



The Board of the Logan County Health District (LCHD) met in regular session Wednesday, September 8, 2021. President Harrison called the meeting to order at 1:06 p.m. followed by the pledge to the flag. Members present on roll call were Mr. Harrison, Dr. Varian, Mrs. Watkins, and Mrs. Collins. Administration present at the LCHD was Health Commissioner Travis Irvan, Director of Environmental Health Timothy M. Smith, Director of Nursing Kelly Reaver, and Director of Business Operations Christina Bramlage. Deputy Health Commissioner Donna Peachey attended by phone. Guests present were Chad New of Shreve Construction along with Mandy Loehr of the *Bellefontaine Examiner*.

#### **IN THE MATTER OF MINUTES**

It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the minutes of the August 18, 2021, regular meeting as presented at the meeting. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

#### **IN THE MATTER OF PUBLIC FORUM**

No one was present for the public forum portion of the meeting.

#### **IN THE MATTER OF ENVIRONMENTAL HEALTH UPDATE**

The Ohio Department of Health concluded its annual Recreational Programs survey on August 18, 2021, and all responses have been made to the surveyor's request for additional information.

#### **IN THE MATTER OF NUISANCE UPDATES FROM PREVIOUS BOARD MEETINGS**

##### ***Lea Neer, 6309 Co. Rd. 29, West Liberty***

Ms. Neer had miscellaneous solid waste and around a dozen scrap tires on the property. David Miller, EHSIT, issued a sanitarian's order on May 17, 2021. A follow-up site visit was conducted on June 1, 2021, and little improvement was observed. A 7-day Board of Health order was mailed on June 16, 2021. No receipt of delivery of the certified Board order was returned so the order was mailed in a plain envelope. Another reinspection has yet to be conducted.

##### ***Timothy Allen, 7333 Center Ave., Russells Point***

Mr. Allen owns property at 11068 Chickasaw Path, Chippewa Park, Lakeview, that contains an open structure with no doors or windows with the interior ceiling falling, miscellaneous solid waste in the back patio area such as one couch, other small furniture, and general household trash. Arie Pequignot, EHSIT, issued a sanitarian's order on June 21, 2021. A follow-up site visit was conducted on July 7, 2021, with no changes observed. A 7-day Board of Health order was mailed on July 15, 2021. The certified letter was returned unclaimed on August 9, 2021. The Board order was remailed in a plain envelope on August 10, 2021. Another reinspection has yet to be conducted.

#### **IN THE MATTER OF NUISANCE UPDATES FROM THE PREVIOUS BOARD MEETING**

##### ***Kevin (and Polly) Board, formerly of 8890 TR 239, Lot 22, Colonial Mobile Estates, Lakeview, Ohio***

Mr. and Mrs. Board own property at the southwest corner of TR 239 and Main Street, Midway, Lakeview, that previously received a Board order for solid wastes which was abated, but since the accumulation of solid wastes returned a 7-day Board of Health order was issued again on August 18, 2021, but must be hand-delivered when the property owners are viewed on the property since they are presently at large.

##### ***Dan L. Miller, 9073 SR 235 N, Lakeview, owns property at 11406 Hiawatha Path, Chippewa Park, Lakeview***

Mr. Miller's property has a rental home with interior mold and water damage. Arie Pequignot, SIT, issued a sanitarian's order on March 29, 2021. A follow-up complaint by the occupant on August 11, 2021, revealed that no improvements had been made. A 7-day Board of Health order was mailed certified on August 25, 2021, and a reinspection was made on September 2, 2021, at the request of the non-paying tenant, but since no receipt has yet been returned and to expedite enforcement a condemnation order is being sought.

