-07 (G), for a well that will be only five (5) feet to the house foundation and to the road right-of-way when ten (10) feet is required for each. The property owner wishes to no longer be on a shared well. It was moved by Mrs. Collins and seconded by Mrs. Price that the Board grant the variance, because the well driller states that the rest of the lot is inaccessible due to trees, structure or parking area. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

Timothy Ryan, 3770 Kilbride Ct., Columbus

Mr. Ryan requested a variance from OAC 3701-28-07 (G), for a replacement well at 9041 Chestnut St., Lakeview, that will be only five (5) feet to a road right-of-way when ten (10) feet is required. The well is drawing sand and is located under the rear of the house and is inaccessible. It was moved by Mrs. Price and seconded by Mrs. Collins that the Board grant the variance because the location is bounded by two roads (a corner lot) and a gas line restricting well placement but protection of the aquifer will be maintained. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

Jane Miller, 8995 Shady Lane, Long Island, Belle Center

Ms. Miller and Contractor Ferlin Pinks requested variances from OAC 3701-28-07 (D) and (H) for an existing well that will be only twelve (12) inches to the foundation of a proposed new home. The well will also be in a parking area in front of the garage where five (5) feet is required. Sanitarian Matthew Stonerock did not recommend approval, because the well had already been granted a five (5) foot variance from the road right-of-way (10 foot required) when it was drilled in 1993 with the present owner’s parents. When the well was drilled, it was also in compliance with the ten (10) foot distance to the house foundation. The original home was razed without confirming that compliance with the present water well rules would be maintained with the new, larger structure. It wasn’t until after applying for a building permit that Health District approval was sought. After much discussion, it was moved by Mrs. Watkins and seconded by Dr. Varian to deny the request for a variance due to the code violations being committed from a new construction request. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian, Mrs. Watkins. Nays: none. Motion carried.

Micah Boyssel, 6166 CR 2, Zanefield

Mr. Boyssel was present at the meeting. Mr. Boyssel requested a sewage variance from OAC 3701-29-02 (C), for an existing sewage system originally permitted for three bedrooms in 1967 to be expanded to accommodate a new home with an additional bedroom while keeping the original secondary system. It was moved by Dr. Varian and seconded by Mrs. Price to approve the sewage variance request, because the system has been well maintained and shows no signs of failure. Also, it will gain a new septic tank (2,000 gallon), a new distribution box, and the ability for one of the two portions of the leaching system to be rested annually by switching between the existing and the new leaching areas. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A table was provided of the updated township results for the O&M Program through February 12, 2020. With the addition of the new Environmental Technician, the mailing of O&M applications will resume beginning with Liberty Township. The health district’s website (loganhealth.org) has further information about this state-mandated program.

IN THE MATTER OF PRIVATE WATER SYSTEM WELL ALTERATION FEES

Director of Environmental Health Timothy M. Smith explained the need for an emergency resolution to adopt the amending of Regulation No. 40 in order to raise the Private Water System well alteration fees, from \$50 for a single-family residence and \$60 for other than a single-family residence, to \$100 and \$120 respectively. There has been a significant increase in both the water sampling needs and the cost of performing water sampling since the fees were last revised in 2009. It was moved by Dr. Varian and seconded by Mrs. Collins to accept the following resolution.

Resolution 2020-03 – EMERGENCY Amended

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended to wit:

Section 1 - 1.6 Persons seeking to install a new private water system shall be charged accordingly:

	Local	State	Total
3. Alteration: Private Water System for a single-family dwelling	\$100.00		\$100.00
4. Alteration: Private Water System			

for a nonsingle-family dwelling

\$120.00

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- aye, Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 12th day of February in the year 2020, and shall be in full force and effect on February 13, 2020.

 Robert G. Harrison, President

 Boyd C. Hoddinott, Secretary

IN THE MATTER OF SEWAGE TREATMENT SYSTEM INSPECTION AND RE-INSPECTION FEES

Director of Environmental Health Timothy M. Smith explained the need for an emergency resolution to adopt the amending of Regulation No. 26 Appendix section (11), to raise the Sewage Treatment System inspection and re-inspection fees of \$50 each to match the Real Estate inspection fee in Appendix section (20) of \$100. It was moved by Dr. Varian and seconded by Mrs. Price to accept the following resolution.

Resolution 2020-04 EMERGENCY Amended

A resolution adopting as an emergency measure the amending of Regulation No. 26, Appendix section (11), to raise the Sewage Treatment System inspection and re-inspection fees of \$50 each to match the Real Estate inspection fee in Appendix section (20) of \$100.

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 26 be amended to wit:

APPENDIX: FEES

(11) Inspections and re-inspection of an HSTS and/or a type 2, 3 or 4 GWRS as authorized in division (A) (7) of section 3718.02 of the Ohio Revised Code to ensure compliance with this Regulation as allowed in rule 3701-29-09 of the Ohio Administrative Code. \$100.00

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Watkins- aye, Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 12th day of February in the year 2020, and shall be in full force and effect on February 13, 2020.

 Robert G. Harrison, President

 Boyd C. Hoddinott, Secretary

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division.

- Infectious disease cases are down. CMH visits are down. Newborn home visits are down. Immunizations for children and adults are both up. WIC participation is up. (see Notes to the Minutes for stat sheets)
- Effective February 1, 2020, the Health District is now accepting United Health Care Insurance in addition to Anthem BC/BS, Medical Mutual, and Aetna.

IN THE MATTER OF THE OHIO CHILDREN'S TRUST FUND GRANT

Director of Nursing Kelly Reaver explained that the health district received a grant with the Ohio Children's Trust Fund (OCTF) for their Early Childhood Safety initiative. This grant will help expand our newborn home visit program. OCTF will pay for the distribution of safety education for the nurse to review with families. Upon completing the education session, each family will receive up to \$200 of safety materials. At the January Board meeting, the Board accepted the OCTF grant in the amount of \$16,782.93. A contract for the OCTF grant was then received. The Prosecutor reviewed and approved the contract. Health Commissioner Boyd C. Hoddinott signed the contract on January 29, 2020, to allow purchasing to start immediately for grant purposes. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the OCTF grant contract retroactive to January 29, 2020. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF BILLBOARDS

Director of Nursing Kelly Reaver explained that the Integrated Naloxone Access and Infrastructure grant through ODH made it possible to educate and inform with the use of billboards. There will be three billboards going up in Logan County in the next couple of weeks. ComstorOutdoor has given the cost of three billboards displayed from February through September to be \$5,000.00. ComstoreOutdoor needs a signed contract. The Prosecutor has reviewed and approved the contract. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the contract with ComstoreOutdoor in the amount of \$5,000.00. Ayes: Mrs. Watkins, Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey joined the meeting at 3:00 p.m. Mrs. Peachey informed the Board that at the last staff meeting, Steve Cummings was announced as the employee of the month. Steve designed a beautiful new LCHD website, provided critical support to implementing new programs and software, kept the LCHD network secure, and was extraordinarily available to staff. The Board thanked Steve for all of his hard work.

IN THE MATTER OF PERFORMANCE MEASURES 2019 AND 2020

Deputy Health Commissioner Donna Peachey presented and explained the Performance Measures results for 2019. She also explained the Performance Measures for 2020. Mrs. Peachey then explained the 2019 accomplishments that were recognized through the evaluations of the 2019 Performance Measures. Environmental Health increased in commercial and residential plumbing permits, number of nuisance investigations, number of water samples performed, and number of sewage permits issued. Vital Statistics provided 400 more birth certificates in 2019 than in 2018. Nursing had a 38% increase in immunizations and a 96% increase in flu vaccinations. WIC had 71% of women on the program initiate breastfeeding. (see Notes to Minutes)

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of December. She noted that funding was received in the Solid Waste Fund for the Cherokee Run 2020 operating permit; Sewage Treatment Fund for the Water Pollution Control Loan; the Public Health Infrastructure Fund for deliverables; the Women, Infants, and Children (WIC) Fund for expenses reimbursement; the District Health Fund for Solid Waste Management District service agreement, Bureau for Children with Medical Handicaps expenses reimbursement, and returned funds from both PHI and WIC; and the Get Vaccinated Fund for deliverables. Mrs. Bramlage explained that the expenditures were routine for the end of the year expenses in personnel and fringes, travel, and supplies. Mrs. Bramlage explained that the Workers' Compensation expense that shows in the PHI Fund was an error from the Auditors' Office. It should have come out of the District Health Fund. It will show corrected on the January reports. It was moved by Mrs. Price and seconded by Mrs. Watkins that the Board authorize President Harrison to approve review of the reports. Ayes: Dr. Varian, Mrs. Collins, Mrs. Watkins, Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

Director of Business Operations Christina Bramlage explained that the Board approved 2020 budget for the Sewage Treatment Fund was set-up incorrectly at the county level. Mrs. Bramlage had to transfer the following appropriations to set the fund back to the Board approved setting. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board confirm the following bookkeeping transactions necessary to adjust the budget as explained by the Director of Business Operations. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins, Mrs. Watkins. Nays: none. Motion carried.

Transfer of Appropriated Funds: Sewage Treatment Fund 7024

- \$30,000.00
 - FROM: 7024-401-541010 Supplies
 - TO: 7024-401-531047 Contracts
- \$4,440.00
 - FROM: 7024-401-561010 Equipment
 - TO: 7024-401-552001 Remit to State
- \$300.00
 - FROM: 7024-401-551700 Transfers Out
 - TO: 7024-401-551010 Travel
- \$3,420.00
 - FROM: 7024-401-551460 Refunds
 - TO: 7024-401-551010 Travel

IN THE MATTER OF CONTRACT RENEWAL- BALDWIN GROUP, INC.

The Baldwin Group, Inc. provides the HDIS software maintenance and support. The fee increased \$108.03, and the prosecutor already reviewed and approved this contract. It was moved by Dr. Varian and seconded by Mrs. Price to accept this contract in the amount of \$2,709.83. Ayes: Mrs. Watkins, Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF COMPLETION OF PROBATION/PERMANENT HIRE – KATE B. AND KELLI P.

Following review of the six (6) month performance evaluations of Kate Brentlinger and Kelli Parr by their supervisor, Director of Nursing Kelly Reaver, it was moved by Mrs. Watkins and seconded by Mrs. Price that the Board recognize completion of Mrs. Brentlinger and Mrs. Parr’s probationary period and confirm their permanent hire as Public Health nurses (PHN2). Ayes: Dr. Varian, Mrs. Collins, Mrs. Price, Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd Hoddinott distributed an article that he wrote for the 2004 LCHD Annual Report that discussed the issue of bioterrorism, public health, and public health preparedness. He explained how that article relates today to the emerging situation with COVID-19. Dr. Hoddinott pointed out that how we don’t have enough data to completely understand this virus yet. He also explained that the LCHD is reviewing all information that is being sent from Ohio Department of Health (ODH) and Centers for Disease Control and Prevention (CDC). The information is then dispersed throughout Logan County. Dr. Hoddinott stated that for Ohio, influenza is our biggest threat of a disease being passed at this point. Dr. Hoddinott explained that the health district works very well with Mary Rutan Hospital to collaborate on many of the emerging public health needs, such as mental health services and COVID-19.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for March 11, 2020, at 1:00 p.m., President Harrison adjourned the meeting at 3:50 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary