The Board of the Logan County Health District (LCHD) met in regular session on Wednesday, May 13, 2020. Due to the coronavirus pandemic, the Board meeting was hosted by a conference call. President Harrison called the meeting to order at 1:04 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, Mrs. Watkins, and Mrs. Collins. President Harrison stated that since the meeting is held by conference call, all votes will be conducted by roll call. Administration present at the LCHD were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, and Director of Business Operations Christina Bramlage. Administration present by conference call was Director of Nursing Kelly Reaver. Guests present by conference call were intern Sara Weeks and reporter Mandy Loehr of the Bellefontaine Examiner.

IN THE MATTER OF MINUTES
It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board approves the minutes of the April 8, 2020, regular meeting as e-mailed. Roll Call: Mrs. Price-aye, Mrs. Collins-aye, Mrs. Watkins-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF PUBLIC FORUM
No one requested the Board conference call information; therefore, no one was present for the public forum portion of the meeting.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE
Director of Environmental Health Timothy M. Smith informed the Board that over 150 COVID-19 business reopening plan reviews have been conducted, ranging from the Honda East Liberty Plan to a one-person hair salon.

IN THE MATTER OF NUISANCE UPDATES
Director of Environmental Health Timothy M. Smith provided updates on nuisances that the Board had previously handled. Mr. Smith noted that most of the previous nuisances are waiting on the Logan County Prosecutors’ Office or the Municipal Court.

David Helman, 322 Lawrence Street, Bellefontaine, site of World Wide Tractor Parts. No update to report.

Carol McColloch, 13999 Oakwood Drive, Lakeview. No update to report.

Elizabeth Clary, 10977 Elm Street, Lakeview, owns a property at 10975 Elm Street, Lakeview. No update to report.

CHACO, LLC, 424 McAdams Rd., Cable, owns property at 117 W. Buckingham Ave., Bellefontaine. No update to report.

Mary Burns, 11275 Ash Street, Lakeview. No update to report.

Tom Board/Doug Wisterman, 8890 TR 239, Lot #22, Colonial Mobile Estates Manufactured Home Park. No update to report.

William McKinnon, 13975 Lindenwood Ave., Chippewa Park, Lakeview. No update to report.

Eric Brown, 8827 Franklin Ave., Lakeview. No update to report.

Harold Britton, 110 Powell Avenue, Bellefontaine. No update to report.

Jason Bowsher, 628 Cook Ave., Bellefontaine. No update to report.
IN THE MATTER OF NEW NUISANCES

Robinson Rentals, LLC, 2824 TR 30 W, Bellefontaine

Robinson Rentals, LLC’s property at 214 Pratt Street, Bellefontaine, has a large pile of solid waste next to an overflowing dumpster. Director Tim Smith issued a Sanitarian’s Order on April 16, 2020. A follow-up inspection on May 5, 2020, by Environmental Technician Arie Pequignot, revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Mrs. Price-aye. Motion carried.

Mary Ann Kemp, 270 Bentz Avenue, Lakeview

Ms. Kemp’s property has trash and debris in the yard. David Miller, SIT, issued a Sanitarian’s Order on March 13, 2020. A follow-up inspection after March 25, 2020, revealed no change. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility within seven (7) days of receipt of the order. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Mrs. Price-aye. Motion carried.

Steven and David Anderson, SR 56 NW, London, Ohio

Mr. Steven and David Abraham’s property at 260 Grove Street, Lakeview, has trash, debris, and an open structure. David Miller, SIT, issued a Sanitarian’s Order on March 13, 2020. A follow-up inspection on April 21, 2020, revealed conditions had not changed. It was moved by Mrs. Price and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and securing the structure within seven (7) days of receipt of the order. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Mrs. Price-aye. Motion carried.

James Burden, 275 Bentz Avenue, Lakeview

Mr. Burden’s property has trash, debris, and an open structure. David Miller, SIT, issued a Sanitarian’s Order on March 13, 2020. A follow-up inspection on April 21, 2020, revealed conditions had worsened with not only the house being unsecured but an opening has developed in the roof. It was moved by Mrs. Watkins and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and repairing the structure within thirty (30) days of receipt of the order. Roll Call: Mrs. Price-aye, Dr. Varian-aye, Mrs. Collins-aye, and Mrs. Watkins-aye. Motion carried.

Roger Triplett, 3170 Nolan Road, Zanesville, Ohio

Mr. Triplett’s property at 270 Grove Street, Lakeview, has trash, debris, and an open structure with broken windows and the roof falling in. David Miller, SIT, issued a Sanitarian’s Order on March 13, 2020. A follow-up inspection on March 25, 2020, revealed no change. It was moved by Mrs. Watkins and seconded by Mrs. Collins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes to a licensed disposal facility and repairing the structure within thirty (30) days of receipt of the order. Roll Call: Mrs. Price-aye, Dr. Varian-aye, Mrs. Collins-aye, and Mrs. Watkins-aye. Motion carried.

IN THE MATTER OF VARIANCE REQUESTS

There were no variance requests.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN (WPCL) FUND

There were no WPCL fund requests.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

Additional mailings from the Sewage O&M Program have been put on hold during the COVID-19 pandemic crisis due to concerns regarding the financial strain being experienced by the public. Environmental employees are researching and assigning known sewage permits for the remaining townships for when the program resumes. The health district’s website (loganhealth.org) has further information about this state-mandated program.
IN THE MATTER OF BOARD EDUCATION
The DVD segment Public Health and Hospital Planning Alignment, featuring Krista Wasowski, Health Commissioner from Medina County Combined General Health Department, was emailed to Board members to watch. Once completed, the Board members were asked to e-mail the Director of Business Operations Christina Bramlage for record-keeping.

IN THE MATTER OF NURSING REPORT
Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease cases are down compared to March 2019. Children with Medical Handicaps (CMH) contacts are up and visits are steady. Newborn home visits are steady. Both CMH contacts and Newborn home visits are being completed by phone calls due to the coronavirus. Immunizations for children and adults have been deemed non-essential and all clinics are currently canceled to decrease the spread of COVID-19. Starting this week, TB tests and Tdap vaccinations are now being offered curbside on Mondays from 10-11 a.m. and 3-4 p.m. WIC is still operating and doing curbside visits. The Ohio Children’s Trust Fund grant and Narcan trainings are still moving forward slowly. (see Notes to Minutes)

IN THE MATTER OF EMPLOYEE OF THE MONTH
Deputy Health Commissioner Donna Peachey explained to the Board members that Kathleen Davis and Tracy Davis were both nominated as May’s employees of the month. Tracy and Kathleen were both acknowledged for finding creative ways to serve WIC participants and enduring unpleasant weather conditions to continue providing nutrition to our most vulnerable customers.

IN THE MATTER OF THE 2019-2021 LOGAN COUNTY CHIP
Deputy Health Commissioner Donna Peachey presented the 2019-2021 Logan County Community Health Improvement Plan (CHIP). She reminded the Board that the purpose of the Logan County CHIP is to guide the efforts of participating organizations that collaborate to improve the quality of life and health of Logan County residents. This report is to inform the community on the progress of both implementing and monitoring community health improvement plans and evaluating the process and outcomes. The six priority health areas identified through the Community Health Assessment (CHA) process are mental health, substance abuse, healthy living, safe and healthy families, housing and homelessness, and resources and awareness communication. Coalitions meet regularly to implement the CHIP action steps. (see Notes to the Minutes for full report)