**IN THE MATTER OF VARIANCES*****Todd Watson, Mt. Top RV Park owner, and acting as agent for Lyle J. Croy, 111333 Sunset Dr., Ottawa***

Mt. Top RV Park requested on June 9, 2021, to amend the previously granted sewage variance to install a 1,000-gallon holding tank equipped with a high-water alarm on lot 13, Sugarbush Way, Mt. Top RV Park, Village of Valley Hi, as acted on by the Board on April 14, 2021. Holding tanks have been utilized in the past for all of the existing lots that are occupied but not all have been properly sited to meet the required setback distances to the lot lines. Due to the small width of the lots at only 39 feet, which necessitates the holding tank to be placed near the center of the lot and with the intent to install a plastic holding tank, Mr. Watson proposed pouring a concrete pad over the tank to allow for vehicular parking above the tank and to prevent any possibility of the tank floating when empty. A riser to above grade was included to allow for accessibility and cleaning of the tank. Mr. Watson further requested a variance of OAC 3701-29-12 (F) which states in part that "Tanks shall be ... installed ... in accordance with the manufacturer's specifications and the product approval to assure the structural strength integrity of the tank." Director Tim Smith recommended and the Board granted the variance provided that proper documentation from an engineer or architect could be provided that the added weight of the concrete pad above the tank would not create an issue. In response to an inspection of the tank after its installation, it was revealed that no documentation could be obtained so the tank was relocated from the center of the lot, but with only seven (7) feet from the lot line in order to allow for access by a recreational vehicle so that it would not pass directly over the tank and to allow for a parking area also not directly above the tank. At least ten (10) feet is required from the holding tank to a lot line but the original permit application did state that it would be eight (8) feet to the lot line. The previous variance was amended again on August 18, 2021, to allow the holding tank to remain where it was set with the stipulation that no more plastic holding tanks may be installed in the campground due to the concerns of collapsing from vehicular traffic. Subsequent telephone conversations with the park owner and the installer resulted in the receipt of the weight allowance for the plastic tank and the intent to place a concrete pad over the tank to protect it from collapse with the hope that the Board will reverse its decision to ban the use of plastic holding tanks if all future ones are also protected with a concrete patio to the side of future recreational vehicles or park models. It was moved by Mrs. Watkins and seconded by Mrs. Collins to reapprove the placement of future plastic holding tanks within the park when they are protected by a concrete patio structure above them and do not require any spacing variances. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

***Henry Wagler, of 9637 CR 77, DeGraff***

Mr. Wagler requests a variance for the property from OAC 3701-29-12(B)(1) which references the standards for a precast concrete tank, and 3701-29-12(H) that states all concrete tanks utilized after January 1, 2016, must be approved by the Director of Health (ODH), and OAC 3701-29-03 (A), (B), and (C) to construct his own "pour-in-place" concrete privy vault and to also create a distribution box out of a plastic 55-gallon drum for his greywater recycling system (GWRS) without being required to obtain registration and bonding. Mr. Wagler, as a member of the Old Order Amish community. It was moved by Dr. Varian and seconded by Mrs. Watkins to approve the variance due to the practical difficulties and special conditions imparted on Mr. Wagler from the practice of his faith in the Swartzentruber group of the Old Order Amish religion. Ayes: Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

Note: The Board of Health and the property owner each must realize that the proposed system does not meet all of the sewage rule requirements but will be structurally sound and meet all isolation distances which prevents contamination concerns. Approval of the variance will still require that the septage from the privy be pumped out by a service provider that is licensed and bonded with the health district, even if it is another member of the Amish community. This ensures that the septage is properly disposed of by land application on Logan County Health District-approved acreage or to an OEPA-approved wastewater facility. And finally, if the Board grants the variance, the property owner must still obtain structural approval and a Certificate of Occupancy from the Logan County Building Authority to reside in the new barn/dwelling that has already been constructed.

***Chad New of Shreve Construction acting as agent for John Rohrs, 11203 McAlpine Way, Lakeview***

Mr. Rohrs requests a variance from OAC 3701-28-07 (H) to keep the existing well that is now within the concrete drive when five (5) feet is required from the edge of a private drive or parking area and would be centered in front of the new garage. A new well permit was already issued for a new well that would meet all spacing requirements. (This requirement was met to have received approval for a building review to be able to purchase a building permit.) Director Tim Smith explained that Agent Chad New wanted to construct a well pit, and Director Smith further explained that a variance is not available for the use of a well pit.

**IN THE MATTER OF OPERATION AND MAINTENANCE (O&M) PROGRAM UPDATE**

A recent table is provided of the updated township results for the Sewage O&M Program. The previous mailing timeline to complete the remaining townships in the county (Monroe, Miami/Pleasant, Jefferson, and Richland/Washington) has been revised such that it is now extended into 2022, with the understanding that all property owners with applicable O&M permits that are eligible for renewal will be mailed an application before January 1, 2022, with the request to renew by April 1, 2022, to avoid a late fee.

**IN THE MATTER OF AMENDING LCHD REGULATION #40 TEMPORARY RV PARK/CAMP FEE ADJUSTMENT – EMERGENCY ADOPTION**

Environmental Health Director Timothy M. Smith explained that a resolution to comply with the Ohio Department of Health's recently completed survey of the district's Recreational Programs requires that the Temporary Park-Camp fees match the fee schedule already in effect for the Recreational Park-Camp licensing. It was moved by Dr. Varian and seconded by Mrs. Collins to suspend the three-reading rule for this resolution due to time constraints to respond to the Ohio Department of Health's survey. On roll call the vote was as follows: Dr. Varian- aye; Mrs. Watkins- aye; Mrs. Collins- aye. Motion carried.

**RESOLUTION 2021-09 – EMERGENCY Amended**

A Resolution amending Regulation No. 40, a regulation establishing fees for the Public Swimming Pool, Public Spa, Special Use Pool, Recreational Vehicle Park, Recreation Camp, Combined Park Camp, Food Safety, Sewage Treatment, Private Water System, and Infectious Waste environmental health programs in the health district. BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 1.41 of Regulation Number 40 be amended to wit:

SECTION 1.41 Operators of a temporary campground as defined under section 3701-26-01 (JJ) of the Ohio Administration Code, shall be charged a local license fee according to the following categories:

1. 50 or less sites \$75.00
2. More than 50 sites\* \$1.50

\*NOTE: These temporary parks, camps, and park-camps shall be charged the local fee determined for 50 sites or less PLUS an additional amount for each individual site in excess of 50.

On roll call the vote was as follows: Dr. Varian- aye; Mrs. Watkins- aye; Mrs. Collins- aye. Motion carried. This Resolution is hereby declared adopted on this 8th day of September in the year 2021 and shall be in full force and effect on October 1, 2021.

---

Robert G. Harrison, President

---

Travis Irvan, Secretary

**IN THE MATTER OF RESOLUTION 2021-10 EMERGENCY AMENDED - APPROVAL TO PLACE UNPAID O&M FEES ON TAXES**

WHEREAS Ohio Revised Code 3709.091 (E) states, "If the owner, leaseholder, or assignee on which the notice required by division (B) of this section was served does not pay to the city or general health district the amount of an unpaid operation permit or inspection fee and any accrued late payment penalties within thirty days after receipt of the notice, or does not object to the amount in the manner provided in division (C) of this section, the health commissioner of the city or general health district or the commissioner's designated representative may certify, on or before the first Monday of September, the amount of the unpaid fee and any accrued late payment penalties to the county auditor to be placed on the general tax list and duplicate as provided in section 319.281 of the Revised Code. BE IT RESOLVED by the Board of Health of the Logan County Health District that it is in agreement that a certification of the health commissioner of a list of property owner's names, property addresses, parcel numbers, amount of fees owed and for what services, may be submitted annually (or more often) to the county auditor on or before the first Monday in September for any property owner, leaseholder or assignee that has not paid for their sewage operation permit or properly given notice of objection to the Logan County Health District before the date of submission.

It was moved by Dr. Varian and seconded by Mrs. Collins to adopt this resolution as an emergency to be able to provide the requested information to the county auditor on or before the first Monday in September so the fees owed may be placed on the general tax list and duplicate as provided for in section 319.281 of the Revised Code. Ayes: Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

It was moved by Mrs. Watkins and seconded by Mrs. Collins to adopt this resolution, retroactive to September 1, 2021. On roll call, the vote was as follows: Dr. Varian-aye, Mrs. Collins-aye, and Mrs. Watkins-aye. Nays: none. Motion carried.

In order to be in compliance with new Auditor of State requirements for local oversight boards to pass resolutions whenever property owners are to have fees assessed to their property taxes, this resolution would be evidence that the Logan County Board of Health was made aware of and agreed to the Health Commissioner and/or the Director of Environmental Health's intent to assess to the property taxes of duly notified property owners of any unpaid Operation and Maintenance Permit and any accrued late fees.

---

Robert G. Harrison, President

---

Travis Irvan, Secretary

**IN THE MATTER OF AMENDING LCHD REGULATION #46 RESIDENTIAL PLUMBING PLAN REVIEW, COMMERCIAL AND RESIDENTIAL TRIP CHARGE FEES – EMERGENCY ADOPTION**

Environmental Health Director Timothy M. Smith explained that in order to recover costs associated with residential plumbing plan reviews and extra inspections conducted in commercial and residential structures necessitates the adoption of new fees for these actions. It was moved by Dr. Varian and seconded by Mrs. Collins to suspend the three-reading rule for this resolution due the need to begin recovering costs presently not being obtained and creating a deficit in the budget to conduct the plumbing program. On roll call the vote was as follows: Dr. Varian-aye; Mrs. Watkins- aye, Mrs. Collins- aye.

**RESOLUTION 2021-11 – EMERGENCY Amended**

A Resolution amending Regulation No. 46, a regulation governing the design, installation, maintenance, alteration, repair, relocation, replacement, addition to, testing, use and inspection of all plumbing in or for public buildings, places, and newly constructed or substantially altered one-, two-, and three-family dwellings within the Logan County Health District; and those persons engaged in the plumbing business doing work within the Health District. This regulation shall not apply within those municipal jurisdictions already certified by the Ohio Board of Building Standards under Section 3781.10 of the Ohio Revised Code to exercise the enforcement authority for plumbing. BE IT RESOLVED by the Board of Health of the Logan County Health District that Section 6 of Regulation Number 46 be amended to wit:

**SECTION 6 FEE SCHEDULE**

Residential Plan Review \$25.00  
 Commercial Trip Charge \$75.00  
 Residential Trip Charge \$40.00

It was moved by Mrs. Collins and seconded by Dr. Varian to accept Resolution 2021-11 and the fees listed above. On roll call the vote was as follows: Dr. Varian- aye; Mrs. Watkins- aye; Mrs. Collins- aye. This Resolution is hereby declared adopted on this 8th day of September in the year 2021 and shall be in full force and effect on October 1, 2021.

---

Robert G. Harrison, President

---

Travis Irvan, Secretary

**IN THE MATTER OF NURSING REPORT**

Director of Nursing Kelly Reaver brought the Board up to date on various activities of the nursing division. Infectious disease statistics were presented. COVID-19 vaccine is being administered, and clinics are being held by appointments and walk-ins. Public Health has been working on ways to continue to meet grant requirements while keeping everyone safe. Health Commissioner Travis Irvan presented the current local COVID-19 data. (See Notes to Minutes for Stats and Handouts)

**IN THE MATTER OF EMPLOYEE OF THE MONTH**

Director of Business Operations Christina Bramlage explained to the Board members that Public Health Nurse (PHN1) Laura Monaghan was nominated as September's employee of the month. Laura was recognized for going above and beyond to care for and protect Logan County residents during the COVID-19 pandemic. Her passion and dedication to public health are appreciated.

**IN THE MATTER OF MONTHLY BILLS**

Noting that vouchers for recurring and time-sensitive bills were submitted to the county auditor on September 10, 17, 24, October 1, and 8, it was moved by Dr. Varian and seconded by Mrs. Watkins that the Board confirm the bill vouchers and order the current bills paid. Ayes: Mrs. Collins, Mrs. Watkins, and Dr. Varian. Nays: none. Motion carried.

**IN THE MATTER OF FINANCIAL REPORT REVIEW**

Director of Business Operations Christina Bramlage presented health district financial reports for the month of July. She noted that funding was received in the Federal grants of \$2,872.48 to Public Health Infrastructure, \$16,393.20 to Women Infants Children, \$13,750.00 in the Naloxone Grant, \$72.00 in the Get Vaccinated Ohio grant, and \$15,889.78 in the COVID Enhanced Operations grant. The District Health Fund received \$195,000.00 for the inside millage. The Sewage Treatment Fund received \$24,817.50 for the Water Pollution Control Loan grant. Mrs. Bramlage explained that the expenditures were routine in personnel, fringes, travel, and supplies. It was moved by Mrs. Collins and seconded by Dr. Varian that the Board authorizes President Harrison to approve review of the reports. Ayes: Mrs. Watkins, Dr. Varian, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF ROUTINE BOOKKEEPING**

It was moved by Dr. Varian and seconded by Mrs. Collins that the Board confirm the transactions listed below as completed by the Director of Business Operations Christina Bramlage August 2021. Ayes: Mrs. Watkins, Mrs. Collins, and Dr. Varian. Nays: none. Motion carried.

