



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, May 12, 2021. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Watkins. Administration present at the LCHD were Health Commissioner Dr. Boyd C. Hoddinott, Deputy Health Commissioner Donna Peachey, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. The guests present at the LCHD were Megan Rygiel, Kathleen Davis, Jim Greten, Sue Greten, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the minutes of the April 14, 2021, regular meeting as e-mailed. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

The segment *Ohio Ethics Laws Related to "Revolving Door" Employment After Service as a Public Employee or Member of a Public Board* by retired Mahoning County Health Commissioner and Kent State University College of Public Health adjunct faculty member Patricia Sweeney, was emailed to Board members to watch. Once completed, the Board members were asked to e-mail and/or sign the education log for record-keeping by the Director of Business Operations Christina Bramlage.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

The Environmental Staff has begun to document and address the many sheds, especially those with electric and plumbing, that have been brought in or built without the benefit of permits in the recreational vehicle parks of Logan County.

IN THE MATTER OF NUISANCE UPDATE FROM PREVIOUS BOARD MEETING

Polly Board, 8890 TR 239, Lot 22, Colonial Mobile Estates MHP, Midway, Lakeview

Ms. Board owns property at the southwest corner of TR 239 and Main Street, Midway, Lakeview, with miscellaneous solid waste throughout the lot. Arie Pequignot, SIT, issued a sanitarian's order on March 17, 2021. A follow-up site visit was conducted on April 7, 2021, and no changes were observed. On April 14, 2021, the Board of Health issued a seven-day order to correct the violation by removing all solid wastes to a licensed solid waste disposal facility. On April 26, 2021, the Board order was hand-delivered by Environmental Technician Mary Moser to Tom Board, husband of Polly Board, while he was at their property across the road from the Colonial Mobile Estates MHP. A later reinspection by Mr. Pequignot revealed satisfactory improvements were made so the matter was abated.

IN THE MATTER OF VARIANCES

James A Greten, 9889 Fairview Avenue, Lakeview

Mr. Greten requests a variance from OAC 3701-28-07 (D) for an existing well that would become inside a proposed garage and second-floor room addition when a 10-foot distance is required for building foundations. Mr. and Mrs. Greten were present for the Board meeting. With consideration that the risk of contamination will not be increased and that construction will have a well access point at the ground level and all the way through the roof, it was moved by Dr. Varian and seconded by Mrs. Price that the Board approve the variance because the property owner lives in an area where wells are very deep and expensive, has a newer well, and is willing to make provisions to allow access to the well in the construction. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND BIDS***Jason Keller, 5010 TR 127, Zanesfield***

Mr. Keller qualifies for a grant payment of 50% from the Water Pollution Control Loan Fund through the Ohio EPA for the cost of replacing a failed home sewage system. The system design requires a 1,500-gallon septic tank and 648 square feet of four leaching trenches containing three-foot-wide chambers. Mr. Harrison read the bid received:

Heater Excavating, LLC \$13,000.00

It was moved by Mrs. Watkins and seconded by Mrs. Price to accept the Heater Excavating, LLC bid of \$13,000 since it was the only bid received, and it was a reasonable price. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

Christopher Lowe, 3984 CR 29, West Liberty

Mr. Lowe qualifies for a grant payment of 100% from the Water Pollution Control Loan Fund through the Ohio EPA for the cost of replacing a failed home sewage system. The system design requires a 1,500-gallon septic tank and 648 square feet of four leaching trenches containing three-foot-wide chambers. No bid was received. Director of Environmental Health will rebid the project if no other bids are received.

Donna Peachey, 8466 TR 166 West Liberty

Mrs. Peachey qualifies for a grant payment of 50% from the Water Pollution Control Loan Fund through the Ohio EPA for the cost of replacing a failed home sewage system. The system design requires a 2,000-gallon septic tank and 750 square feet of four leaching trenches containing three-foot-wide chambers. Mr. Harrison read the bid received:

Heater Excavating, LLC \$12,100.00

It was moved by Dr. Varian and seconded by Mrs. Watkins to accept the Heater Excavating, LLC bid of \$12,100 since it was the only bid received, and it was a reasonable price. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. The third round of O&M permit applications for both Union and Stokes Townships were mailed on May 4, 2021, and are due by June 7, 2021. Property owners in McArthur Township who have still not yet enrolled have yet to be sent their final notices by certified mail which will request them to respond also by certified mail to the County Prosecutor with their reasoning as to why they feel they should not have to comply with the new program.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. (See Notes to Minutes for Stats)

IN THE MATTER OF EMPLOYEE OF THE MONTH

Deputy Health Commissioner Donna Peachey explained to the Board members that Personnel Specialist/IT Coordinator Leica McGill was nominated as April's employee of the month. Mrs. McGill was recognized for her willingness to help wherever needed and always with a pleasant attitude.

IN THE MATTER OF WIC LOCATION CHANGE

Deputy Health Commissioner Donna Peachey explained that Logan County Commissioner Paul Benedetti suggested and encouraged moving the Women, Infants, and Children (WIC) Program into the Logan County Job and Family Services' (JFS) building. Commissioner Benedetti recognized that the health district does not have enough space in the current building to house all of the programs that are currently being operated. Also, Commissioner Benedetti is encouraging programs that serve the same clients to be housed at the same location, which will make it easier for all involved programs to connect with their clients. Mrs. Peachey explained that WIC will trial this move for approximately one year, starting around October 2021. If this move works well for all involved, JFS may be interested in taking over the WIC grant at that time.

IN THE MATTER OF EXECUTIVE SESSION FOR EMPLOYMENT PURPOSES

Deputy Health Commissioner Donna Peachey explained that the Health Commissioner Interviewing Committee had updates to report to the Board members. It was moved by Mrs. Watkins and seconded by Mrs. Price to move into

executive session at 1:58 p.m. for the purpose of discussing employment. Roll Call: Mrs. Price-aye, Dr. Varian-aye, and Mrs. Watkins-aye. Motion carried.

Executive session ended at 2:15 p.m. No decisions were needed at this time.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on April 9, 16, 23, 30, and May 7 and 14, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of March. She noted that funding was received in the Federal grants of \$7,181.20 to Public Health Infrastructure, \$14,336.90 to Women Infants Children, \$24.00 in the Get Vaccinated Ohio grant, and \$9,967.24 to the Contact Tracing COVID-19 grant. The District Health Fund received \$529.51 for vaccinations provided, \$21,268.03 for State Subsidy, \$455,000.00 for inside millage, \$1,141.31 for Tax-Nuisance Reimbursement from Chiles Landfill, \$8,270.63 for Reimbursement from the Contact Tracing grant, \$5,955.13 for Reimbursement from the WIC grant, and \$5,000.00 for Donations from Don and Barb Spath. Mrs. Bramlage explained that the contracts expense in District Health included normal expenses plus \$4,287.56 to Low Voltage for upgrading the building security system and \$1,400.00 to Clemans, Nelson, and Associates, LLC for updating job descriptions and the personnel policy manual. All other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Price and seconded by Dr. Varian that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Mrs. Watkins and seconded by Dr. Varian that the Board confirm the following transfer of appropriated funds to meet current expenses as completed by the Director of Business Operations Christina Bramlage during April. Ayes: Mrs. Price, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

District Health Fund 7029

- \$5,000.00
 - FROM 7029-401-531049 Contracts SW
 - TO 7029-401-552370 Other Expenses

IN THE MATTER OF PROBATIONARY EVALUATIONS

Director of Business Operations Christina Bramlage presented the 180-day probationary evaluations for Emergency Preparedness Coordinator Bailey Elkins, Environmental Technician Mary Moser, and Outreach Specialist Sara Weeks. All three received wonderful evaluations from the supervisors. It was moved by Mrs. Price and seconded by Dr. Varian to permanently hire Bailey Elkins, Mary Moser, and Sara Weeks. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF MATERNITY LEAVE – SARA WEEKS

Director of Business Operations Christina Bramlage presented a maternity leave request from Sara Weeks for approximately ten weeks of unpaid leave, since she only has two weeks of sick time on the books. It was moved by Mrs. Price and seconded by Mrs. Watkins to approve approximately ten weeks of unpaid maternity leave for Sara Weeks. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF COMDOC AGREEMENT

It was moved by Mrs. Watkins and seconded by Mrs. Price to enter into an agreement with ComDoc for printer maintenance and copier lease retroactive to April 28, 2021, since it was reviewed and approved by the Prosecutor's Office. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF LOW VOLTAGE AGREEMENT

It was moved by Mrs. Watkins and seconded by Mrs. Price to enter into an agreement with Low Voltage for upgrading the building security system retroactive to May 6, 2021, since it was reviewed and approved by the Prosecutor's Office. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF OHIO DEPARTMENT OF HEALTH (ODH) EQUIPMENT LOAN AGREEMENT

Director of Business Operations Christina Bramlage explained that ODH is willing to loan local health districts iPads at no charge in order to assist local health districts in using the State COVID-19 vaccine system when registering and administering the COVID-19 vaccinations. It was moved by Mrs. Watkins and seconded by Mrs. Price to enter into an agreement with ODH to receive the loan of ten iPads retroactive to May 3, 2021, since it was reviewed and approved by the Prosecutor's Office. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF VERIZON ONE-TALK-NOW APP AGREEMENT

It was moved by Mrs. Watkins and seconded by Mrs. Price to enter into an agreement with Verizon for the One-Talk-Now texting app retroactive to April 28, 2021, since it was reviewed and approved by the Prosecutor's Office. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF FULL-TIME IT GENERALIST ASSISTANT POSITION

It was moved by Dr. Varian and seconded by Mrs. Price to change the IT Generalist Assistant position from part-time to full-time starting May 17, 2021. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Boyd C. Hoddinott reminded everyone that COVID-19 is a disease of crowded indoors with poor air exchange.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for June 9, 2021, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:43 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary