



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, November 4, 2020. Due to the coronavirus pandemic, the Board meeting was hosted in person and by conference call. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call in person were Mr. Harrison, Mrs. Price, and Dr. Varian, via conference call was Mrs. Watkins. President Harrison stated that since the meeting is held in person and by conference call, all votes will be conducted by roll call. Administration present at the LCHD were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Guests present at the LCHD were Norman Rath, Sanitarian-in-Training David Miller, Environmental Technician Mary Moser, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the minutes of the October 14, 2020, regular meeting as e-mailed. Roll Call: Dr. Varian-aye, Mrs. Price-aye, and Mrs. Watkins-aye. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental staff has been brought back to full strength with the addition of the new Environmental Technician, Mary Moser, who began October 19, 2020. Ms. Moser's main duty is to manage the Sewage Operation and Management Program and assist the Sanitarians by making and recording observations in the field. She can also take water samples, conduct building reviews, and investigate animal bites and nuisances.

IN THE MATTER OF NUISANCE UPDATES FROM THE LAST BOARD MEETING

Norman Rath, 11007 Oneida Path, Lakeview

Mr. Rath's property has an A-frame structure with openings that allow for animal harborages that are creating odor complaints. Mr. Rath has appeared before the Board of Health earlier this year for similar concerns. At that time Mr. Rath promised that improvements would be made to the structure. David Miller, SIT, made a site visit on September 23, 2020, and reports that there have not been any noticeable changes made. Mr. Rath was present at the meeting and explained that he was having difficulty getting anyone to work on the structure. Mr. Harrison explained that the Board had given Mr. Rath an unusually long time to comply with the Board's order, and the property is still in violation of the Board of Health order. Therefore, the violation of the Board of Health order will be filed in Municipal Court. Mr. Harrison explained that Mr. Rath would have an opportunity to explain his situation in court.

Bonnie Barhorst, 285 Stephenson Street, Lakeview

Ms. Barhorst's property has tires and 1 five-gallon bucket in the yard and at least 5 more buckets by the door. Odor has been reported from the dumping of buckets in the yard with the contents from an unknown origin. David Miller, SIT, issued a Sanitarian's Order on August 18, 2020. A follow-up site visit on September 21, 2020, revealed no change. The next follow-up site visit showed that the property owner has abated the nuisance.

Lori Edwards Hynes, 1110 TR 179, Bellefontaine

Ms. Hynes's property has solid wastes and over 100 scrap tires and buckets collecting water. Sanitarian Alexis Zaborniak, RS, issued a Sanitarian's Order on September 25, 2020, and conducted a follow-up inspection which revealed that the health concern was not corrected. No reinspection has yet occurred.

Edward Cummins, 7640 Williams Street, Lewistown

Mr. Cummins resides in a home that has a severed sewer connection in the basement that has allowed raw sewage to accumulate, no running water, the rear of the home has openings that allow wildlife to create harborages, trash and debris in the yard, and non-working equipment. David Miller, SIT, in the presence of a Washington Township police officer verbally ordered the resident on October 8, 2020, to correct the named conditions by October 12, 2020. On a

return visit on October 13, 2020, again with a police officer, revealed that the liquid contents of the basement had been pumped into the septic tank with several inches of septic water remaining in the basement, while all other conditions were unchanged. The broken sewer line was repaired, most of the open rear structure has been removed, and arrangements are being made to fund the replacement and relocation of the jet pump for the water well.

IN THE MATTER OF NUISANCES

Michael and Suzanne Ellis, 114 South Street, Quincy

Mr. and Mrs. Ellis's property has a couch, scrap tires, a trailer with wood and other debris, trash bags, and garbage on the ground beside and inside a locked garage which is emitting a stench. Sanitarian Lisa Engle (who has since resigned) issued a Sanitarian's Order on August 26, 2020. Following successive repeat complaints, Sanitarian-in-Training Arie Pequignot issued a second Sanitarian's Order on October 22, 2020. It was moved by Dr. Varian and seconded by Mrs. Price that due to the ongoing complaints received and obvious non-compliance with the past Sanitarian's Order, the Board of Health declares that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes (including within the locked garage) to a licensed disposal facility, with tires transported at a maximum of only 5 at a time, within seven (7) days of receipt of the order. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF FOOD SERVICE

Lakeview Marathon, 12500 SR 235 N, Lakeview

On September 8, 2020, David Miller, SIT, observed the following continuing violations; OAC 3717-1-05.1 (S) toilet out of order (third notice), 05.4 (R) strong garbage odor from the dumpster (second notice), 06.4 (N) trash and a mattress outside of facility (second notice), 06.1 (A) inoperative hallway lighting and a drinking fountain (third notice), to have been corrected by September 15, 2020, and OAC 3717-1-06.4(H) dirty and stained toilets in restrooms (second notice), 06.4 (A) tall, leaning, outdoor sign in the parking lot (second notice), 06.4 (B) weeds and tall trees in and around storage area (third notice), to have been corrected by October 1, 2020. There is no evidence of compliance. It was moved by Mrs. Price and seconded by Mrs. Watkins to proceed with the suspension of the food license and not allow its reinstatement or renewal until the operator can show that compliance has been attained. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND

Ric E. Valencia, 989 Heidi Road, Bellefontaine

Mr. Valencia was approved in July 2020 for a grant payment of 50% from the Water Pollution Control Loan Fund through the Ohio EPA for the cost of a replacement system for a failed home sewage system. Mr. Valencia has not been able to generate the property owner's 50% cost-share portion. Therefore, the contractor that submitted the winning bid of \$10,250, WD Excavating, has now decided to not enter into a contract with the health district and the property owner. The Board of Health is requested to decide if it wishes to accept the second "lowest/best" bid received which was from Bobcat Multi Works, LLC, for \$12,450 or to rebid the project. The system design requires a 1,500-gallon septic tank and 720 square feet of three-foot-wide shallow leaching chambers. The sewage nuisance has gone on unresolved since it was first brought to the health district's attention in May 2020, while additional grant funding was researched but which ultimately proved unsuccessful due to the household surpassing maximum income limits. It was moved by Dr. Varian and seconded by Mrs. Price to declare that the condition constitutes a public health nuisance and issue an order to correct the violation by entering into a contract with the health district and a registered sewage system contractor within seven (7) days of receipt of the order to replace the failed sewage system by permit. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

Furthermore, it was moved by Mrs. Price and seconded by Dr. Varian that all bids will be accepted as the lowest, qualified, and available. Also, should the winning bidder become not available, the Health Commissioner may move to the next lowest, qualified, and available bid. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table was provided of the updated township results for the Sewage O&M Program. Certified final notices were mailed for Liberty Township on October 21, 2020. McArthur Township will receive the next round of O&M applications which were mailed on November 2, 2020.

IN THE MATTER OF PROPOSED RESOLUTION 2020-11 FIRST READING**Rescinds 50% Reduction on Noncommercial Food License Local Fees**

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district.

Whereas the Environmental Health programs are losing money,

Whereas the Logan County economy is suffering,

Whereas the Environmental Health program revenues will eventually increase,

THEREFORE, BE IT RESOLVED by the Board of Health of the Logan County Health District that it rescinds its allowance of the Ohio Department of Health's optional 50% fee reduction for noncommercial food license fees for all risk levels.

BE IT FURTHER RESOLVED that all 2021 food license fees will be reduced as mandated by the Ohio Department of Health's food cost methodology.

COMMERCIAL/NONCOMMERCIAL

<25,000 sq. ft. >25,000 sq. ft.

Level 1 \$144.00 Level 1 \$210.00

Level 2 \$163.00 Level 2 \$222.00

Level 3 \$316.00 Level 3 \$804.00

Level 4 \$404.00 Level 4 \$852.00

It was moved by Dr. Varian and seconded by Mrs. Price to approve the first reading of proposed resolution 2020-11 with the hearing for the second reading to be at the December 9, 2020, Board meeting. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF PROPOSED RESOLUTION 2020-12 FIRST READING**Environmental Health Per Event Temporary Food License Fees**

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district.

Whereas only one inspection is required per temporary food license,

BE IT RESOLVED by the Board of Health of the Logan County Health District that it will charge a per event fee on temporary food licenses.

Temporary (per event) \$37.00

It was moved by Mrs. Watkins and seconded by Mrs. Price to approve the first reading of proposed resolution 2020-12 with the hearing for the second reading to be at the December 9, 2020, Board meeting. Roll Call: Dr. Varian-aye, Mrs. Price-aye, and Mrs. Watkins-aye. Motion carried.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease cases are up compared to last year, and CMH contacts and visits are up compared to last year. Newborn home visits are still being completed by phone because of COVID-19. Small immunization clinics were held to assist with school required vaccinations and flu vaccinations. WIC is still operating and doing curbside visits. The Ohio Children's Trust Fund grant program and the Narcan training program both continue but at a slower pace due to COVID-19. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. Nursing continues to remain busy in the call center and contact tracing. (See Notes to Minutes for Stats)

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey explained to the Board members that Sanitarian Matt Stonerock was nominated as November's employee of the month. Mr. Stonerock was recognized for pitching in wherever needed and having logical and well thought out suggestions that consider all factors. He has helped with building renovation plans, moving vaccines at a moment's notice, planning Emergency Preparedness, dealing with maintenance and safety concerns, coming after hours when the building alarm was tripped, and training new Environmental Health employees. Mr. Stonerock can relay vital information to Environmental Health customers in a clear, kind, and calm manner. The Board expressed their appreciation of Mr. Stonerock's work for the District.