IN THE MATTER OF MONTHLY BILLS
Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on April 10, 17, 24, and May 1, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Furthermore, the Board approves payment of the currently presented bill vouchers as an emergency measure during this present-day coronavirus pandemic (per ORC 3709.21) with the signing of vouchers to occur at a later date. Roll Call: Mrs. Watkins-aye, Mrs. Collins-aye, Mrs. Price-aye, Dr. Varian-aye. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW
Director of Business Operations Christina Bramlage presented health district financial reports for the month of March. She noted that funding was received in the Women, Infants, and Children (WIC) Fund for expenses reimbursement; the District Health Fund from inside millage, Bureau for Children with Medical Handicaps expenses reimbursement, State Subsidy, Community Health for vaccinations provided, and refund/reimbursements for educational seminars employees had wanted to attend but were canceled due to COVID-19; and the Get Vaccinated Fund for deliverables. Mrs. Bramlage explained that the expenditures were routine in personnel and fringes, travel, and supplies. She also noted that the District Health Fund had an expense of $660 in education/ seminars, which was almost completely refunded this month due to COVID-19. Also, approximately $400 was spent in supplies during March to prepare for cleaning the office during this coronavirus pandemic. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board authorizes President Harrison to approve review of the reports. Roll Call: Mrs. Price-aye, Dr. Varian-aye, Mrs. Collins-aye, Mrs. Watkins-aye. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING
It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirms the following transfer of appropriated funds retroactive to April 23, 2020, to meet current expenses as completed by the Director of Business Operations Christina Bramlage during the month of April. Ayes: Mrs. Watkins-aye, Mrs. Collins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.
IN THE MATTER OF MILEAGE RATE REIMBURSEMENT CHANGE
Director of Business Operations Christina Bramlage explained that the Office of Budget and Management (OBM) reduced the mileage reimbursement rate on April 20, 2020, from $.50 to $.45. Since the grants received through the Ohio Department of Health require the mileage rate to be the same as the OBM rate, the mileage rate for all employees was decreased to $.45. Since the price of gasoline fluctuates, the Board requested to have a resolution at the June meeting to set a standard practice of matching the mileage reimbursement rate with the OBM mileage reimbursement rate. It was moved by Mrs. Watkins and seconded by Dr. Varian to decrease the mileage reimbursement rate to $.45 retroactive to April 20, 2020. Roll Call: Mrs. Price-aye, Mrs. Collins-aye, Dr. Varian-aye, and Mrs. Watkins-aye. Motion carried.

IN THE MATTER OF CORONAVIRUS RESPONSE GRANT AWARD INCREASE
Director of Business Operations Christina Bramlage reminded the Board that at the April Board meeting, the Coronavirus Response grant (grant #04610012CO0120) that covers March 16, 2020, to March 15, 2021, was accepted. It is originally awarded at $39,645.00. Since then, the Ohio Department of Health awarded Logan County with an additional $18,624 for a total of $58,269.00. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the Coronavirus Response grant for the new amount of $58,269.00 (grant #04610012CO0120). Dr. Varian-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF ADVANCEMENT OF MONEY TO THE CORONAVIRUS RESPONSE GRANT
Director of Business Operations Christina Bramlage explained that the Ohio Department of Health Coronavirus Response grant is a reimbursement grant; which means, the health district needs to pay for the Coronavirus Response grant expenses at the beginning. Then, expense reports will be submitted monthly to ODH for reimbursement. Once the Coronavirus Response grant has cash flow established, the original advancement of money from the District Health fund will be returned. It was moved by Dr. Varian and seconded by Mrs. Collins to give a temporary advancement of $10,000.00 from the District Health fund to the Coronavirus Response grant fund. Roll Call: Mrs. Price-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF OHIO CHILDREN TRUST FUND EXTENSION
Director of Business Operations Christina Bramlage reminded the Board that they had previously accepted the Ohio Children Trust Fund (OCTF) grant to provide additional education and safety equipment to income-eligible families. The original grant ends on June 30, 2020. OCTF awarded an extension to the grant. The new grant is from July 1, 2020 through December 31, 2020, and was awarded at $8,391.47. It was moved by Mrs. Price and seconded by Mrs. Watkins to accept the OCTF grant extension at the awarded amount of $8,391.47. Roll Call: Dr. Varian-aye, Mrs. Collins-aye, Mrs. Watkins-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF ADVANCEMENT OF MONEY TO PUBLIC HEALTH INFRASTRUCTURE
Director of Business Operations Christina Bramlage explained that the Public Health Infrastructure (PHI) grant is experiencing slow cash flow. Revenue is still expected to be received this year from this grant. Until the cash flow improves, the PHI grant needs the advancement of money to cover bills and personnel expenses. It was moved by Mrs. Collins and seconded by Mrs. Watkins to temporarily advance $17,000.00 from the District Health fund into the PHI fund. Once the PHI fund has enough money to cover expenses, the $17,000.00 will be returned to the District Health fund. Roll Call: Mrs. Price-aye, Dr. Varian-aye, Mrs. Watkins-aye, and Mrs. Collins-aye. Motion carried.

IN THE MATTER OF PUBLIC HEALTH INFRASTRUCTURE FY2021
Director of Business Operations Christina Bramlage reported that the Notice of Award for the next grant year of the Public Health Infrastructure (PHI) grant was received. This grant is from July 1, 2020 through June 30, 2021 in the amount of $71,812.00. It was moved by Mrs. Price and seconded by Mrs. Collins to accept the PHI FY2021 grant for $71,812.00. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, Mrs. Collins-aye, and Mrs. Price-aye. Motion carried.
IN THE MATTER OF FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE
Director of Business Operations Christina Bramlage explained that the FEMA agency is providing a Public Assistance (PA) grant to provide reimbursement to state and local governments for emergency protective measures that are the legal responsibility of an eligible applicant. To apply for assistance, a designation of an authorized agent letter needs to be submitted to FEMA. The person appointed as the authorized agent will be the point of contact with FEMA. It was moved by Mrs. Price and seconded by Dr. Varian to appoint Christina Bramlage as the authorized agent for the FEMA assistance. Roll Call: Mrs. Watkins, Mrs. Collins, Dr. Varian, and Mrs. Price. Motion carried.

IN THE MATTER OF COVID-19 CONTACT TRACING GRANT
Director of Business Operations Christina Bramlage reported that the Ohio Department of Health (ODH) has awarded a new grant called COVID-19 Contact Tracing in the amount of $48,760.00. This grant was just announced on Tuesday, May 12, 2020; therefore, we do not know all of the requirements yet. This money was awarded for local health districts to hire staff for contact tracing with the coronavirus pandemic. Once the requirements are released, research will have to be performed to determine the best way to proceed: temporary, intermittent, etc. It was moved by Dr. Varian and seconded by Mrs. Watkins to accept the COVID-19 Contact Tracing grant for $48,760.00 and to grant latitude for the LCHD staff to research and move forward when determined how best to proceed. Roll Call: Mrs. Price, Mrs. Collins, Mrs. Watkins, and Dr. Varian. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS
Health Commissioner Dr. Boyd C. Hoddinott expressed his appreciation for the hard work that everyone is doing to help the community get through this COVID-19 pandemic. Dr. Hoddinott stated that the LCHD is now working on ways to ensure that the local economy is safely re-opening. Social distancing, wearing masks, rapid test results, frequent hand washing, staying home when sick, and disinfecting high-touch areas are all being encouraged to be incorporated into normal standards to minimize the spread of COVID-19. The Board members expressed their appreciation for all of the long hours and hard work that the LCHD employees and Dr. Hoddinott are providing in trying to keep people safe in Logan County. The Board members thanked Dr. Hoddinott for his leadership through this pandemic and for the very consistent and cohesive approach being used.

IN THE MATTER OF ADJOURNMENT
President Harrison stated that we will wait until closer to the next Board meeting to determine if the June Board meeting will be held in person or by conference call. Confirming the next regular meeting for June 10, 2020, at 1:00 p.m., President Harrison adjourned the meeting at 2:39 p.m. without opposition.

Robert G. Harrison, President
Boyd C. Hoddinott, M.D., Secretary