



The Board of the Logan County Health District met in regular session on Wednesday, March 11, 2020. President Harrison called the meeting to order at 1:07 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, and Mrs. Collins. Dr. Varian and Mrs. Watkins were not present during roll call. Administration present were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, Emergency Preparedness Coordinator and Public Information Officer Lou Ann Albers, and Director of Business Operations Christina Bramlage. Guests included Bill Andrews and reporter Mandy Loehr of the *Bellefontaine Examiner*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Price and seconded by Mrs. Collins that the Board approves the minutes of the February 12, 2020, regular meeting as e-mailed. Ayes: Mr. Harrison, Mrs. Collins, and Mrs. Price. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum portion of the meeting.

#### **IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE**

Director of Environmental Health Timothy M. Smith informed the Board that the Contractors and Design Professionals meeting, that was scheduled for April 1, 2020, has been canceled due to the COVID-19 social distancing. Dr. Grant Varian joined the Board of Health meeting at 1:11 p.m.

#### **IN THE MATTER OF NUISANCE UPDATES**

##### ***Roscelle Clark II, 428 E. High St., Bellefontaine***

Mr. Clark's property on Clark St., Bellefontaine, had an abandoned trailer with expired plates parked in a public right-of-way harboring animals underneath it. Matthew Stonerock, RS, issued a Sanitarian's Order on October 16, 2019. A follow-up inspection on November 1, 2019, revealed no change. A seven (7) day Board of Health order sent by certified mail on November 12, 2019, was returned unclaimed, so it was resent through regular mail. An address question for this location has been resolved; therefore, the Prosecutor proceeded with a violation of the Board of Health order in Municipal Court. This was abated on February 24, 2020.

##### ***Durnell Properties, 12528 SR 235 N, Lakeview***

Durnell Properties' property had several dozen used tires and numerous automotive batteries stored outside. David Miller, SIT, issued a Sanitarian's Order on October 15, 2019. A follow-up inspection on November 27, 2019, revealed the scrap tires were still present. A seven (7) day Board of Health order was sent on December 6, 2019, to comply by removing all solid wastes to a licensed disposal facility. A reinspection on January 2, 2020, revealed that the tires remained. The matter was forwarded to the Prosecutor and the Ohio EPA. This was abated on February 28, 2020.

##### ***Robert Erwin, 11372 Kiowa Path, Chippewa Park, Lakeview***

Mr. Erwin's property had an accumulation of trash, debris, and non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on December 3, 2019. A follow-up inspection on December 22, 2019, revealed solid wastes were still present. A seven (7) day Board of Health order was sent on December 6, 2019, to comply by removing all solid wastes to a licensed disposal facility. The health district received a telephone call from Mr. Erwin's caregiver who stated that a dumpster was obtained; it would be filled and removed by January 22, 2020. The health district received a follow-up call that a second dumpster was obtained through the help of Robin Reames, Mayor of Russells Point. A reinspection on March 4, 2020, revealed substantial compliance so the matter was abated.

##### ***Singh Sukhdev, 9300 Tallpine Way, Piqua***

Mr. Sukhdev's property at 8128 SR 366, Lakeview, had an unsecured building that appeared unstable and unsafe. David Miller, SIT, issued a Sanitarian's Order on November 14, 2019. A follow-up inspection on November 27, 2019, revealed the structure had been secured but no structural safety report received. A ninety (90) day Board of Health order was sent on December 6, 2019, to comply by submitting a report from a state-certified building

engineer that states that the structure is sound and presents no danger to the public or have the structure razed and all debris removed to a licensed disposal facility. This matter is pending a reinspection after March 6, 2020. After conversing with a Township Trustee and the owner, it was confirmed that the asbestos removal has been completed so the structure can now be razed. No further action is required.

***David Helman, 322 Lawrence Street, Bellefontaine***

Mrs. Helman's property, the former site of World Wide Tractor Parts, had a Board of Health order issued to repair the large brick building on his property and remove scrap tires in accordance with Ohio EPA orders within 30 days of the receipt of the Board order. The Board order was sent by certified mail and signed as received by Aaron Helman on August 12, 2019. A follow-up inspection by Lisa Engle, R.S., on September 30, 2019, revealed that the conditions were not abated with the roofing observed to have separated from the building and scrap tires both inside and outside of the structure. Condemnation placards were attached to the offending brick structure prohibiting the entrance of persons as directed in the Board order. The Ohio EPA has issued its fifth notice requiring mosquito treatment and removal of the scrap tires. There is no update to report at this time.

***Carol McColloch, 13999 Oakwood Drive, Lakeview***

Ms. McColloch's property still has garbage and solid wastes piled up in the backyard. The Sanitarian filed a violation of the Board of Health order in Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. The inspection conducted for the Prosecutor's office on November 27, 2019, revealed noncompliance. The Prosecutor filed a violation of the Board of Health order in Municipal Court.

***Elizabeth Clary, 10977 Elm Street, Lakeview***

Ms. Clary's property at 10975 Elm Street, Lakeview, has not changed regarding decaying wooden cabinets, piles of debris, trash, and nonworking appliances. The Sanitarian filed a violation of the Board of Health order in Municipal Court. The Logan County Prosecutor's Office has issued a 30-day notice letter before proceeding to court. The reinspection for the Prosecutor's office on November 27, 2019, revealed no compliance. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***CHACO, LLC, 424 McAdams Rd., Cable***

CHACO LLC's property at 117 W. Buckingham Ave., Bellefontaine, still contained broken pallets and solid waste after receiving a Sanitarian's Order from Lisa Engle, RS, and a follow-up inspection on July 2, 2019. A seven (7) day Board of Health order was issued on July 10, 2019. The Board of Health order sent by certified mail was returned unclaimed, so it was resent through regular mail. A reinspection on September 26, 2019, revealed no compliance. This matter was referred to the Logan County Prosecutor's Office to issue a 30-day notice letter before proceeding to court. There is no update to report at this time.

***Mary Burns, 11275 Ash Street, Lakeview***

Ms. Burns' property has numerous piles of animal feces, used motor oil, trash, and construction debris around the home and back porch. David Miller, SIT, issued a Sanitarian's Order on September 3, 2019. A follow-up inspection on September 13, 2019, revealed little change. A seven (7) day Board of Health order was issued on October 2, 2019. A follow-up inspection showed insufficient compliance. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***Tom Board/Doug Wisterman, 8890 TR 239, Lot #22, Colonial Mobile Estates Manufactured Home Park***

Mr. Board/ Mr. Wisterman's property has solid waste in and around the home with numerous cats observed running loose on the lot. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow-up inspection on October 16, 2019, revealed no change. A seven (7) day Board of Health order was sent on November 12, 2019. Reinspection on November 22 revealed trash on the porch and three cats on the property. The park owner has given the tenants a 30-day eviction notice. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***William McKinnon, 13975 Lindenwood Ave., Chippewa Park, Lakeview***

Mr. McKinnon's property had numerous non-working vehicles without current registration. David Miller, SIT, issued a Sanitarian's Order on August 29, 2019. After granting an extension in time to comply, a follow-up inspection on October 16, 2019, revealed the vehicles were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection revealed that the vehicles had only been covered with tarps. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***Eric Brown, 8827 Franklin Ave., Lakeview***

Mr. Brown's property has a non-working vehicle in the yard and trash stored in an open garage. David Miller, SIT, issued a Sanitarian's Order on September 16, 2019. A follow-up inspection on October 16, 2019, revealed the vehicle and trash were still present. A seven (7) day Board of Health order was sent on November 12, 2019. A reinspection on November 27, 2019, revealed no compliance. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***Harold Britton, 110 Powell Avenue, Bellefontaine***

Mr. Britton's property has scrap tires, trash, debris, and non-working vehicles. Also observed was an opening in the soffit of the structure which creates a possible animal harborage. David Miller, SIT, issued a Sanitarian's Order on June 13, 2019. A follow-up inspection on November 4, 2019, revealed no changes. A seven (7) day Board of Health order was sent on November 12, 2019, to remove all solid wastes to a licensed disposal facility, remove or repair the non-working vehicles, and seal the opening in the structure's soffit. The Board of Health order sent by certified mail was returned unclaimed, so it was resent through regular mail. A reinspection on January 7, 2020, revealed no change. The Prosecutor filed a violation of the Board of Health order in Municipal Court. There is no update to report at this time.

***Jason Bowsher, 628 Cook Ave., Bellefontaine***

Mr. Bowsher's property has an accumulation of trash and debris. David Miller, SIT, issued a Sanitarian's Order on November 4, 2019. A follow-up inspection on January 7, 2020, revealed no change. A seven (7) day Board of Health order was sent on February 14, 2020, to remove all solid wastes to a licensed disposal facility. The Board of Health order was received on March 2, 2020, so a follow-up inspection is to occur after March 9, 2020. There is no update to report at this time.

***Sherri Mathews, 11357 TR 251, Belle Center***

Ms. Mathews' property has an accumulation of trash, debris, a non-working vehicle, and an open structure. David Miller, SIT, issued a Sanitarian's Order on December 4, 2019. An extension for compliance was granted by Director Tim Smith to reinspect on January 7, 2020, but the follow-up inspection revealed no change. A seven (7) day Board of Health order was sent on February 14, 2020, to remove all solid wastes to a licensed disposal facility. The Board order was received, but a follow-up inspection has not yet occurred. There is no update to report at this time.

***Soteria US Property, Inc., 205 North Street, Lakeview***

Soteria US Property, Inc.'s property has an accumulation of trash, debris, and non-working vehicles. David Miller, SIT, issued a Sanitarian's Order on December 26, 2019. A follow-up inspection on January 28, 2020, revealed no change. A seven (7) day Board of Health order was sent on February 14, 2020, to remove all solid wastes to a licensed disposal facility. The Board order has not yet been accepted or returned. There is no update to report at this time.

**IN THE MATTER OF NEW NUISANCES*****Lewis Anspaugh, 312 W. High Street, Bellefontaine***

Mr. Anspaugh's property has several trash bags of garbage outside and inside of a garage, two large burn piles, and a broken window near the front door. Director Tim Smith issued a Sanitarian's Order on February 5, 2020. A follow-up inspection on February 19, 2020, by Environmental Technician Arie Pequignot, revealed no change. It was moved by Mrs. Collins and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and repairing the broken window within seven (7) days of receipt of the order. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

***Chad Vanvoorhis, 10855 Geyer Road, Wapakoneta***

Mr. Vanvoorhis's property at 604 Florence Avenue, Bellefontaine, has appliances, a non-working automobile, trash, and debris in the yard. Director Tim Smith issued a Sanitarian's Order on February 5, 2020. A follow-up inspection on February 20, 2020, by Environmental Technician Arie Pequignot, revealed no change. It was moved by Mrs. Collins and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and repairing the broken front porch post within seven (7) days of receipt of the order. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

***Luke and Nicole Augustus, 250 Oak Street, Lakeview***

Mr. and Mrs. Augustus’s property has non-working and unregistered automobile and camper, appliances, trash, and debris in the yard. David Miller, SIT, issued a Sanitarian’s Order on February 4, 2020. A follow-up inspection on February 14, 2020, revealed no change. It was moved by Mrs. Collins and seconded by Dr. Varian to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility. It was also ordered to repair and register or remove all vehicles within seven (7) days of receipt of the order. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF VARIANCE REQUEST**

***William Andrews, 11271 Chickasaw Path, Chippewa Park, Lakeview***

Mr. Andrews was present at the meeting. Mr. Andrews, who still wishes to no longer be on a shared well, requests an amendment to the variance already granted on February 12, 2020, from OAC 3701-28-07 (D) and OAC 3701-28-07 (G), for a well to be only five (5) feet to the house foundation and to the road right-of-way when ten (10) feet is required for each. Because the applicant measured from the middle of the road and not the edge of the pavement for the distances stated on the application, the request now is to allow for the new well to only be just one foot out of the road right-of-way. It was moved by Dr. Varian and seconded by Mrs. Price that the Board grant the variance because the well driller would not proceed without an accurate variance and since the rest of the lot is inaccessible due to trees, the parking area, and existing and proposed structures (a garage). Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

***David (and Darrel) Crockett, 4924 (and 7046) CR 13, Bellefontaine***

Mr. David (and Darrel) Crockett requests a variance from OAC 3714-400-15 (D) (1), to bury construction and demolition debris (C&DD) on the property of 2337 SR 47 W., Bellefontaine, created from the razing of two houses, and not be required to remove the C&DD to an Ohio EPA-licensed disposal facility. It was moved by Mrs. Price and seconded by Dr. Varian to grant the variance, because the property owners have demonstrated compliance with the necessary information to grant the exemption, pending confirmation of approval also from the Ohio EPA. Ayes: Mrs. Collins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE**

A table was provided of the updated township results for the O&M Program through March 11, 2020. (see Notes to Minutes) Final notices were mailed out on March 9, 2020, for the townships of Perry, Bloomfield, Bokescreek, and Harrison. Liberty Township’s first notices are being prepared for mailing. The health district’s website (loganhealth.org) has further information about this state-mandated program.

**IN THE MATTER OF PUBLIC SWIMMING POOLS**

Director of Environmental Health Timothy M. Smith explained the need for an emergency resolution to adopt the amending of Regulation No. 40 to raise the Public Swimming Pool fees, from the first public swimming pool at \$275; first public spa at \$350; first special use pool at \$150; additional swimming pools, spas, or special use pools at the same address at \$0; and first government/school operated pool, spa, or special use pool at \$250; to the same fee for all Public Swimming Pools to \$330. The cost of inspecting public swimming pools has increased since the fees were last revised in 2014. Having one fee category also is the preferred fee structure requested by the Ohio Department of Health and complies with a cost methodology review in Section 3701-31-023 of the Ohio Administrative Code. Director Tim Smith explained that the permit mailings are due to be mailed by the end of March. It was moved by Dr. Varian and seconded by Mrs. Collins to agree that an emergency vote is needed. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

It was moved by Mrs. Price and seconded by Mrs. Collins to accept the following resolution.

**Resolution 2020-05 – EMERGENCY Amended**

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended to wit:

Section 1 - 1.1 Operations of public swimming pools, public spas, or special use pools shall be charged the local license fee as follows:

Public Swimming Pool (which by definition includes spas and special use pools)	Local \$330.00
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On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 11<sup>th</sup> day of March in the year 2020 and shall be in full force and effect on March 16, 2020.

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Robert G. Harrison, President

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Boyd C. Hoddinott, Secretary

**IN THE MATTER OF LATE FEE FOR PRIVATE WATER SYSTEMS**

Director of Environmental Health Timothy M. Smith explained the need to rescind the \$50 Penalty Fee for work done prior to obtaining a Private Water System permit that went into effect on February 1, 2009. In lieu of the \$50 Penalty Fee, Ohio Revised Code 3709.09 stipulated on September 10, 2012, that a 25% late fee for Private Water System may be charged for work commencing prior to obtaining a permit, excluding emergency installations and alterations. It was moved by Dr. Varian and seconded by Mrs. Collins to agree that an emergency vote is needed. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

It was moved by Dr. Varian and seconded by Mrs. Price to accept the following resolution.

**Resolution 2020-06 – EMERGENCY Amended**

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended to wit:

2.0 Pursuant to Ohio Revised Code 3709.09 and OAC 3701-28 Private Water, in regard to allowing a 25% late fee, to rescind the local requirement for a \$50 Late Penalty fee for Private Water Systems.

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Collins- aye.

This resolution is hereby declared on this 11<sup>th</sup> day of March in the year 2020 and shall be in full force and effect on March 16, 2020.

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Robert G. Harrison, President

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Boyd C. Hoddinott, Secretary

**IN THE MATTER OF LATE FEE FOR RESIDENT CAMP PERMITS**

Director of Environmental Health Timothy M. Smith explained the need to establish a 25% late fee for late renewals of Logan County Resident Camp permits. It was moved by Mrs. Collins and seconded by Mrs. Price to agree that an emergency vote is needed. Ayes: Dr. Varian, Mrs. Price, Mrs. Collins. Nays: none. Motion carried.

It was moved by Mrs. Price and seconded by Mrs. Collins to accept the following resolution.

**Resolution 2020-07 – EMERGENCY Amended**

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended to wit:

Section 1 - 1.43 Resident Camp late fee for when payment is not received by the day	<u>Local</u>
on which payment is due	25% of local fee

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 11<sup>th</sup> day of March in the year 2020 and shall be in full force and effect on March 16, 2020.

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Robert G. Harrison, President

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Boyd C. Hoddinott, Secretary

**IN THE MATTER OF LATE FEE TO ESTABLISH**

Director of Environmental Health Timothy M. Smith explained the need to establish a \$32 fee for printing a duplication of a license/permit and to add Resident Camp to the listing of programs that are addressed in the first paragraph of Regulation 40. It was moved by Mrs. Price and seconded by Dr. Varian to agree that an emergency vote is needed. Ayes: Mrs. Collins, Dr. Varian, Mrs. Price. Nays: none. Motion carried.

It was moved by Dr. Varian and seconded by Mrs. Collins to accept the following resolution.

**Resolution 2020-08 – EMERGENCY Amended**

BE IT RESOLVED by the Board of Health of the Logan County Health District that Regulation No. 40 be amended to wit:

A regulation establishing fees for Public Swimming Pool, Public Spa, Special Use Pool, Marina, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Resident Camp, Manufactured Home Park, Food Safety, Private Water System, and Infectious Waste environmental health programs in the health district.

	<u>Local</u>
Section 2.1 License/Permit Duplication Fee	\$32.00

On roll call the vote was as follows: Mrs. Price- aye; Dr. Varian- aye; Mrs. Collins- aye.

This Resolution is hereby declared adopted on this 11<sup>th</sup> day of March in the year 2020 and shall be in full force and effect on March 16, 2020.

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Robert G. Harrison, President

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Boyd C. Hoddinott, Secretary

**IN THE MATTER OF BOARD EDUCATION**

Health Commissioner Dr. Boyd C. Hoddinott gave a PowerPoint presentation on Novel Coronavirus (COVID-19). The PowerPoint presentation was posted on the LCHD website for all to access, and it is constantly being updated. He explained about emerging diseases, Coronavirus concerns, key messages to understand, isolation, quarantine, and what each of us can do.

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division.

- Infectious disease cases are up compared to January 2019. CMH contacts are up and visits are steady. Newborn home visits are up. Immunizations for children are up, but adult immunizations are down. WIC participation is down. A total of 726 doses of Narcan have been distributed. (see Notes to the Minutes for stat sheets)
- There has been a total of 23 families that have received assistance in purchasing home safety equipment for their children ages 0-3 years old through the Ohio Children’s Trust Fund grant.
- The Public Health board education that was e-mailed discussed the Children with Medical Handicaps program. (see Notes to Minutes)

**IN THE MATTER OF MONTHLY BOARD EDUCATION TOPICS**

Deputy Health Commissioner Donna Peachey gave the Board members a list of nine topics for Board education (see Notes to Minutes). Mrs. Peachey asked the Board members to rate them according to their interest, and then return the papers to her. Future Board educations will be presented according to the results of this survey.

**IN THE MATTER OF INTERNSHIP REQUEST**

Deputy Health Commissioner Donna Peachey explained to the Board that she received a request from Sara Weeks, a graduate student pursuing a Master of Public Health from Liberty University. Ms. Weeks is requesting to have her practicum learning experience here at the Logan County Health District. This would entail at least 120 supervised hours beginning the second full week of May through August of this year. Ms. Peachey stated that she would like to utilize Ms. Weeks to help during this Coronavirus outbreak. Ms. Weeks understands that this would be a temporary arrangement that is unpaid. It was moved by Mrs. Price and seconded by Mrs. Collins to allow Ms. Weeks to intern unpaid at the Logan County Health District, pending the Prosecutor’s approval of the MOU with Liberty University. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF COVID-19 STATE SUBSIDY REQUEST FOR FUNDING**

Deputy Health Commissioner Donna Peachey explained that the Ohio Department of Health (ODH) has a funding opportunity available to all Ohio local health districts to support activities to prevent and control COVID-19 cases in Ohio. Ms. Peachey would like to apply for the funding, which is estimated to be less than \$8,000. The Prosecutor has already approved the application. It was moved by Dr. Varian and seconded by Mrs. Collins to apply for the COVID-19 State Subsidy. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF EMPLOYEE OF THE MONTH**

Deputy Health Commissioner Donna Peachey informed the Board that at the last staff meeting, Lou Ann Albers was announced as the employee of the month. Lou Ann was recognized for being the pillar behind the scenes that supports staff and the community. Her passion and dedication to public health are contagious! The Board thanked Lou Ann for all of her hard work.

**IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on February 14, 21, 28, and March 6, it was moved by Mrs. Price and seconded by Mrs. Collins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Director of Business Operations Christina Bramlage presented health district financial reports for the month of January. She noted that funding was received in the Public Health Infrastructure Fund for deliverables; the Women, Infants, and Children (WIC) Fund for expenses reimbursement; the District Health Fund for Bureau for Children with Medical Handicaps expenses reimbursement, Narcan grant funding, and Community Health for vaccinations provided; and the Get Vaccinated Fund for deliverables. Mrs. Bramlage explained that the expenditures were routine for the end of the year expenses in personnel and fringes, travel, and supplies. Mrs. Bramlage explained that the error from the Auditor's Office in the Workers' Compensation expense for the PHI Fund which showed on the December reports was corrected in the January reports. It was moved by Dr. Varian and seconded by Mrs. Price that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Collins, Mrs. Price, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

There were no bookkeeping matters to discuss.

**IN THE MATTER OF REVISED PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) GRANT**

Director of Business Operations Christina Bramlage explained that the Ohio Department of Health decreased the PHEP grant (04610012PH1120) that covers July 1, 2019, to June 30, 2020. It was originally awarded at \$72,612.00. It was cut \$800.00, which makes the new grant award \$71,812.00. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the new amount of \$71,812.00 for the PHEP grant (04610012PH1120). Dr. Varina, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF CONTRACT RENEWAL – PLUMBING INSPECTION SERVICES**

It was moved by Mrs. Collins and seconded by Dr. Varian that the Board renews the contract with Allen County Health District to provide residential and commercial plumbing inspection services on an as-needed basis for the period March 11, 2020, to March 11, 2021, at the rate of \$30.00 per hour plus mileage at the current Logan County Health District rate. Ayes: Mrs. Price, Dr. Varian, Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF EXECUTIVE SESSION**

At 2:52 p.m., it was moved by Dr. Varian and seconded by Mrs. Price that the Board enters executive session for contract negotiation. The vote on roll call: Mrs. Collins- aye, Mrs. Price- aye, Dr. Varian-aye. Nays: none. Motion carried. The Board returned to open session at 2:59 p.m.

**IN THE MATTER OF HEALTH COMMISSIONER CONTRACT RENEWAL**

Considering the impending expiration of the health commissioner's annual contract, it was moved by Mrs. Price that the Board extend a one (1) year contract to **Boyd C. Hoddinott, MD** to serve as Health Commissioner and Medical Director for the Logan County Health District for the period April 1, 2019, to March 31, 2020, at the annual salary of \$47,500.00 and under the same conditions of his current contract. Mrs. Collins seconded the motion. Ayes: Dr. Varian, Mrs. Collins, Mrs. Price. Nays: none. Motion carried.

**IN THE MATTER OF BACK-UP HEALTH COMMISSIONER CONTRACT RENEWAL**

Considering the impending expiration of the back-up health commissioner's annual contract, and with an appreciation for his willingness to serve in this capacity, it was moved by Dr. Varian and seconded by Mrs. Collins that the Board extends a one (1) year contract to *J. Christopher O'Connor, MD* to provide back-up health commissioner and medical director services for the period April 1, 2020, to March 31, 2021, at the rate of \$1.00 per annum and \$75.00 per hour for all direct services performed. Ayes: Mrs. Price, Mrs. Collins, Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Dr. Boyd C. Hoddinott expressed his appreciation for the hard work that everyone is doing to help the community get through this COVID-19 pandemic. Dr. Hoddinott stated that testing for the Coronavirus has been set-up at the Emergency Room of Mary Rutan Hospital and that everyone is doing what we have to do to get everyone through this crisis.

**IN THE MATTER OF DISTRICT ADVISORY COUNCIL (DAC) MEETING**

President Harrison reminded Board members that the DAC meeting will be held on Thursday, March 26, 2020, at 7:00 p.m.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for April 8, 2020, at 1:00 p.m., President Harrison adjourned the meeting at 3:15 p.m. without opposition.

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Robert G. Harrison, President

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Boyd C. Hoddinott, M.D., Secretary