IN THE MATTER OF STAFFING NEEDS CURRENTLY AND BEYOND

Deputy Health Commissioner Donna Peachey explained to the Board members that 47% of the public health workers are expected to depart between 2018-2022. At the Logan County Health District, 40% of employees are eligible to retire within the next 5 years. Between 2011-2017, LCHD hired 3 new employees. In 2018, 5 new employees were hired, 4 staff retired, and 2 staff transferred within which resulted in retraining for the new positions. In 2019, 4 new employees were hired, 3 staff transferred within which resulted in retraining for the new positions, and 3 staff were on extended medical leave. During 2020, 10 new employees were hired (7 were short-term only), 2 staff were on extended medical leave, 1 staff retired, 1 staff resigned, and 3 staff transferred within which resulted in retraining for the new positions. There are up to four retirements expected in 2021. Three of the four retirements are expected to be clerical. The most urgent need is to hire a clerical assistant now. That position would allow training in various clerical areas to make the retirement of three clerical staff in 2021 a smoother transition. It will also allow time to identify the skills of the assistant to determine the best fit for moving into one of the future open positions. At that time, the clerical assistant position would be eliminated if workloads have resumed to a more manageable pace. Longer-term succession planning will continue.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on October 16, 23, 30, and November 6 and 13, it was moved by Mrs. Price and seconded by Dr. Varian that the Board confirm the bill vouchers and order the current bills paid. Furthermore, the Board approves payment of the currently presented bill vouchers as an emergency measure during this present-day coronavirus pandemic (per ORC 3709.21) with the signing of vouchers to occur at a later date for Board members joining by conference call. Roll Call: Mrs. Watkins-aye, Dr. Varian-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of September. She noted that funding was received in the Federal grants of \$5,816.77 to Public Health Infrastructure and \$2,099.00 to Get Vaccinated Ohio. The Sewage Treatment Fund received \$573.75 in grant money for the WPCL. The District Health Fund received \$270.00 from NACCHO* through MHDAS* for PHAST*, \$5,875.64 for OCTF grant, \$20,000.00 for SWMD 2nd quarter contract expenses reimbursement, and \$876.33 for vaccinations provided. Mrs. Bramlage explained that the expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board authorizes President Harrison to approve review of the reports. Roll Call: Dr. Varian-aye, Mrs. Price-aye, and Mrs. Watkins-aye. Motion carried.

*NACCHO: National Association of County and City Health Officials; MHDAS: Mental Health Drug and Alcohol Services; PHAST: Public Health and Safety Teams

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Dr. Varian and seconded by Mrs. Price that the Board confirms the following transfer of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during the month of October. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

Public Health Infrastructure Fund 7025

- \$50.00 FROM 7025-401-552370 Other Expenses
TO 7025-401-521030 Medicare
- \$5,000.00 FROM 7025-401-552370 Other Expenses
TO 7025-401-511010 Salaries

Parks/Camps Fund 7033

- \$10.06 FROM 7033-401-551010 Travel
TO 7033-401-521030 Medicare

IN THE MATTER OF ENVIRONMENTAL TECHNICIAN

Director of Business Operations Christina Bramlage explained that Mary Moser was hired as the new Environmental Technician. Ms. Moser started on October 19, and she will have the normal 180-day probation period. It was moved by Mrs. Price and seconded by Mrs. Watkins to accept Mary Moser as the Environmental Technician. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF CONTACT TRACER

Director of Business Operations Christina Bramlage explained that Lynn Diloreto was hired as the newest Contact Tracer. Ms. Diloreto started on November 2, and this position is intermittent. It was moved by Dr. Varian and seconded by Mrs. Price to accept Lynn Diloreto as Contact Tracer. Roll Call: Mrs. Watkins-aye, Mrs. Price-aye, and Dr. Varian-aye. Motion carried.

IN THE MATTER OF CLERICAL ASSISTANT

As Deputy Health Commissioner Donna Peachey explained earlier, there is a great need to hire a clerical assistant to start learning the different tasks that are currently performed by staff that are planning to retire in 2021. It was moved by Mrs. Price and seconded by Mrs. Watkins to hire a full-time clerical assistant. Roll Call: Dr. Varian-aye, Mrs. Watkins-aye, and Mrs. Price-aye. Motion carried.

IN THE MATTER OF BUILDING RENOVATIONS

Director of Business Operations Christina Bramlage explained that building renovations are to begin soon. Mrs. Bramlage wanted Board members to know that the construction is being paid for by County Cares Act money that was received by the County Commissioners. There will be an additional room for storage where the walk-in refrigerator and freezer used to be located. The current walk-up window for service will receive a much-needed upgrade to improve efficiency and quality for customers. Also, an ionization device will be installed into the HVAC system to ensure that the air quality is safe and healthy for staff and customers while in the building. The Board members expressed their appreciation to the County Commissioners for providing all of these needed upgrades for the Health District.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Health Commissioner Dr. Boyd C. Hoddinott expressed that everyone is stressed: people in the community along with staff. As Dr. Hoddinott mentioned last month, the best thing everyone can do is to improve their indoor air quality through ventilation, filtration, and purification.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for December 9, 2020, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 3:08 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary