



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, June 9, 2021. President Harrison called the meeting to order at 1:01 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Mrs. Price, Dr. Varian, and Mrs. Watkins. Administration present at the LCHD were Deputy Health Commissioner Donna Peachey, Environmental Health Specialist Matthew Stonerock, Environmental Health Specialist In-Training Arie Pequignot, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Health Commissioner Dr. Boyd C. Hoddinott attended via conference call. The guests present at the LCHD were Travis Irvan, Mitch Current, Virginia Montgomery, and reporter Mandy Loehr of the *Bellefontaine Examiner*.

IN THE MATTER OF MINUTES

It was moved by Mrs. Watkins and seconded by Mrs. Price that the Board approve the minutes of the May 12, 2021, regular meeting as e-mailed. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF PUBLIC FORUM

No one was present for the public forum portion of the meeting.

IN THE MATTER OF BOARD EDUCATION

The segment *Data Visualization Concepts* by Dr. Diana Kingsbury and Dr. Enrico Gandolfi from the Kent State University College of Public Health was emailed to Board members to watch. Once completed, the Board members were asked to e-mail and/or sign the education log for record-keeping by the Director of Business Operations Christina Bramlage.

IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE

Environmental Technician Mary Moser has created a "Volunteer O&M Team" to help with the time-consuming researching of old sewage permits and the resulting scanning, filing, and mailing paperwork. This will aid in introducing the program sooner to the remaining seven townships.

David Miller, SIT, has retired and his last day was June 1, 2021. Jenni Mitchell has agreed to fill the open position and her first day will be June 21, 2021. In addition, the state has replaced the title of Sanitarian with Environmental Health Specialist.

IN THE MATTER OF NUISANCES

Lea Neer, 6309 CR 29, West Liberty

Ms. Neer has miscellaneous solid waste and around a dozen scrap tires on the property. David Miller, SIT, issued a sanitarian's order on May 17, 2021. A follow-up site visit was conducted on June 1, 2021, and little improvement was observed. It was moved by Mrs. Price and seconded by Mrs. Watkins to declare that the conditions constitute a public health nuisance and issue an order to correct the violation by removing all solid wastes and scrap tires to a licensed solid waste facility within seven (7) days of receipt of the order. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF VARIANCES

Michael Lane, 7085 Bellefontaine Road, Harrod

Mr. Lane requests a variance from OAC 3701-28-07 (J) (1) for a replacement well to be connected to a proposed new home at 11082 Chickasaw Path, Chippewa Park, Lakeview, that will be only six (6) feet to a property line when ten (10) feet is required. Director Tim Smith recommends approval because the original well was under the existing home which has been removed. Although the area has no required zoning setbacks for the new home to the property lines, the neighboring house on the opposite side of the well prevents moving the proposed home closer to that property line without having to construct an expensive firewall due to how close the structures would have to be in order to attain the full required ten (10) feet from both the property line on the well side of the new home and the new home itself. The proposed well placement does provide five (5) feet from the end of the driveway (the owner has agreed to install a protective barrier between the end of the driveway and the well) and ten (10) feet from both

the rear property line and the proposed new home's foundation. It was moved by Mrs. Watkins and seconded by Dr. Varian to deny the variance request because the variance is needed due to new construction. Ayes: Mrs. Price, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

Steven and Amanda Andrus, 14510 Beech Avenue, Lakeview

Mr. and Mrs. Andrus requests variances from OAC 3701-28-07 (D), (H), and (J) (9) for a replacement water well that will be only six (6) feet one (1) inch to the house foundation, only twenty-two (22) inches to an asphalt driveway, and only twenty-nine (29) inches to a sealed water well, when ten (10), five (5) and ten (10) feet are required respectively for each. Arie Pequignot, SIT, recommends that the Board grant the variances because the old well was no longer producing water and an emergency well had to be drilled. No other location existed for the well driller that would not create more spacing violations to sources of contamination and this was not for new construction. It was moved by Dr. Varian and seconded by Mrs. Price to approve the variance request. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

Todd Watson, Mt. Top RV Park owner, and acting as agent for Lyle J. Croy, 111333 Sunset Dr., Ottawa

Mr. Watson requests to amend the previously granted sewage variance to install a 1,000-gallon holding tank equipped with a high-water alarm on lot 13, Sugarbush Way, Mt. Top RV Park, Village of Valley Hi, as acted on by the Board on April 14, 2021. Holding tanks have been utilized in the past for all of the existing lots that are occupied but not all have been properly sited to meet the required setback distances to the lot lines. Due to the small width of the lots at only 39 feet, which necessitates the holding tank to be placed near the center of the lot and with the intent to install a plastic holding tank, Mr. Watson is proposing the pouring of a cement pad over the tank to allow for vehicular parking above the tank and to prevent any possibility of the tank floating when empty. A riser to above grade will be included to allow for accessibility and cleaning of the tank. Therefore, Mr. Watson is further requesting a variance of OAC 3701-29-12 (F) which states in part that "Tanks shall be ... installed ... in accordance with the manufacturer's specifications and the product approval to assure the structural strength integrity of the tank." Director Tim Smith recommends that the Board grant the variance if proper documentation from an engineer or architect can be provided that the added weight of the concrete pad above the tank will not create an issue. It was moved by Dr. Varian and seconded by Mrs. Watkins to approve the variance request contingent upon assured structural strength. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

Noah D. Wagler, 8559 CR 13, DeGraff

Mr. Wagler requests a variance for the property at 10109 TR 75, Quincy from OAC 3701-29-12(B)(1) which references the now required 4000 psi compressive strength of a concrete tank and 3701-29-12(H) that states all concrete tanks utilized after January 1, 2016, must be approved by the Director of Health (ODH). Mr. Wagler, as a member of the Old Order Amish community, is requesting approval to construct his own "pour-in-place" concrete privy vault and to also create a distribution box out of a plastic 55-gallon drum for his greywater recycling system (GWRs). Director Tim Smith recommends that the Board of Health approve the variance due to the practical difficulties and special conditions imparted on Mr. Wagler from the practice of his faith in the Swartzentruber group of the Old Order Amish religion. (Note: The Board of Health and the property owner each must realize that the proposed system does not meet all of the sewage rule requirements but will be structurally sound and meet all isolation distances which prevents contamination concerns. Approval of the variance will still require that the septage from the privy be pumped out by a service provider that is licensed and bonded with the health district, even if it is another member of the Amish community. This ensures that the septage is properly disposed of by land application on Logan County Health District-approved acreage or to an OEPA-approved wastewater facility. And finally, if the Board grants the variance, the property owner must still obtain structural approval and a Certificate of Occupancy from the Logan County Building Authority to reside in the new barn/dwelling that has already been constructed.) It was moved by Mrs. Watkins and seconded by Mrs. Price to accept the variance request. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

Virginia Montgomery, 3131 Temperance Street, East Liberty

Ms. Montgomery requests a variance to OAC 3701-29-06 (F) which states in part that, "A STS shall use soil absorption as the means for final treatment and/or dispersal..." The property owner wishes to relocate herself and her son's family into a new single-family dwelling on the same lot, then remove the existing home after connecting the new home into the grandfathered subsurface sand filter (SSF) sewage treatment system. Relocation of the exit tile will be necessary to route it around the new construction. No other change is planned for the SSF itself because the lot is too small for a conventional system and public sanitary sewer is planned for the area within five (5) years. Virginia Montgomery and Mitch Current were both present at the meeting. Director Tim Smith recommends that the Board grant the variance because the wastewater load on the existing sewage system will be the same and the

expiration date of the present Operation Permit will be in effect until sewer is installed. It was moved by Dr. Varian and seconded by Mrs. Price to approve the variance request. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF WATER POLLUTION CONTROL LOAN FUND BIDS

Christopher Lowe, 3984 CR 29, West Liberty

Mr. Lowe qualifies for a grant payment of 100% from the Water Pollution Control Loan Fund through the Ohio EPA for the cost of replacing a failed home sewage system. The system design requires a 1,500-gallon septic tank and 648 square feet of four leaching trenches containing three-foot-wide chambers. No bids were received before the last board meeting, but one was received the next day. Mr. Harrison read the bid received:

Bobcat Multi-Works \$11,200.00

It was moved by Mrs. Price and seconded by Mrs. Watkins to accept the Bobcat Multi-Works bid of \$11,200.00 since it was the only bid received, and it was a reasonable price. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE

A recent table is provided of the updated township results for the Sewage O&M Program. The third round of O&M permit applications for both Union and Stokes Townships were due by June 7, 2021. The next mailing will be to McArthur, Union, and Stokes Township property owners who have still not yet enrolled. They will be sent their final notices by certified mail which will request them to respond also by certified mail to the County Prosecutor with their reasoning as to why they feel they should not have to comply with the new program. Rushcreek Township residents will be the next to be mailed their first O&M applications.

IN THE MATTER OF NURSING REPORT

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. (See Notes to Minutes for Stats)

IN THE MATTER OF THE 2020-2022 COMMUNITY HEALTH IMPROVEMENT PLAN (CHIP)

Deputy Health Commissioner Donna Peachey reviewed the recently completed Logan County CHIP. She explained that there previously were six priorities, but now they have been reduced to four priorities: Chronic Diseases, Housing and Homelessness, Suicide and Mental Health, and Substance Use. (see Notes to Minutes)

IN THE MATTER OF EXECUTIVE SESSION FOR EMPLOYMENT PURPOSES

Deputy Health Commissioner Donna Peachey explained that the Health Commissioner Interviewing Committee had updates to report to the Board members. It was moved by Mrs. Price and seconded by Dr. Varian to move into executive session at 2:07 p.m. for the purpose of discussing hiring a Health Commissioner and talking with a candidate. Roll Call: Mrs. Price-aye, Dr. Varian-aye, and Mrs. Watkins-aye. Motion carried.

The executive session ended at 2:47 p.m. No decisions were needed at this time.

IN THE MATTER OF HEALTH COMMISSIONER AND MEDICAL DIRECTOR CONTRACTS

After reviewing both the Health Commissioner and the Medical Director contract templates, it was moved by Mrs. Watkins and seconded by Dr. Varian to accept both templates. Ayes: Mrs. Price, Dr. Varian, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF MONTHLY BILLS

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on May 14, 21, 28, and June 4 and 11, it was moved by Dr. Varian and seconded by Mrs. Price that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF FINANCIAL REPORT REVIEW

Director of Business Operations Christina Bramlage presented health district financial reports for the month of April. She noted that funding was received in the Federal grants of \$1,800.94 to Public Health Infrastructure, \$13,767.44 to Women Infants Children, \$69.00 in the Get Vaccinated Ohio grant, \$80,000 in the Coronavirus Response grant, \$1,244.85 in the Contact Tracing COVID-19 grant, and \$50,020.82 in the COVID Enhanced Operations grant. The District Health Fund received \$962.38 for vaccinations provided and \$30,688.83 for

Reimbursement from the Coronavirus Response grant. Mrs. Bramlage explained that the reimbursement to District Health from the Coronavirus Response grant shows on the expenditure report in the Coronavirus Response grant fund 7035. All other expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Price and seconded by Dr. Varian that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ROUTINE BOOKKEEPING

It was moved by Dr. Varian and seconded by Mrs. Watkins that the Board confirm the appropriation increases listed below as completed by the Director of Business Operations Christina Bramlage on June 4, 2021. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

- Increase the following line in the Public Health Emergency Preparedness Fund 7025
 - 7025-401-552370 Other Expenses, increase by \$14,000.00
- Increase the following lines in the District Health Fund 7029
 - 7029-401-511000 Salaries-Officials, increase by \$50,000.00
 - 7029-401-511010 Salaries-Employees, increase by \$158,000.00
 - 7029-401-521010 OPERS, increase by \$27,000.00
 - 7029-401-521030 Medicare, increase by \$3,000.00
 - 7029-401-552370 Other Expenses, increase by \$50,000.00
- Increase the following line in the COVID-19 Coronavirus Response Fund 7035
 - 7035-401-552370 Other Expenses, increase by \$226,784.00
- Increase the following line in the COVID-19 Contact Tracing Fund 7036
 - 7036-401-552370 Other Expenses, increase by \$112,798.00
- Increase the following line in the COVID-19 Vaccine Needs Fund 7037
 - 7037-401-552370 Other Expenses, increase by \$20,000.00
- Increase the following line in the COVID-19 Enhanced Operations Fund 7038
 - 7038-401-552370 Other Expenses, increase by \$151,668.00

IN THE MATTER OF EMERGENCY RESOLUTION 2021-07

AUTHORIZATION TO THE DIRECTOR OF ENVIRONMENTAL HEALTH TO ENTER INTO CONTRACTS WITH INSTALLERS AND PLUMBERS FOR WATER POLLUTION CONTROL LOAN FUND GRANTS

A resolution authorizing the Logan County Director of Environmental Health, to accept bids and enter into Water Pollution Control Loan Fund contracts on behalf of the Board of Health of Logan County and the Health District of Logan County for the repair, replacement, or connection to public sanitary sewer of failed home sewage treatment systems. It was moved by Mrs. Price and seconded by Mrs. Watkins to accept the proposed resolution 2021-07 as needing approval on an emergency basis. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

RESOLUTION 2021-07 – EMERGENCY

Whereas, the Health District of Logan County seeks to repair, replace or connect to public sanitary sewer failed home sewage treatment systems; and,

Whereas, the Health District of Logan County applies annually to the Water Pollution Control Loan Fund (WPCLF) Sewage Grant Program for funding for the repair, replacement, or connection to public sanitary sewer of failed home sewage treatment systems; and,

Whereas, the Ohio Environmental Protection Agency as administrator of the Ohio Water Pollution Control Loan Fund and requires governmental authorities to pass legislation to authorize another position within the governmental authority the power to execute the provisions of WPCLF assistance contracts; and,

Whereas the Board of Health of Logan County only meets on a monthly basis, now, therefore,

BE IT RESOLVED by the Board of Health of the Health District of Logan County, that the Director of Environmental Health, be and is hereby authorized to apply for WPCLF assistance agreements, sign all documents for and enter into the Water Pollution Control Loan Fund Sewage Grant Program with the Ohio Environmental Protection Agency, and accept bids and enter into contracts with sewage and sewer installers and plumbing contractors for the repair, replacement or connection to public sanitary sewer of failed home sewage treatment systems, on behalf of the Health District of Logan County, Ohio.

It was moved by Mrs. Watkins and seconded by Mrs. Price to accept the Emergency Resolution 2021-07. On roll call, the vote was as follows: Dr. Varian-aye; Mrs. Price-aye; Mrs. Watkins-aye.

This Resolution is hereby declared adopted on this 9th day of June in the year 2021, and shall be in full force and effect on June 10, 2021.

Robert Harrison, President

Boyd C. Hoddinott, Secretary

IN THE MATTER OF MOBILE HOME PARK INSPECTIONS CONTRACT

It was moved by Mrs. Price and seconded by Mrs. Watkins to accept the Mobile Home Park Inspections contract for the fiscal years of 2022 and 2023. Ayes: Dr. Varian, Mrs. Watkins, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF THREE UPDATED GRANT NOTICES OF AWARDS

It was moved by Mrs. Watkins and seconded by Mrs. Price to accept the updated notice of awards for Public Health Emergency Preparedness FY21 at \$86,281.41, Enhanced Operations FY21 at \$151,668.00, and Coronavirus Response FY21 at \$333,515.00. Ayes: Dr. Varian, Mrs. Price, and Mrs. Watkins. Nays: none. Motion carried.

IN THE MATTER OF THE GET VACCINATED GRANT CONTRACT

It was moved by Dr. Varian and seconded by Mrs. Price to continue the contract with Sidney-Shelby County General Health District for the Get Vaccinated Ohio grant starting July 1, 2021. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF LEAVE OF ABSENCE WITHOUT PAY – POLICY SECTION 5.08

It was moved by Dr. Varian and seconded by Mrs. Watkins to accept the change from requiring Board approval to requiring Health Commissioner approval for a leave of absence without pay. Ayes: Mrs. Price, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF PERSONNEL SPECIALIST/ADMINISTRATIVE ASSISTANT JOB DESCRIPTION

It was moved by Mrs. Price and seconded by Dr. Varian to accept the changes made to the personnel specialist job description. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF ENVIRONMENTAL HEALTH SPECIALIST IN-TRAINING

It was moved by Dr. Varian and seconded by Mrs. Price to accept Jennifer Mitchell as Environmental Health Specialist In-Training starting on June 21, 2021. Ayes: Mrs. Watkins, Mrs. Price, and Dr. Varian. Nays: none. Motion carried.

IN THE MATTER OF ORGANIZATIONAL PROCEDURE RECORD RETENTION

It was moved by Mrs. Price and seconded by Dr. Varian to accept the organizational procedure for record retention. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Price. Nays: none. Motion carried.

IN THE MATTER OF HEALTH COMMISSIONER COMMENTS

Dr. Boyd C. Hoddinott supported the need to prepare for future administrative roles at the Health District. He explained that several top administrative personnel will be changing soon, and it is always better to be prepared.

IN THE MATTER OF ADJOURNMENT

Confirming the next regular meeting for July 14, 2021, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 3:10 p.m. without opposition.

Robert G. Harrison, President

Boyd C. Hoddinott, M.D., Secretary