***District Health Fund 7029***

- \$5,000.00
- FROM 7029-401-552370 Other Expenses
- TO 7029-401-531092 Property Insurance

***COVID Vaccine Equity Fund 7039***

- Added a new revenue line 7039-401-408006 Refund/Reimbursement

**IN THE MATTER OF 2022 APPROPRIATIONS/OPERATING BUDGET**

The Director of Business Operations reviewed the proposed 2022 final budget, outlining the changes from the anticipated budget approved in April. Revenue projections include \$680,000.00 in inside millage as asked for from the Logan County Budget Commission, and assumes federal grant awards for the Women, Infants and Children and Public Health Emergency Preparedness programs, and Water Pollution Control Loan Fund grant reimbursement of \$150,000.00. Updated environmental fees are included, as well as a 2% cost of living adjustment in January for all permanent employees. Expenditures reflect workers' compensation rates as determined by the Board of Logan County Commissioners, as well as employer share of health insurance premiums. Mrs. Bramlage stated it also included a one-time 1% bonus pay for permanent employees that worked during the pandemic year of 2021. She noted that the budget is not very close to being balanced with the current coronavirus grants. It was moved by Mrs. Watkins and seconded by Mrs. Collins that the Board approve the 2022 operating budget for \$2,313,754.00, and authorize Mrs. Bramlage to make the required appropriations request of the County Auditor. Ayes: Dr. Varian, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

Dr. Varian left the meeting at 2:33 p.m.

**IN THE MATTER OF RESOLUTION 2021-12**

It was moved by Mrs. Watkins and seconded by Mrs. Collins to accept the following resolution to pay Health Commissioner Travis Irvan's OPERS obligations as outlined with the current contract. Ayes: Mr. Harrison, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

**Health Commissioner *Fringe Benefit Pick-up Plan***

Resolution 2021-12

RESOLUTION THAT THE LOGAN COUNTY HEALTH DISTRICT WILL PICK UP THE STATUTORILY REQUIRED CONTRIBUTION TO THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR THE HEALTH COMMISSIONER OF THE LOGAN COUNTY HEALTH DISTRICT PURSUANT TO IRC SECTION 414(h)(2).

WHEREAS, pursuant to federal and Ohio laws, the Logan County Health District may offset future salary increases and "pick up" (assume and pay) the contributions statutorily required by such Health Commissioner to the Ohio Public Employees Retirement System (OPERS) and such individual will not be required to pay federal and state income taxes on such contributions; and

NOW THEREFORE BE IT ORDAINED BY THE LOGAN COUNTY HEALTH DISTRICT OHIO, THAT:

**SECTION 1:** Effective (September 1) the full amount of the statutorily required employee's contributions to OPERS shall be picked up and paid as a fringe benefit by the LOGAN COUNTY HEALTH DISTRICT for the person within any of the classes established in Section 2 herein. The pick up shall be an offset against future salary increases. This "pick up" by the Logan County Health District shall be designated as public employee contributions and shall be in lieu of contributions to OPERS by each person within any of the classes established in Section 2 herein. No person subject to this "pick up" shall have the option of choosing to receive the statutorily required contribution to OPERS directly instead of having it "picked up" by the LOGAN COUNTY HEALTH DISTRICT or of being excluded from the "pick up". The LOGAN COUNTY HEALTH DISTRICT shall, in reporting and making remittance to OPERS, report that the public employee contribution for the person subject to this "pick up" has been made as provided by the statute. Therefore, contributions, although designated as employee contributions, are employer-paid, and the employee does not have the option to receive the contributions directly. All contributions are paid by the employer directly to the plan.

**SECTION 2:** The "pick up" by the LOGAN COUNTY HEALTH DISTRICT provided by this ordinance shall apply to the Health Commissioner of the LOGAN COUNTY HEALTH DISTRICT who is or becomes contributing members of OPERS.

**SECTION 3:** Under the fringe-benefit method of employer pick up, salary is not modified; however, the employer will pay the employees' statutorily required contribution to OPERS.

**SECTION 4:** The treasurer and/or the clerk are hereby authorized and directed to implement the provisions of this ordinance to institute the "pick up" of the statutorily required contributions to OPERS for those persons reflected in Section 2 herein so as to enable them to have their employee contributions paid by their employer.

Adopted, September 8, 2021

---

Robert G. Harrison, President

---

Travis Irvan, Secretary

**IN THE MATTER OF MRH CORPORATE HEALTH SERVICE AGREEMENT**

It was moved by Mrs. Collins and seconded by Mrs. Watkins to accept the MRH Corporate Health Service Agreement for pre-employment work physicals, on-site accident follow-ups, and any drug screenings with the posted cost per service, pending the Prosecutor approval. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF CINTAS STANDARD RENTAL SERVICE AGREEMENT**

It was moved by Mrs. Watkins and seconded by Mrs. Collins to accept the rug service agreement for Cintas with the posted cost per service. Ayes: Mr. Harrison, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

**IN THE MATTER OF WIC NUTRITIONAL SERVICES CONTRACT**

It was moved by Mrs. Collins and seconded by Mrs. Watkins to accept the WIC Nutritional Services contract with Wendy Miller to continue providing dietetic advice and review of charts for the WIC program for \$40.00 per hour. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF WIC ACCUMULATED BENEFITS FUND**

It was moved by Mrs. Watkins and seconded by Mrs. Collins to accept the request to transfer remaining funds for unused sick and vacation time from the WIC fund to the WIC Accumulated Benefits fund for \$3,369.50. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF TEMPORARY OUTREACH SPECIALIST**

It was moved by Mrs. Collins and seconded by Mrs. Watkins to accept the hiring of Megan Bailey as the temporary Outreach Specialist. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF GRANT NOTICE OF AWARDS (NOA) – NALOXONE AND WIC**

It was moved by Mrs. Collins and seconded by Mrs. Watkins to accept the NOAs for the Naloxone grant from 9/30/21 to 9/29/22 in the amount of \$66,000.00 and the WIC grant from 10/1/21 to 9/30/22 in the amount of \$198,062.00. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF CLEANING SERVICES**

Director of Business Operations Christina Bramlage reminded the Board members that Marcella Burroughs decided with a heavy heart not to renew her contract for providing cleaning services to the Health District after 38 years of service. Bertha Kauffman is interested in filling the position. She will need to complete both a background check and a pre-employment work physical. Pending positive results on both, it was moved by Mrs. Watkins and seconded by Mrs. Collins to sign a 6-month contract with Bertha Kauffman for cleaning services at a rate of \$80.00 per service. Ayes: Mr. Harrison, Mrs. Collins, and Mrs. Watkins. Nays: none. Motion carried.

**RETIREMENT**

Following remarks by the Director of Business Operations and with regret and appreciation, it was moved by Mrs. Collins and seconded by Mrs. Watkins that the Board accept the resignation for the retirement of Registrar Kim Houchin, effective October 29, 2021. Ayes: Mr. Harrison, Mrs. Watkins, and Mrs. Collins. Nays: none. Motion carried.

**IN THE MATTER OF HEALTH COMMISSIONER COMMENTS**

Health Commissioner Travis Irvan stated that he has received a great welcome from the Health District and everyone that he has met so far in Logan County. He has hit the ground running. On day two of the job he needed to place a mask mandate at a local middle school to help stop the spread of COVID-19, but he has had a great eight days so far.

**IN THE MATTER OF ADJOURNMENT**

Confirming the next regular meeting for October 13, 2021, at 1:00 p.m. at the Logan County Health District, President Harrison adjourned the meeting at 2:53 p.m. without opposition.

---

Robert G. Harrison, President

---

Travis Irvan, Health Commissioner, Secretary